



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर [हि. प्र.]
National Institute of Technology Hamirpur [H.P.]
[Under Govt. of India, Ministry of HRD, New Delhi]

POLICY FOR THE AWARD OF

**CHAIRMAN, BOARD OF GOVERNORS SCHOLARSHIP TO THE WARD OF REGULAR
NON-TEACHING EMPLOYEES OF NATIONAL INSTITUTE OF TECHNOLOGY,
HAMIRPUR [H.P]**

Award of Scholarship:-

In order to encourage the exceptionally talented wards of regular non-teaching employees of NIT-Hamirpur, Chairman, Board of Governors, NIT Hamirpur in his personal capacity has decided to award scholarship @ Rs.10,000/- (Rupees Ten thousand only) per year to the Wards of regular Non-Teaching working employees of NIT, Hamirpur (H.P), who secure admission in the Government Professional Colleges leading to graduation and the maximum of five scholarship shall be awarded under this scheme. The above scholarship has been approved by the Board of Governors in its 29th Meeting held on 21st March, 2016.

Scholarship offered:-

Total number of scholarship shall be five (05) per year @ Rs.10, 000/- (Rupees Ten thousand only) each.

Funding Agency:-

These scholarships will be funded by the family trust of Shri S.Gopalakrishnan(Kris) Ex-Executive Vice-Chairman (Infosys) and the funds shall be released every year after the nomination are made by the Competent Authority, of NIT Hamirpur.

Eligibility for the scholarship:-

- (i) The students who have secured minimum 60% or its equivalent grade in 12th class examination in any discipline from a recognized school under state education board, CBSE or ICSE in the immediate preceding academic session. Grade Point Average should be at least 6.0 on 10 point scale system.
- (ii) There will be no domicile restriction on the students for their eligibility to this scholarship.
- (iii) The candidates should not be availing or intend to avail any other financial assistance/scholarship from any other source/agency.
- (iv) Generally the scholarship under this scheme for 2nd Child of a non-teaching employee(Husband/Wife) will be avoided , however, in the event of non-availability of any other suitable candidate for the scholarship under the scheme, this may be given to the 2nd child of the employee including twins(out of first two dependents children).

Release of Scholarship:-

For renewal of scholarship the ward must pass the previous year or session examination. If he/she fails in any subject/paper, the scholarship may be renewed, provided that he/she secures an aggregate of 60% marks in overall including the subject in which he/she has not got the qualifying marks. The renewal of scholarship to second or subsequent year of the course will not be automatic. The applicant will have to apply afresh on the proforma as **annexure-II**.

- (i) The scholarship will be released through cash or by payments through ECS, so it is mandatory to furnish the bank details of the ward as per the mandate form at **Annexure-III**

Sanctioning Authority:-

Director, NIT-Hamirpur shall be the Authority Competent for sanctioning the Scholarships under this scheme with the recommendations of the screening/shortlisting committee constituted by the Institute for this purpose.

Screening/shortlisting Committee:-

The screening/selection committee will be as follows:-

Dean (SW)	-	Chairman
Dean(Academic)	-	Member
Director's Nominee	-	Member
D.R(Accounts)	-	Member
D.R(Admin.)	-	Member Secretary

How to apply:-

- (i) The application form (**Annexure-I**) can be collected either from the O/o Dean (SW) or it can be downloaded from the Institute website i. e www.nith.ac.in under the link "Downloads".
- (ii) The filled in application should be accompanied with the photograph of the student and the mark sheet of class 12th examination along with the marks sheet/certificate of 10th class (as proof of DOB).
- (iii) The duly filled in application form should be attested by the Principal/Registrar/Director of the Institute/College from which the student is pursuing higher course after passing 12th class.
- (iv) The duly filled in application must be submitted /sent to O/o Dean (Student Welfare), NIT-Hamirpur (HP) - 177005 on or before the last date of submission of form i.e 20th September every year.
- (v) Dean (SW) office will maintain the record of this scholarship scheme.
- (vi) For any queries, the candidate may contact
O/o Dean (Student Welfare) NIT, Hamirpur Contact No. 01972-254084
Email:- dsw@nith.ac.in

Selection Procedure:-

Duly filled in application forms will be screened by the duly constituted screening/selection committee. The Committee will shortlist/select the candidates on the following criteria.

- (i) Percentage (%) of marks obtained in 12th class examination/equivalent grade obtained in 10+2 Board Examination.
- (ii) In case of tie, the candidate of higher age will be preferred.
- (iii) The selected candidates have to produce all original academic certificate and testimonials before the issue of scholarship offer letter.
- (iv) Mere submission of application form will not guarantee the eligibility for the scholarship.

General Information and conditions:-

- (i) Applicants should fill in the application form in same name (with same spellings) which appears in the mark sheet/Certificate/degree of qualifying examination.
- (ii) If the application form of any applicants are incomplete, or furnish any false information/documents, his/her application form shall be rejected.
- (iii) All the documents to be submitted by the applicants should be self attested.
- (iv) The applicants should have the saving bank account in their names (joint bank account with parents/guardians) with any nationalized bank (in India). The selected candidates will submit the self attested copy of bank documents, if required.
- (v) Applicants will have to provide valid & active email address & mobile number in their application form for future correspondence.
- (vi) For any queries/information, the applicants may contact O/o Dean(SW) on any working days from 9.30 A.M to 5.00 P.M
- (vii) Where a doubt arises as to the interpretation of any of the provision of this scheme, the matter shall be referred to the Director, NIT-Hamirpur, whose decision shall be the final in all respect.
- (viii) The Competent Authority reserves the right to cancel/modify/change any provision/guidelines/criteria /conditions of this scholarship scheme in full or part at any point of time with the Approval of BOG.

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Annexure-I

Application Form for scholarship to the ward of regular non-teaching employees of NIT, Hamirpur (H.P)

(A) Details of Applicant (Employee)

- (i) Name(Sh./Smt.) : _____
- (ii) Designation : _____
- (iii) Office Address and Section : _____
With contact No. _____
- (iv) Residential Address : _____

(B) Details of Ward

- (i) Name : _____
- (ii) Whether Son/Daughter : _____
- (iii) Date of Birth : _____

(C) Details of education for which scholarship is applied for

- (i) Name of Course : _____
- (ii) Total Duration : _____
- (iii) Stream of Study : _____
- (iv) Name of Institution : _____
- (v) State/University by which : _____
Recognized/affiliated

- (D) **Scholastic Record of the student commencing from Matriculation Examination before joining the course study undertaken by the student shall be supported by Photostat copies of mark sheet/certificate duly self attested.**

Name of the Examination	Year of Passing	Maximum Marks	Marks Obtained	Percentage
10 th				
12 th				
Any other higher exam passed				

Note: - If there is a gap between the passing of the minimum qualifying examination and joining the course of studies and is not covered by the scholarship, record, details of the period should be indicated.

- Attach self-attested mark sheet/certificate of the examination passed on the basis of which claim has been submitted.

(E) **Details of Assistance, if any received**

- (i) Is the student exempted from payment of tuition fee? : _____
- (ii) If answer to (i) above is Yes mention the amount exempted : _____
- (iii) Is the student receiving any stipend Or monetary assistance from any other source For this study? : _____
- (iv) If answer to (iii) is Yes : _____
- (1) Amount : _____
- (2) Source : _____

Declare that:

- (i) The particulars given above are true and complete to the best of my knowledge and belief.
- (ii) No Child/Dependent of mine is already in receipt of Technical/Non-Technical scholarship.

(Signature of Applicant)
Designation:-

Verification from Administration for Scholarship Award

- (i) Name of the Employee : _____
- (ii) Designation : _____
- (iii) Date of joining in NIT, Hamirpur : _____
- (iv) Office Address and Section : _____
- With contact No. _____

- (v) Details of first two dependent children including twins as per service record

Sr.No.	Name of the Ward(s)	Date of Birth as per record

Signature of concerned Dealing Assistant of Admin. Branch

Name: _____

Designation: _____

Deputy Registrar (Admin.)
NIT, Hamirpur