

RULES AND REGULATIONS REGARDING DISCIPLINE

In order that every student enjoys and contributes in creating and maintaining a congenial environment on the campus, students are expected to be aware of their responsibilities, behave in an orderly manner on all occasions, maintain discipline and obey such instructions as are notified from time to time. As adults, students are expected to have a fair sense of legal and illegal acts and conduct themselves in such a manner that shows respect to the rights of other persons inside the campus. Their conduct, both inside and outside the campus, should be befitting of a National Institute of repute.

The defaulters will be dealt with strictness. Students will be subjected to disciplinary warning (verbal or written)/disciplinary probation or expulsion from the hostel/Institute for a term basis or forever depending upon the severity of case. For major punishment such as expulsion/rustication from the Institute, making an adverse entry on the Character Certificate to be issued by the Institute and debarring a student from admission to any course offered by the Institute etc. decision will be taken by the Director on the recommendation of Students Discipline Committee of the Institute chaired by Dean of Student Welfare.

Students Discipline Committee (SDC)

The Students Discipline Committee (SDC) of the Institute will consist of the following ex-officio and other members:

S.No.	Constituent	Position
1.	Dean of Student Welfare (Ex-officio)	Chairperson
2.	Associate Dean (Discipline and Counseling) (Ex-officio)	Convener
3.	Associate Dean (Student Activities) (Ex-officio)	Member
4.	Chief Warden (Hostels) (Ex-officio)	Member
5.	Faculty In charge (Training and Placement)	Member
6.	Any special Invitee (Other Member)	Member

The term of office of the members, other than the ex-officio members of the Discipline Committee will be one year.

The Guidelines for Discipline at National Institute of Technology Hamirpur comprises five aspects as mentioned below:

1. Behavioral Guidelines
2. Anti- ragging Guidelines
3. Anti-Alcohol/Drug Abuse Policy
4. Sexual Harassment Guidelines
5. Punishment Rules

1. BEHAVIORAL GUIDELINES

Students are expected to behave in an orderly manner on all occasions and to obey such instructions as are notified by the Institute from time to time.

- i) **Students MUST possess their Identity Cards** all the time and produce the same whenever asked for.
- ii) **Use of Powered vehicles on the campus by the students is not allowed.**
- iii) **Cell Phones:** Use of cell phone in the academic area (like Lecture Hall Complex/class rooms, Departments and Offices) is strictly prohibited.
- iv) **Destruction/Defacing of Institute property:** Anybody found indulging in destruction/defacing the Institute property will be punished.
- v) **Involvement in any form of fights / physical manhandling/ indecent activities** inside the campus will be dealt with strictness.
- vi) **The entry timings** for students at Institute main gates is 09.00 pm. Students are not allowed to leave the Institute premises after 9.00 PM. In case of emergency a prior approval of the warden has to be taken.
- vii) **Lethal/Firearms:** Students are not allowed to keep firearms, any other lethal weapons or any object on the campus, forbidden by law, which can cause any kind of harm to anybody.
- viii) **Formation of Clubs and Associations :** No club or association may be formed in the Institute without the permission of the Director. Such Clubs or Association must be confined to co -curricular activities only.

2. ANTI-RAGGING GUIDELINES

- **Ragging, in any form, is banned on the institute.**
- **Anti-ragging measures:** The Institute strictly follows the anti-ragging guidelines issued by MHRD.

In view of Hon'ble Supreme Court Judgment/directions and as per University Grants Commission regulations, the students as well as parents/guardians are required to submit Affidavit with regard to curbing ragging menace.



Text of the Affidavit is available on website as well as mentioned below:

Anyone found indulging in ragging will be expelled from the Institute. Anti-ragging committees and squads of the Institute shall keep continuous vigil for the defaulters.

Ragging shall include, but will not be confined to the following:

"Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any fresher, indulging in rowdy or indiscipline activity which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student."

Ragging, in any form, is banned in the Institute and after enquiry, if anyone found indulging in ragging will be expelled from the institute. Anti-ragging committees and squads of the institute shall keep continuous vigil for the defaulters.

3. ANTI -ALCOHOL/DRUG ABUSE POLICY

National Institute of Technology Hamirpur has the responsibility to maintain an educational environment conducive to academic and vocational achievement. The Institute recognizes that the Use and abuse of alcohol and other drugs may interfere with students educational goals and also may interfere with the education environment in the Institute campus. Therefore, National Institute of Technology Hamirpur has a stringent policy governing the use of alcohol and other drugs. The purchase, possession, use, consumption, sale, distribution or storage of any alcoholic beverage, controlled substance or illegal drug is prohibited on Institute campus, training sites and at all Institute sponsored student events, conferences and activities. The said policy is applicable to the existing students and as well as to the new inducted students.

Usage or possession of any forms of Alcohol/ Smoking/ Drugs etc. inside the campus is strictly prohibited.

As per the **Cigarettes and Other Tobacco Products (Prohibition of Advertisement and Regulation of Trade and Commerce, Production, Supply and Distribution) Act, 2003**, smoking of tobacco in public places is prohibited. According to this act, such products are strictly restricted in **educational institutions**. As per this policy, the students are required to adhere strictly to the specific norms as stated below. This policy is a part and parcel of the rules and regulations of the Institute.

- i) The purchase, possession, use, consumption, sale, distribution or storage of any alcoholic beverage, controlled substance or illegal drug is prohibited on Institute campuses, training sites and at all Institute sponsored student events, conferences and activities.



- ii) Under suspicious circumstances, the students may be tested at random for substance abuse at any point of time during their stay on campus.
- iii) The suspected students may be asked by the Institute authorities to submit the drug/alcohol test report after regular interval of time.
- iv) If any student of NIT Hamirpur is found under the influence/possession/distributing of alcohol/drugs or in possession of illegal/banned drugs/substances or if found distributing the same or is caught smoking in the Institute campus, training sites and at all INSTITUTE sponsored student events, conferences and activities; it could potentially lead to termination of the student from the rolls of the Institute.

An affidavit to this effect shall be submitted by the students and their parents at the time of admission for the session 2018-19. The students already studying at NIT Hamirpur may be asked to submit such affidavit at the time of admission to different years/semesters (Attached as Annexure 1 and 2). Text of the affidavit is made available on the Institute website.

4. SEXUAL HARASSMENT GUIDELINES

National Institute of Technology Hamirpur is committed to create and nurture a community in which students, teachers and non-teaching staff can work together in an environment free of violence, harassment, exploitation, intimidation and stress. This includes all forms of gender violence, sexual harassment and discrimination on the basis of sex/gender or amongst the same sex members. Every member of the Institute should be aware that while the Institute is committed to the right to freedom of expression and association, it strongly support gender equality and opposes any form of gender discrimination and violence.

“Sexual Harassment” - For the purpose of this policy “Sexual Harassment” shall include, but will not be confined to the following:

- i) Unwelcome sexual advances, requests for sexual favours, and/or verbal or physical conduct of a sexual nature made, either explicitly or implicitly, in return for a term or condition of teaching/guidance, employment, participation or evaluation of a person's engagement in any University activity.
- ii) When Unwelcome sexual advances and/or verbal, non-verbal, or physical conduct such as loaded comments, remarks or jokes, letters, phone calls or through e-mail or any other communication mediums, gestures, showing of pornography, lurid stares, physical contact or molestation, stalking, sounds or display of a derogatory nature, have the purpose or effect of interfering with an individual's performance or of creating an intimidating, hostile or offensive environment.

The block contains three handwritten marks in blue ink. On the left is a signature that appears to be 'S. Singh'. In the center is a stylized signature or set of initials. On the right is the number '32' followed by a horizontal line.

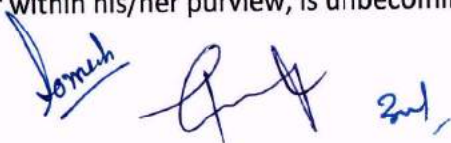
- iii) Forcible physical touch or molestation; Eve teasing, innuendos and taunts, physical confinement against one's will and any other act to impinge upon one's privacy;
- iv) Any act or conduct by a person in authority and belonging to one sex which denies or would deny equal opportunity in pursuit of education or career development, or otherwise making the environment at the Institute hostile or intimidating to a person belonging to the other/same sex.
- v) Any such conduct committed by a third party or outsider in relation to a student, teacher or non-teaching employee, or vice versa during the course of a person's engagement with National Institute of Technology Hamirpur.

All the complaints in this regard shall be made to the Chairperson, Women Cell & Presiding Officer, and Institute Complaint Committee & Sexual Harassment at Workplace-PPR, constituted by National Institute of Technology Hamirpur. The constitution of the In-charge in this regard is available on the website http://nith.ac.in/nith/?page_id=15186

5. PUNISHMENT RULES

For good and sufficient reasons, punishments shall be imposed on the students of the Institute for acts of indiscipline as given below:

- Disrupt teaching, studies, examination, research or administrative work, co-curricular or extra-curricular activity or prevent any member of the institute and its staff from carrying on his work, or do any act reasonably likely to cause such disruption or prevention, such as locking of offices or any other building;
- Damage or deface any property of the institute or do any act reasonably likely to cause such damage or defacing;
- Engage in any conduct which is, or is reasonably likely to be, clearly detrimental to institute's purpose;
- Participate in any activities, such as gherao, camping inside the boundaries of houses of teachers or officers, use of derogatory slogans, abuses and propaganda to incite hatred and violence, preparation for and resort to violence or destruction of property;
- Resort to ragging / sexual harassment in any form; and
- Take other actions which in opinion of the Director/Deans/Heads of Departments or Centres / Faculty Incharge (Training & Placement), Librarian, Warden and any other officer of the institute performing administrative duties assigned to him/her within his/her purview, is unbecoming of the student.



(A) **Minor Punishment**

1. Fine up to Rs.5000/-
2. Suspension from institute pending enquiry by a committee.
3. Expulsion from hostel.
4. Putting student on Conduct Probation for a certain period.
5. Student may be debarred from the placement facility of the Institute.

(B) **Major Punishment**

1. Fine not exceeding Rs.50,000/-.
2. Rustication from institute based on the findings of the enquiry committee for a semester or part thereof or for a greater period.
3. Expulsion from institute.
4. Debar a student from admission to any course offered by the institute.

The Dean (Student Welfare) has been authorized to impose minor punishments after giving the students opportunity to be heard.

For major punishments, decision will be taken by the Director on the recommendations of duly constituted Students Discipline Committee.

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