

Information Brochure

MBA Admission

Academic Year 2024-25



National Institute of Technology Hamirpur

Hamirpur (HP) – 177 005

<http://www.nith.ac.in>

1. Preamble

Located in Hamirpur district of Himachal Pradesh, NIT Hamirpur enjoys a really scenic environment and pleasant weather. Established in the year 1986, as REC Hamirpur, NIT Hamirpur has been declared as the Institute of National Importance under the Act of Parliament, 2007.

At present, the Institute offers MBA/M.Tech./M.Arch./MSc programmes with various specializations. NIT Hamirpur also offers four years B.Tech. degree in Civil Engineering, Computer Science & Engineering, Electrical Engineering, Electronics & Communication Engineering, Mechanical Engineering, Chemical Engineering and Materials Science & Engineering, Engineering Physics, Mathematics & Computing and a five years B.Arch. degree. The Institute has also introduced five years Dual Degree leading to Bachelor and Master of Technology in Computer Science & Engineering and Electronics & Communication Engineering.

2. About the Department

The Department of Management Studies aims to train and develop managerial thoughts beyond technical competence and making the young minds manage resources optimally so as to meet global market demands. The Department further focuses on producing managers with capability to apply management know-how to conventional and non-conventional problems of management. It implies a commitment to focus management knowledge, skills, and technologies for the betterment of society. The diversity of the curricula offered through the Department provides the students with the foundation skills that can be used not only in the classroom, but to master challenges in globalized dynamic and competitive markets. This is done through a plethora of channels including lectures, talks, case studies, research projects, group discussion, workshops, seminars, etc. Faculty members possess a blend of academic and professional experience which facilitates disseminating of knowledge to the students through both classroom sessions and independent student activities. The course structure is designed to impart knowledge of the core management concepts and techniques in the first year and further upgraded to advance knowledge and practicing skills in the area of specialization opted for by the student in the second year. Besides, the Department also offers doctoral programme and has the state-of-the-art infrastructure.

This Admission Notice is to invite applications for two years full time MBA programme for the academic year 2024-25.

Our Vision

The vision of the Department is to prepare ethical leaders, to polish the skill of students and make the best of their potential, so that they are not only committed to their organization, but make their contribution in the nation building through flexible, value-based education driven by high impact factor research.

Our Mission

- ✓ To create quality human capital for the industries, who can lead ethically and contribute for sustainable development of the society.
- ✓ To achieve excellence in management education, research and training through innovation and strong conviction.
- ✓ To develop inquisitive and cognitive mindset of students to have better outlook towards both professional and personal life.

3. Programme Structure

The offered programme is of four semesters duration spread over a period of two years. The programme offers core courses, elective courses, projects and summer internship at the end of first year. The Department offers dual specialization with both as major specializations. The Programme shall be offered in following four specializations:

1. Human Resource Management
2. Marketing Management
3. Operations Management
4. Financial Management

However, the specializations will be offered to the students based on the availability of the faculty of the specific specialization.

4. Eligibility for Admission

For admission in MBA programme, the applicant must have CGPI of 6.5 on a 10-point scale (or equivalent) or 60% marks in case of Open/EWS/OBC-NCL candidates in the qualifying degree (Bachelor degree or equivalent in any discipline of minimum three years duration). Whereas in case of SC/ST/PwD candidates, a CGPI of 6.0 on a 10-Point scale (or equivalent) or 55% marks in qualifying degree shall be applicable. Candidates who have appeared or are about to appear in final examination of their qualifying degree programme and have completed all other formalities for award of their Bachelor Degree are eligible to apply subject to production of their final degree/certificate by 15.09.2024.

The admission to MBA programme shall be done either centrally as per MHRD guidelines or by the institute on the basis of valid CAT/MAT/CMAT Score in any discipline/stream, or qualified any other written examination conducted by Centralized Admission Examination Body. To participate in the selection process, apart from fulfilling minimum eligibility criteria as detailed above, the applicant should have a score card displaying a test percentile/NTA Score/percentage in any of the management admission tests# as per the following table:

S. No.	Test Percentile/NTA Score/Percentage
1	CAT
2	CMAT
3	MAT

#Test percentile/NTA Score/Percentage of any year in the above tests will be considered. If a candidate has appeared in multiple tests, only one of the above-mentioned tests will be considered. The candidate is advised to mention the test where he/she thinks will score maximum as per criteria of selection given in section 6.

5. Application Procedure (How to Apply)

- The applicants have to pay the application fee of Rs. 1200 for Open/EWS/OBC and Rs. 600 for SC/ST/PwD is to be paid online through SBI Collect (<https://www.onlinesbi.com/sbicollect>) as per the procedure mentioned (Refer to “**Guidelines for Payment of MBA Application Fee through SBI Collect**” in the Annexure). Save the receipt generated and note the reference/transaction number.
- The applicants now need to download the application form available on the institute website under the link MBA Admission and fill in all the details relevant to them and paste their latest passport size photograph on it and sign below it.
- After filling in the details in the downloaded copy of the application form you are required to click on the link provided on the institute website under MBA admission that will take you to a Google form in which you are required to fill in all the details and attach/upload your filled in application form along with all your documents (see Table 1) as one PDF file (max size 10 MB). You have to name this file under your name and then upload it and finally click on submit.
- The candidate should solemnly and sincerely affirm that the statement made and information furnished by him/her in the application form is true and correct and no information has been concealed. However, if later on (during physical reporting or thereafter) any information or document furnished is found to be fraudulent, incorrect or untrue, he/she would be liable to appropriate action and his/her admission shall stand automatically cancelled and no claim for refund of the fee already paid shall be entertained.

6. Selection Procedure

- Selection will be based on weightage assigned to management admission tests (CAT/CMAT/MAT) and candidate's test percentile/NTA score/Percentage in these tests followed by the candidate's performance in the personal interview round (online mode). The tests carry different weights and shall be used for computing final score of candidates as per the following tables:

Test	CAT	CMAT	MAT
Weightage (Out of 10 marks)	10	7	5

- Criteria for selection

CAT/CMAT/MAT Written exam Score	Personal Interview Performance	Weightage to Test	Total
25 Marks	15 Marks	10 Marks	50 Marks

- To resolve and determine inter se merit of candidates having same Total marks, criterion in order of preference based upon (i) test (preference order CAT > CMAT > MAT), and (ii) age (preference to older), will be used.
- The MSSC (Master Student Selection Committee) after screening, ensuring eligibility and applying selection criteria, shall place the list of provisionally selected candidates along with waiting list for approval of the Chairman, Senate.
- On approval, the Department will display the list of provisionally selected candidates on the Institute website and issue the admission letters to them, who will be required to accept the offer of admission by depositing the prescribed fee by the specified deadline (Please check annexures for fee details).
- Candidates who are still pursuing qualifying degree for eligibility will be provisionally admitted and are required to produce the provisional degree certificate by 15.09.2024. The admission shall only be confirmed on production of all relevant documents/certificates and fulfilling the eligibility criteria as detailed in this Information Brochure, failing which the admission shall automatically stand cancelled.
- In case, a candidate does not pay the prescribed fee by the specified deadline, the offer of admission shall stand automatically withdrawn and the seat will be offered to the next eligible candidate in the wait list.
- The selected candidates will have to physically report for registration in the Department as per the schedule mentioned in Academic Calendar of the Institute. Candidates are advised to regularly visit institute website for updates.

7. Documents Required

The candidates are required to upload the copies of the following documents along with the application form via the Google form as explained under section 5. They are also required to produce the application form and all the documents in original at the time of physical reporting and registration in the Department.

Table No. 1

S. No.	Details of Documents/Certificates
1.	Completely filled in and signed Application Form (with latest passport size photo pasted) (Original)
2.	Photo ID Proof as per Government of India Norms
3.	CAT/CMAT/MAT Score Card
4.	Mark Sheet/Certificate of Class X (High School)
5.	Mark Sheet of Class XII (Intermediate)
6.	Grade/Mark Sheets of Qualifying Degree for All Semesters/Years (or consolidated mark-sheet consisting of marks of all semesters/years and final CGPI/Percentage)
7.	Bachelor Degree/Provisional Certificate
8.	Course Completion Certificate from head of the institute/college (in case the Degree is not awarded)
9.	Proof of Payment of Processing Fee (deposited through SBI Collect)
10.	Valid Category Certificate (OBC/SC/ST) [OBC-NCL Certificate must be issued on or after April 1, 2024]
11.	Undertaking in Required Format (for OBC-NCL Candidates Only)
12.	Certificate of Persons with Disability (for PwD Candidates Only)
13.	Income and Asset Certificate Issued by Competent Authority (for EWS Candidates Only) [EWS Certificate must be issued on or after April 1, 2024]

In addition to the above documents/certificates, the selected candidate shall also be required to submit the following documents/certificates (Table No. 2) at the time of physical reporting and registration:

Table No. 2

S. No.	Details of Documents/Certificates	
14.	Four Number of Colored Photographs	
15.	Migration Certificate (Original)	
16.	Conduct/Character Certificate from Head of Institution Last Attended	
17.	Medical Fitness Certificate issued by the Medical Officer, NIT Hamirpur Health Centre or any Government Civil Hospital (Original)	
18.	Affidavits	
19.	i.	Affidavit (on stamp paper of Rs.10 denomination) for giving reason for study gap (if any) duly signed by Oath Commissioner/ Notary Public/Executive Magistrate (Original)
	ii.	An Affidavit by the Student [Anti-ragging Measures at http://www.antiragging.in/]
	iii.	An Affidavit by Parent/Guardian [Anti-ragging Measures at http://www.antiragging.in/]
Note: The hostellers have to produce two sets of above affidavits (ii & iii), out of which one will be submitted to the Hostel Authorities.		

8. Fee Structure

The detailed fee structure is appended in the annexure at the last. Once the candidate has accepted the admission offer by paying the requisite fee, thereafter he/she will be governed by Institute refund policy. If a student is removed or he/she withdraws/leaves the Institute after admission without completing the entire programme, all fee paid including the security deposit will be forfeited by the Institute.

9. Important Dates

Start of online application process	24.04.2024
Closing date of online application	20.05.2024
Personal Interview (online mode)	28.05.2024 & 29.05.2024
Declaration of first selection list and issue of Admission Letters@	06.06.2024
Fee deposit by selected candidates	18.06.2024

@In case some seats remain vacant, next candidates may be offered admission in the order of merit. However, no admission shall be done after the date of registration/reporting as mentioned in Institute Academic Calendar for MBA candidates.

10. Seat Matrix

OP	OP-PwD	Gen-EWS	Gen-EWS-PwD	SC	SC-PwD	ST	ST-PwD	OB	OB-PwD	Total
15	01	04	0	06	0	03	0	10	01	40

The reservations will be as per the reservation policy of the Government of India notified from time to time.

Important Notes

- All declarations/results will be displayed on Institute website (<http://www.nith.ac.in/>) only. No separate letter will be sent.
- Selected candidate, who has completed all the pre-requisite examinations, but is unable to produce the certificate in proof of having passed and secured the minimum specified qualifying marks/grade, may be considered for provisional admission. However, if admitted provisionally, he/she has to produce all the required documents/certificates by 15.09.2024, failing which the admission shall stand automatically cancelled and no claim for refund of the fee already paid shall be entertained.
- All dates mentioned above are tentative and subject to change at any stage by the competent authority.
- All the candidates interested in seeking admission are advised to visit the Institute website (<http://www.nith.ac.in/>) regularly for updates.
- All MBA admitted candidates at NIT Hamirpur will be governed by the rules and regulations decided by the competent authority from time to time.
- All matters of dispute will be subjected to legal jurisdiction of the courts at Hamirpur/Shimla only.

Annexures

Important Phone Numbers		
Department of Management Studies	Office 01972-254103	Head of Department 01972-254150

Guidelines for Payment of MBA Application Fee through SBI Collect

1. Go to **www.onlinesbi.com** and select option **SB Collect** from the options on the top
2. Select the first option, which is '**Educational Institutions**'
3. In the search bar type '**NIT Hamirpur**'. It will show the link for '**NIT Hamirpur**', click on it.
4. Select Payment Category **M.Tech./M.Arch./MBA/M.Sc.(1st Sem. Only) New** and fill the details and at the last type in the captcha, then click **next** to proceed further
5. Check you details and if correct click **Next**
6. Now select the option with which you want to pay the fee and proceed.

Note: Print the receipt for further record and also send a copy of it to us by a revert e-mail.

Fee Structure

NATIONAL INSTITUTE OF TECHNOLOGY, HAMIRPUR (HP)-177 005

Fee Structure for students admitted in Academic Session 2023-24 and onwards

Programme: M.Arch. and MBA (upto 4th semester)

Sr. No.	Fee Particulars	Sub-Heads	Amount (in Rs.)	M.Arch. / MBA	
				1st Sem. (Admission time)	2nd, 3rd, 4th Sem.
1	Tuition Fee	Tuition Fee		35000	35000
2	One Time Institute Charges (At the time of admission only)	Admission Fee	1000	11500	0
		Identity Card Fee	500		
		Convocation Fee	3000		
		Department Society Membership Fee	1000		
		Student Safety Insurance Fee	1000		
		Institute Caution Money	5000		
3	Per Semester Institute Charges	Examination Fee	1000	21100	21100
		Medical Fee	700		
		Library Registration Fee	700		
		Student Welfare Fee	700		
		Cultural Activities Fee	700		
		Technical Activities Fee	700		
		Seminar & Conference Fee	1000		
		Sports Fee	700		
		Network Facility Fee	2000		
		Common Facility Fee	700		
		Hostel Seat Fee	6000		
		Training & Placement Fee	700		
		Alumni Fee	500		
		Institute Development Fee	5000		
TOTAL FEE =				67600	56100

M.Arch. Dissertation Evaluation and Examination Fee = 5000 (Chargeable at the time of Dissertation submission)

MBA Project Evaluation and Examination Fee = 1000 (Chargeable at the time of Project submission)


