

## **INVITATION and INSTRUCTIONS TO DEGREE RECIPIENTS FOR ATTENDING THE 15<sup>th</sup> CONVOCATION OF NIT HAMIRPUR**

The 15<sup>th</sup> Convocation of National Institute of Technology Hamirpur (HP) is scheduled to be held on 28<sup>th</sup> October, 2024 (Monday) at 10.00 AM in the Institute Auditorium for the degree recipients duly qualified during the year 2023-2024. It is our pleasure to invite you to attend the 15<sup>th</sup> Convocation and receive the Degree in person.

### **REHEARSAL (COMPULSORY FOR DEGREE RECIPIENTS)**

Rehearsal of the Convocation is scheduled to be held on 27<sup>th</sup> October, 2024 (Sunday) at 2.00 PM (i.e. a day before the Convocation) in the Institute Auditorium. Convocation is a formal event and therefore to conduct it in a seamless manner, it is **compulsory** for all Degree recipients to physically attend the Rehearsal of 15<sup>th</sup> Convocation on **27/10/2024** at 02:00 PM. The Degree recipients, who are attending the Rehearsal on 27<sup>th</sup> October, 2024 **will only** be allowed to attend the Convocation ceremony on 28<sup>th</sup> October, 2024.

### **REGISTRATION FOR CONVOCATION**

The degree recipients are mandatorily required to register online on the Institute website after depositing the requisite Convocation Fee of Rs. 1500/- through SBI Collect. The provision for online registration shall remain active from 01/10/2024 to 15/10/2024. The Degree recipients shall have to compulsorily report physically at the Institute Auditorium on 27/10/2024 before 01:30 PM for attending the 15<sup>th</sup> Convocation Rehearsal.

### **DRESS CODE**

Please note that the degree recipients shall themselves prepare/arrange their Convocation Dress. The following dress code is to be strictly adhered to on the day of 15<sup>th</sup> Convocation.

**Male Students:** White Coloured Kurta-Pyjama

**Female Students:** White Coloured Salwar-Kameez

Jacket, Himachali Cap and Muffler shall be provided to the Degree recipients on Rehearsal day i.e., 27<sup>th</sup> October, 2024 from 10.00 AM to 01:30 PM at the Reporting Counter in the Institute Auditorium.

### **ACCOMMODATION**

The Degree Recipients shall be provided accommodation in the Institute Hostels (in Boys Hostel- for Male candidates and in Girls Hostel for Female candidates).

In case you are attending the Rehearsal and Convocation with your parents/spouse then the stay arrangement for them may please be made at your own level, keeping in view the limited accommodation facility in the Institute Campus.

1. Please take your seat in the Institute Auditorium before 02:00 PM on 27<sup>th</sup> October 2024 (for Rehearsal) and 09:30 AM on 28<sup>th</sup> October, 2024 (for Convocation).
2. Degree/Medal recipients, who attend the Rehearsal (at 02:00 PM on 27<sup>th</sup> October 2024) will only be allowed to participate in the Convocation ceremony on 28<sup>th</sup> October, 2024.
3. Due to limited space in the Auditorium, it will not be possible to accommodate parents/guests of the Degree/Medal recipients inside the main hall. Arrangement for live telecast of the Convocation ceremony and Rehearsal shall be made in the E-Classroom of the Computer Centre Building near Auditorium. Also the live telecast of Convocation ceremony shall also be available at YouTube channel (through a link on the Institute website).
4. Please do not bring bag, briefcase, camera or any other distracting article at the Convocation venue.
5. Please keep your mobile phone switched off during the Rehearsal and Convocation events.
6. All the Degree/Medal recipients are required to wear the Convocation dress during Convocation ceremony on 28<sup>th</sup> October, 2024. Please wear formal footwear and avoid bathroom slippers.
7. Degree/Medal recipients are required to follow the seating schedule strictly. Volunteers will guide you to your seating place.
8. No cross talks, photography, movements during the Rehearsal and Convocation ceremony are allowed.
9. You are requested to rise while the Academic Procession and dignitaries enter the Auditorium and reach the dais. Please keep standing till the National Song is over. Also, rise during the citation (by the Director) as well as oath (by the student representative). Further, you are requested to keep standing while the Academic Procession and dignitaries are leaving the Auditorium and there should be no clapping, shouting or tossing of hoods till the last member of the procession has stepped out of the Auditorium.
10. No one should leave the Auditorium till the function (Rehearsal / Convocation) is over.
11. If the order of degree gets changed for some reason, and you get a degree of someone else, just walk down from dais and exchange later. Kindly do not come back to stage or start complaining there itself.
12. If you find any error on the degree certificate, please do not worry. You should submit the Original Degree to the office of Dean (Academic) along with an application for suggested correction. The application and Degree may be submitted in person or through Post. The corrections will be done accordingly.
13. Institute has made arrangements for high tea (after the Rehearsal on 27<sup>th</sup> October 2024) and lunch (after the Convocation on 28<sup>th</sup> October, 2024) for the Degree/Medal recipients and their parents/guests. All are invited for the same.
14. Please visit the Institute website regularly for updates.