



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर
हमीरपुर (हि.प्र.) – 177 005 (भारत)
NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR
HAMIRPUR (H.P.) - 177 005 (INDIA)
(An Institute of National Importance under Ministry of HRD)

[Application for Prior Administrative/Financial Approval]

Application for incurring expenditure more than 25,000/- (Rupees Twenty Five Thousand) under the head(s) “B” & “C” of Cumulative Professional Development Allowance (CPDA)

Director

I wish to purchase/incur expenditure items under CPDA:

Sl. No.	Items/Activity	Estimated amount (Rs.)	List of activities (please mention B (i), C (i), (ii), (iii) as applicable)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
Total			

List of activities:

B. Membership Fee for Professional Bodies:

- (i) Acquiring Membership of Professional Bodies/ Societies, both National and Informational. Maximum memberships of three professional bodies/ societies from CPDA grant in one block year.

C. Contingent Expenses:

- (i) Consumables such as chemicals, laboratory glassware, charges for synthesis & analysis of samples for pursuing research.
(ii) Purchase of stationary, books & related items.
(iii) Computer related consumables such as external storage devices, cartridges.

(Signature)

Name of faculty:
Designation:
Department/Centre:
Mobile No:
e-mail ID:

Dated: _____

Specific Observations of HOD/HOC:

I agree/ do not agree with the proposal of the above faculty member.

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Recommended / Not Recommend.

Dated: _____

(Signature of HOD/HOC)
Seal

Registrar

Director