



{OFFICE OF THE REGISTRAR}

OFFICE ORDER

Pursuant to the approval of the Competent Authority, the following action plan has been made for preventive and precautionary measures to contain the spread of Novel Coronavirus (COVID-19), for information and necessary compliance: -

1. Students who will come to the Institute in future will have to make themselves quarantine/isolate for atleast 07 days in respective hostels. Concerned Warden will provide the list of these students (mentioning name, roll No, branch, mobile number etc) immediately to office of the Chief Warden (Hostels) as well as Medical Officer, Health Centre for their record and appropriate action.
2. If during the quarantine/isolation period, any symptoms occur to any students, intimation is to be given by concerned warden to Medical Officer immediately over phone/e-mail as per the situation in order to contact and coordination with Medical Officer, Medical College Hamirpur.
3. Concerned Wardens are required to ensure that proper social distancing and hygiene will be maintained in mess area of their respective hostel.
4. Chief Warden (Hostels)/concerned Wardens are required to procure N-95 mask & Hand Sanitizers as and when required along with pulse oximeter for the respective hostels.
5. Automatic Hand Sanitizer machine is to be installed in each hostel within 15 days.
6. Medical officer is advised to initiate the procurement case for the following within 15 days:
 - (a) Medicines which are essentially/urgently required under COVID-19
 - (b) Oxygen Cylinder
 - (c) Central Oxygen Pipeline suction setup
 - (d) Auto Analyzer for basic lab test
7. In order to perform the lab test experience Lab Technician on outsource basis may be engaged.
8. Medical officer should ensure that all the patients to be entertained as and when required (Telephonically/Physically) as the case may be.
9. Institute Doctor (s) must be available for pre-screening of all outside visitors, students, faculty & staff from 9.00 AM to 5:30 PM.

Yogesh Chugh
REGISTRAR 4/12/20

Dated:- 4-12-2020

NIT/HMR/Admn/COVID-19 (Vol-II)/2020/ 9418-40

Copy to:-

1. Director for kind information, please.
2. All Deans/HODs for information
3. Chief Warden (Hostels) for information.
4. All Branch Officers for information.
5. Faculty In-charge (CC) for information and necessary action.
6. Medical Officer for information and necessary action.

Yogesh Chugh
REGISTRAR 4/12/20