



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर

हमीरपुर (हि.प्र.) - 177 005 (भारत)

[भारत सरकार शिक्षा मंत्रालय के तहत एक राष्ट्रीय महत्व का संस्थान]

NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR

HAMIRPUR (H.P.) - 177 005 (INDIA)

[An Institute of National Importance under Ministry of Education (Shiksha Mantralaya)]

Academic Branch

NOTICE

Subject: Inviting the applications for change of branch (July 2023) and guidelines thereof

Applications are invited from the 3rd semester students of B.Tech./Dual Degree Programmes (having **CGPI \geq 7.5 at the end of 1st Year**) for Change of Branch in accordance with Clause 4.3 of the Ordinances for Bachelor Programmes (**Annexure-I**). The guidelines in this regard are as under:

1. Students applying for change of branch are required to submit application in the duly filled-in proforma BPP-02 (**Annexure – II**) to the concerned Head of Department along with following documents to be mandatorily enclosed with the application Form (BPP-02):
 - (i) proof of JEE main Rank
 - (ii) Seat allotment letter
 - (iii) Proof of CGPI scored at the end of 1st year
2. Fill the online Google form for applying for Change of Branch. The information furnished in the online Google Form **must be the same** as is submitted in the application Form BPP-02. The students are required to **submit both** the online Google Form as well as the hard copy application in proforma BPP-02, failing which their application for change of Branch **shall not** be considered.
3. The change of Branch shall be done in accordance with Clause 4.3 of the Ordinances for Bachelor Programmes based upon the present vacancy of seats (Category wise)- (**Annexure –III**) and the vacancy of seats arising as a result of filling of the present vacant seats (Category wise).
4. The last date for submitting the application (BPP-02) to the concerned Department and filling the online Google Form is **27/07/2023**. The application submitted without required documents enclosed shall be summarily rejected.
5. The last date for forwarding the applications to the Office of Dean(Academic) by the concerned Departments (**with the recommendations of HOD**) is **28/07/2023**.

Encl.: Annexures I, II & III

No.NIT/HMR/Acad.-115/2023/ 63 49-70

Copy to:-

1. The Director, for kind information please
2. The Registrar, for kind information please
3. The Dean(Academic)
4. All the Head of Departments/Centre
5. Associate Dean(A&R)
6. Faculty Incharge (Computer Centre) with request to upload this Notice on Institute website and for launching the online Google Form to be filled by the concerned students for Change of Branch.

Deputy Registrar

Date: 24/7/23

Deputy Registrar

24/7/23

Clause 4.3 of the Ordinances for Bachelor programmes

4.3 Change of Branch

Normally a student admitted to a particular branch of the Engineering in B.Tech./Dual Degree Programme will continue studying in that branch till completion. However, as an incentive for excellent academic performance in the first two semesters, a limited number of students admitted through Centralized Counseling may be allowed for change from one branch of Engineering to another (Annexure: BPP-02). This scheme may continue/discontinue as decided by the SENATE from time to time. Such changes shall be permitted, in accordance with the provisions laid down hereinafter:

1. The applicants may be allowed a change¹ in branch/programme, strictly in order of inter se merit, subject to the limitation that the actual number of students (category-wise) in the third semester, in the branch to which transfer is made, does not exceed the sanctioned annual intake in particular category (OP, EWS, SC, ST, OBC-NCL, OP-PwD, EWS-PwD, SC-PwD, ST-PwD, OBC-PwD) for that branch (number sanctioned by the SENATE as intake in the branch for particular year of entry of the applicants). Also, change of branch shall be allowed from OP-PwD, EWS-PwD, SC-PwD, ST-PwD and OBC-PwD to OP, EWS, SC, ST and OBC-NCL, respectively, if no PwD applicant is available in particular category (OP, EWS, SC, OBC-NCL, ST), however, vice versa is not allowed.
2. Only those students will be considered eligible for change of branch/programme after the second semester, who have
 - (a) Completed all the credits prescribed in first two semesters of their studies **in their first attempt** and without any supplementary examination.
 - (b) **Obtained a CGPI not lower than 7.5** (applicable to all categories), at the end of second semester.
3. Applications for a change of branch/programme must be made by intending eligible students in the prescribed form. The Academic Section shall invite for applications at the end of second semester of each academic year and the completed forms must be submitted by the last date specified in the notification.
4. Students may enlist their choices of branch/programme, in order of preference, to which they wish to change over. It will not be permissible to alter the choices after the application has been submitted.
5. Students admitted to B.Tech./Dual Degree programme are eligible for consideration for a change of branch to any engineering programme (B.Tech. or Dual Degree). Transfer/change from B.Tech./Dual Degree to B.Arch. and vice versa is not permitted.
6. Change of branch/programme shall be made **strictly in order of inter se merit of the applicants in particular category** (OP, EWS, SC, ST, OBC-NCL, OP-PwD, EWS-PwD, SC-PwD, ST-PwD, OBC-PwD). For this purpose, the CGPI obtained at the end of the second semester shall be considered. In case of a tie, the JEE (Main) rank of the applicants will be considered.
7. All changes of branch/programme made in accordance with these rules will be effective from the third semester of the applicants concerned. No change of branch/programme shall be permitted after this.
8. **All changes of branch/programme will be final and binding on the applicants. No student will be permitted, under any circumstances, to refuse the change of branch/programme offered.**

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24/7/23

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21/02/23



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Annexure: BPP-02

Clause 4.3

Application for Change of Branch

Name of Student												
Roll Number												
Department												
Gender (tick ✓ appropriate)		Male					Female					
Programme (tick ✓ appropriate)		B.Tech.					Dual Degree					
Present Branch (tick ✓ appropriate)		CE	CH	CS	EC	EE	ME	MS	DDCS	MC	EP	DDEC
Mobile and Email		Mobile:					Email:					
Category (tick ✓ appropriate)		OP	EWS	SC	ST	OBC-NCL	OP-PwD	EWS-PwD	SC-PwD	ST-PwD	OBC-PwD	
JEE (Main) Application Number												
Category of Admission (tick ✓ appropriate)		OP	EWS	SC	ST	OBC-NCL	IOP-PwD	EWS-PwD	SC-PwD	ST-PwD	OBC-PwD	
JEE (Main) Rank [Enclose Proof]		CRL:					Category Rank:					
B.Tech. Result [Enclose Proof]		SGPI: First Semester			SGPI: Second Semester			CGPI (at the end of Second Semester)				

Order of Preference of Branches (use appropriate Branch Code*)

1	2	3	4	5	6	7	8	9	10

Date:

Signature of the Student

For Official Use	
Recommendation of HoD	
Signature of HoD	Date:
Application Received On:	Signature of Dealing Assistant (Academic Section)
Recommendation from Academic Section / Committee	
Signature	
Branch Allotted	: Yes / No
If Yes, Allotted Branch	:
Roll Number	:
Signature of Dean (Academic)	

*Branch Codes-: (for Dual Degree CSE – DDCS and for Dual Degree ECE – DDEC)

CE: Civil Engineering
CH: Chemical Engineering
CS: Computer Science & Engineering

EE: Electrical Engineering
EC: Electronics & Communication Engineering
ME: Mechanical Engineering

MS: Materials Science & Engineering
MC: Mathematics & Computing
EP: Engineering Physics

Annexure – III

The present vacancy of seats (Category wise)

Sr. No.	Branch	CATEGORY-WISE VACANCY										Total
		OP	OP - PwD	SC	SC-PwD	ST	ST-PwD	OBC	OBC - PwD	EWS	EWS - PwD	
1	Civil Engineering	0	0	0	0	0	0	0	0	0	0	0
2	Electrical Engineering	2	0	2	0	1	0	0	0	0	0	5
3	Mechanical Engineering	3	0	0	0	1	0	2	0	1	0	7
4	Electronics & Comm. Engg.	2	0	1	0	0	0	0	0	1	0	4
5	Dual Degree -ECE	1	0	0	0	0	0	0	0	0	0	1
6	Computer Sc. & Engg.	1	0	0	0	0	0	0	0	1	0	2
7	Dual Degree -CS&E	0	0	0	0	0	0	0	0	0	0	0
8	Chemical Engg.	2	0	1	0	0	0	0	0	0	0	3
9	Materials Sc. & Engg.	3	0	0	0	1	0	0	0	1	0	5
10	Engineering Physics	2	0	0	0	1	0	0	0	1	0	4
11	Mathematics & Computing	1	0	0	0	1	0	0	0	1	0	3
		17	10	4	0	5	0	2	0	6	0	34

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7