



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर
हमीरपुर (हि.प्र.) - 177 005 (भारत)
NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR
HAMIRPUR (H.P.) - 177 005 (INDIA)
(An Institute of National Importance under Ministry of HRD)



MINUTES OF 32nd SENATE HELD THROUGH EMAIL CIRCULATION DATED 8TH JULY, 2020.

The Agenda for **32nd SENATE** of NIT Hamirpur was sent through email circulation to the following Hon'ble members SENATE for kind perusal/consideration. The suggestions/comments, if any, were sought to be received from the members upto 14/07/2020 via return email.

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PART – I COMMENTS, CONFIRMATION AND ATR ITEMS

SENATE/MIN/32/2020-07/01: Comments received after circulation of Agenda of 31st SENATE

The Agenda of 31st Senate was circulated to the members of Senate on 04th June 2020 through Email vide letter NIT/HMR/Academic/31st Senate/2020/24585-24605 dated 04/06/2020 for their suggestions/comments by 10th June 2020. comments were received on this Agenda.

Decision:

The SENATE noted that no comments were received on the Agenda of 31st SENATE.

SENATE/MIN/32/2020-07/02: Confirmation of Minutes of 31st SENATE

Copy of the Minutes of 31st SENATE was sent to the Hon'ble members of SENATE for confirmation.

Decision:

The SENATE confirmed the Minutes of 31st SENATE.

SENATE/MIN/32/2020-07/03: Action Taken Report (ATR) on the Minutes of previous meetings.

The item-wise ATR on the Minutes of 31st meeting of SENTAE is as follows:

S.No.	Item No.	Agenda	Decision of 31 st SENATE	Action Taken	Decision of 32 nd SENATE
1.	SENATE/MIN/30/2019-12/03(2)	Comprehensive academic review report of the Institute.	<i>The SENATE noted the action taken and directed to expedite the matter.</i>	The Report of the Committee entrusted to design standard format for submission of academic review information is received and is being placed under New Items.	<i>The SENATE noted the action taken.</i>

2.	SENATE/MIN/30/2019-12/03(4)	Award of Director's Medal to best all-rounder among UG/PG.	The SENATE noted the action taken, and directed to expedite the matter.	The Report of the Committee has been received. However, it shall be placed in forthcoming meeting of Senate with physical presence of its members, as the item needs thorough discussions.	The SENATE noted the action taken.
3.	SENATE/MIN/31/2020-06/05	To consider and approve the course structure & syllabi for B.Tech./B.Arch./Dual Degree programme (2nd year onwards)	The SENATE approved the new course structure and syllabi for B.Tech./B.Arch./Dual Degree programme (2nd year onwards) as recommended by SBPC, for its implementation from odd semester of academic session 2020-21 and onwards. The SENATE further resolved that the notifications in this regard be issued immediately without waiting for the confirmation of Minutes of 31st SENATE. The Senate further approved the proposal for extending the benefits of Open Electives and Professional Electives of new Scheme to students currently going into the third year and final year of old scheme by replacing the old by their new counterparts.	Decision implemented vide Notification Nos.: NIT /HMR /Academic/ 31st Senate/2020/25026-41, NIT/HMR/Academic/31st Senate/2020/24967-69, NIT/HMR/Academic/31st Senate/2020/24970-72, NIT/HMR/Academic/31st Senate/2020/24973-75, NIT/HMR/Academic/31st Senate/2020/24976-78, NIT/HMR/Academic/31st Senate/2020/24979-81, NIT/HMR/Academic/31st Senate/2020/24982-84, NIT/HMR/Academic/31st Senate/2020/24985-87, NIT/HMR/Academic/31st Senate/2020/24988-90, NIT/HMR/Academic/31st Senate/2020/24991-93, NIT/HMR/Academic/31st Senate/2020/24994-96, NIT/HMR/Academic/31st Senate/2020/24997-99, NIT/HMR/Academic/31st Senate/2020/25000-02 dated 15/06/2020 Matter needs no further action.	The SENATE noted the action taken.

4.	SENATE/MIN/31/2020-06/06	To consider and approve course curriculum (first year only) for B.Tech. (Engineering Physics) and B.Tech. (Mathematics & Computing).	The Senate approved that the newly inducted programmes B.Tech. (Engineering Physics) and B.Tech. (Mathematics & Computing), scheduled to be inducted from academic session 2020-21, will have the same course curriculum during first year as already approved and is in operation for rest of B.Tech./Dual Degree programmes from academic session 2019-20	Decision implemented vide Notification No. NIT /HMR /Academic/ 31st Senate/2020/ 25003-05 dated 15/06/2020 Matter needs no further action.	The SENATE noted the action taken.
5.	SENATE/MIN/31/2020-06/07	To consider and approve revised course curriculum for the following PG programmes: (1) M.Tech, Civil Engineering (Environment) (2) M.Tech. Mechanical Engineering (Energy Technology)	The Senate approved the revised course curriculum for the following PG programmes: (1) M.Tech. Civil Engineering (Environment) (2) M.Tech. Mechanical Engineering (Energy Technology) The revised course curricula for M.Tech. Civil Engineering (Environment) and M.Tech. Mechanical Engineering (Energy Technology) as approved by SENATE are enclosed as Annexure- 7(1) and 7(2) respectively and will come into force from academic session 2020-21.	Decision implemented vide Notification Nos. NIT /HMR /Academic/ 31st Senate/2020/ 25009-11 dated 15/06/2020 and NIT /HMR /Academic/ 31st Senate/2020 / 25006-08 dated 15/06/2020 Matter needs no further action.	The SENATE noted the action taken.
6.	SENATE/MIN/31/2020-06/08	To consider and approve remuneration rates for External Expert of Fellowship Enhancement Board (FEB).	The SENATE approved the proposal to pay Rs.4000/- per scholar as remuneration to External Expert invited to act as member on Fellowship Enhancement Board (FEB), subject to a maximum limit of Rs. 10000/- per day.	Decision implemented vide Notification No. NIT /HMR /Academic/ 31st Senate/2020 / 25012-25 dated 15/06/2020. Matter needs no further action.	The SENATE noted the action taken.

PART – II RATIFICATION AND REPORTING ITEMS

SENATE/MIN/32/2020-07/04:

(A) RATIFICATION ITEMS

1. Nomination of following two faculty members to BOG as Senate nominees.

- (i) Prof. Sushil Chauhan, DoEE as Professor Member
- (ii) Dr. Chander Prakash, DoCE as Assistant Professor Member

Decision:

Nomination of two faculty members to BOG as Senate nominee needs discussion.

(B) REPORTING ITEMS

NIL

PART – III NEW ITEMS

SENATE/MIN/32/2020-07/05: To consider and approve the standard format to be used by each Department for submitting Academic Review.

The Committee constituted to prepare the standard format to be used by each Department for submitting the Academic Review has submitted its report.

The format to be used by each Department for Academic Review, as recommended by the Committee, was placed before the members of SENATE for their comments/suggestions and approval, as per Annexure 5.

Decision:

The SENATE approved the format to be used by each Department to submit information for Academic Review, as recommended by the Committee.

SENATE/MIN/32/2020-07/06: To consider and approve evaluation scheme for UG and PG students (except final year) and PhD scholars in the wake of COVID-19 pandemic

Amidst continuing onslaught of COVID-19 pandemic to ensure health safety and security of students, faculty and staff it is proposed to adopt following special provisions to evaluate UG and PG students (except final year) and PhD scholars for the even semester of Academic Session 2019-20. These special provisions will override the corresponding clauses as laid down in Ordinances (Bachelor, Master and Doctoral).

A. Fulfilment of Attendance Requirement

It shall be assumed that all students fulfill the minimum attendance requirement of 75% i.e. there shall be no case of short attendance.

B. Evaluation Scheme

1. Courses Having Lectures and Tutorials

SN	Component	Weightage	Remarks
1.	Mid Semester Examination	50%	<ul style="list-style-type: none"> If a student has not appeared in Mid Semester Examination, then additional weightage of 50% shall be considered in Continuous Semester Assessment. However, maximum award to such student shall be restricted to 15 marks (i.e. 30%) in this component. Tests and Quizzes already conducted as part of class in the campus shall only be considered. The evaluation of Term Project shall be done through online mode.
2.	Continuous Semester Assessment (assignments/tests/quizzes)	30%	
3.	Term Project	20%	

2. Courses Having Practical only

SN	Component	Weightage	Remarks
1.	Continuous Semester Assessment (performance in practical/job/test/quiz/viva, etc.)	80%	<ul style="list-style-type: none"> Continuous Semester Assessment primarily assessed during lab/practical classes in the campus shall only be considered. The End Semester Viva-voce Examination shall be done through online mode.
2.	End Semester Viva-voce Examination	20%	

3. Courses of Engineering Workshop/Architectural Workshop/Engineering Graphics

SN	Component	Weightage	Remarks
1.	Continuous Semester Assessment (performance in practical/job/drawing/test/quiz/viva, etc.)	80%	<ul style="list-style-type: none"> Continuous Semester Assessment primarily assessed during workshop/drawing/practical classes in the campus shall only be considered. The End Semester Viva-voce Examination shall be done through online mode.
2.	End Semester Viva-voce Examination	20%	

4. Courses Having Lectures and/or Tutorials and Practical

SN	Component	Weightage	Remarks
Theory Component			
1.	Mid Semester Examination	50%	<ul style="list-style-type: none">▪ If a student has not appeared in Mid Semester Examination, then additional weightage of 50% shall be considered in Continuous Semester Assessment. However, maximum award to such student shall be restricted to 15 marks (i.e. 30%) in this component.▪ Tests and Quizzes already conducted as part of class in the campus shall only be considered.▪ The evaluation of Term Project shall be done through online mode.
2.	Continuous Semester Assessment (assignments/tests/quizzes)	30%	
3.	Term Project	20%	
Practical Component			
1.	Continuous Semester Assessment (performance in practical/job/test/quiz/viva, etc.)	80%	<ul style="list-style-type: none">▪ Continuous Semester Assessment primarily assessed during lab/practical classes in the campus shall only be considered.▪ The End Semester Viva-voce Examination shall be done through online mode.
2.	End Semester Viva-voce Examination	20%	

The weightage of Theory and Practical components shall be in the proportion to Credits assigned to these components.

5. Studio Courses Having Lectures and Drawings in B.Arch.

SN	Component	Weightage	Remarks
1.	Continuous Semester Assessment (performance in practical/job/drawing/test/quiz/viva, etc.)	80%	<ul style="list-style-type: none"> Continuous Semester Assessment primarily assessed during lab/drawing/practical classes in the campus shall only be considered. The End Semester Viva-voce Examination shall be done through online mode.
2.	End Semester Viva-voce Examination	20%	

6. Seminar

SN	Component	Weightage	Remarks
1.	Evaluation by the Teacher/Committee (assigned/constituted by the HoD)	100%	The student whose Seminar has not been evaluated in the class, may be allowed to deliver it on Skype or other online tool.

C. Schedule of Evaluation and Grade Submission

Examination and Evaluation	16.07.2020 to 03.08.2020
Last Date for Grade Submission	05.08.2020
Declaration of Results	16.08.2020

Wherever required, the concerned HoD may display the detailed schedule for the information of students and faculty.

D. All other exceptional issues will be considered and decided on case to case basis.

Proposal was placed before the members of SENATE for their comments/suggestions and approval.

Decision:

The SENATE approved the appended below Evaluation scheme to UG and PG students (except final year) and PhD scholars for even semester of Academic session 2019-20 in view of continuing onslaught of COVID-19 pandemic. These special provisions will override the corresponding clauses as laid down in respective Ordinances (Bachelor, Master and Doctoral).

A. Fulfilment of Attendance Requirement

It shall be assumed that all students fulfill the minimum attendance requirement of 75% i.e. there shall be no case of short attendance.

B. Evaluation Scheme

1. Courses having Lectures and Tutorials

SN	Component	Weightage	Remarks
1.	Mid Semester Examination	50%	<ul style="list-style-type: none"> If a student has not appeared in Mid Semester Examination, then additional weightage of 50% shall be considered in Continuous Semester Assessment. However, maximum award to such student shall be restricted to 15 marks (i.e. 30%) in this component. Tests and Quizzes already conducted as part of class in the campus shall only be considered. The evaluation of Term Project shall be done through online mode.
2.	Continuous Semester Assessment (assignments/tests/quizzes)	30%	
3.	Term Project	20%	

2. Courses having Practical only

SN	Component	Weightage	Remarks
1.	Continuous Semester Assessment (performance in practical/job/test/quiz/viva, etc.)	80%	<ul style="list-style-type: none"> Continuous Semester Assessment primarily assessed during lab/practical classes in the campus shall only be considered. The End Semester Viva-voce Examination shall be done through online mode.
2.	End Semester Viva-voce Examination	20%	

3. Courses of Engineering Workshop/Architectural Workshop/Engineering Graphics

SN	Component	Weightage	Remarks
1.	Continuous Semester Assessment (performance in practical/job/drawing/test/quiz/viva, etc.)	80%	▪ Continuous Semester Assessment primarily assessed during workshop/drawing/practical classes in the campus shall only be considered. ▪ The End Semester Viva-voce Examination shall be done through online mode.
2.	End Semester Viva-voce Examination	20%	

4. Courses having Lectures and/or Tutorials and Practical

SN	Component	Weightage	Remarks
Theory Component			
1.	Mid Semester Examination	50%	<ul style="list-style-type: none">▪ If a student has not appeared in Mid Semester Examination, then additional weightage of 50% shall be considered in Continuous Semester Assessment. However, maximum award to such student shall be restricted to 15 marks (i.e. 30%) in this component.▪ Tests and Quizzes already conducted as part of class in the campus shall only be considered.▪ The evaluation of Term Project shall be done through online mode.
2.	Continuous Semester Assessment (assignments/tests/quizzes)	30%	
3.	Term Project	20%	
Practical Component			
1.	Continuous Semester Assessment (performance in practical/job/test/quiz/viva, etc.)	80%	<ul style="list-style-type: none">▪ Continuous Semester Assessment primarily assessed during lab/practical classes in the campus shall only be considered.▪ The End Semester Viva-voce Examination shall be done through online mode.
2.	End Semester Viva-voce Examination	20%	

The weightage of Theory and Practical components shall be in the proportion to Credits assigned to these components.

5. Studio Courses having Lectures and Drawings in B.Arch.

SN	Component	Weightage	Remarks
1.	Continuous Semester Assessment (performance in practical/job/drawing/test/quiz/viva, etc.)	80%	▪ Continuous Semester Assessment primarily assessed during lab/drawing/practical classes in the campus shall only be considered. ▪ The End Semester Viva-voce Examination shall be done through online mode.
2.	End Semester Viva-voce Examination	20%	

6. Seminar

SN	Component	Weightage	Remarks
1.	Evaluation by the Teacher/Committee (assigned/constituted by the HoD)	100%	The student whose Seminar has not been evaluated in the class, may be allowed to deliver it on Skype or other online tool.

C. Schedule of Evaluation and Grade Submission

Examination and Evaluation	16.07.2020 to 03.08.2020
Last Date for Grade Submission	05.08.2020
Declaration of Results	16.08.2020

Wherever required, the concerned HoD may display the detailed schedule for the information of students and faculty.

D. All other exceptional issues will be considered and decided on case to case basis.

SENATE/MIN/32/2020-07/07: To consider and approve special provisions to conduct Supplementary Examination for UG and PG students (including Dual degree) in the wake of COVID-19 pandemic.

There being no let-up in the spread of COVID-19 pandemic, it is not possible to conduct Supplementary examination as per the provisions contained in the Ordinances (Bachelor and Master). Therefore, it is proposed to conduct the said examination in the online/digital mode as one-time exception to mitigate the hardships faced by a section of students seeking employment or planning to pursue higher studies. Special provisions in terms of conduct of Supplementary examination, Evaluation scheme and Schedule are appended below.

A. Examination and Evaluation

S.No	Type of Course	Weightage of Supplementary Examination	Duration of Examination	Mode and Pattern of Examination
1.	Theory	50%	60 Minutes	<ul style="list-style-type: none"> Mode: Online/digital Pattern: MCQ consisting of minimum 25 questions
2.	Lab/Practical	40%	60 Minutes	<ul style="list-style-type: none"> Mode: Online/digital Pattern: MCQ consisting of minimum 20 questions
3.	Other than Theory/Lab/Practical	As given in Ordinances/ Course Curriculum	60 Minutes	<ul style="list-style-type: none"> Mode: Online/digital Pattern: MCQ consisting of minimum 20 questions

B. Assignment of Faculty Member(s) to a Course

Based on the students' registration for Supplementary Examination, the Academic Section shall provide list of courses (theory, lab/practical, etc.) and concerned registered students (along with their mobile number and email id) to the Departments. Thereafter, the concerned HoD shall assign faculty members to these courses for the purpose of examination, evaluation and grade submission.

C. Schedule of Evaluation and Grade Submission

Examination and Evaluation	01.08.2020 to 18.08.2020
Last Date for Grade Submission	20.08.2020
Declaration of Results	05.09.2020

The concerned HoD shall display the detailed schedule for the information of students and faculty.

D. All other exceptional issues will be considered and decided on case to case basis.

Proposal was placed before the members of SENATE for their comments/suggestions and approval.

Decision:

The SENATE approved special provisions as appended below to conduct Supplementary Examination for UG and PG students (including Dual degree) in the online/digital mode as one-time exception, keeping in view of the continuing onslaught of COVID-19 pandemic and to mitigate the hardships faced by a section of students seeking employment or planning to pursue higher studies.

A. Examination and Evaluation

S.No	Type of Course	Weightage of Supplementary Examination	Duration of Examination	Mode and Pattern of Examination
4.	Theory	50%	60 Minutes	<ul style="list-style-type: none"> Mode: Online/digital Pattern: MCQ consisting of minimum 25 questions
5.	Lab/Practical	40%	60 Minutes	<ul style="list-style-type: none"> Mode: Online/digital Pattern: MCQ consisting of minimum 20 questions
6.	Other than Theory/Lab/Practical	As given in Ordinances/ Course Curriculum	60 Minutes	<ul style="list-style-type: none"> Mode: Online/digital Pattern: MCQ consisting of minimum 20 questions

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B. Assignment of Faculty Member(s) to a Course

Based on the students' registration for Supplementary Examination, the Academic Section shall provide list of courses (theory, lab/practical, etc.) and concerned registered students (along with their mobile number and email id) to the Departments. Thereafter, the concerned HoD shall assign faculty members to these courses for the purpose of examination, evaluation and grade submission.

C. Schedule of Evaluation and Grade Submission

Examination and Evaluation	01.08.2020 to 18.08.2020
Last Date for Grade Submission	20.08.2020
Declaration of Results	05.09.2020

The concerned HoD shall display the detailed schedule for the information of students and faculty.

D. All other exceptional issues will be considered and decided on case to case basis.

SENATE/MIN/32/2020-07/08: To consider and approve the recommendations of SDPC regarding extension of Ph.D. programme of Ms. Jyoti Bhola (Registration No. 2K15-Ph.D-ECE-272) for one year.

The case of Ms. Jyoti Bhola (Registration No. 2K15-Ph.D-ECE-272), Department of Electronics and Communication Engineering was deliberated in Department Doctoral Programme Committee (DDPC), DoECE and recommended for extension of Ph.D Programme, as the Open Seminar of Ms. Jyoti Bhola was earlier scheduled on March 30,2020, but it could not be held due to Covid -19 lockdown. Subsequently, the case was further discussed in Senate Doctoral Programme Committee (SDPC) in light of Clause No. 11.1.2 of Ordinances for Doctoral Programmes. The Clause No. 11.1.2 provides that maximum extension up to two years can be given by the SENATE on the recommendations of DDPC and SDPC as a special case in blocks of one/or for full two years at a stretch. Thus the committee recommended the case for one year extension to Ms. Jyoti Bhola (Registration No. 2K15-Ph.D-ECE-272). Matter was placed before the members of SENATE for their comments/suggestions and approval, as per Annexure 8.

Decision:

The SENATE approved the recommendations of SDPC regarding extension of Ph.D. programme of Ms. Jyoti Bhola (Registration No. 2K15-Ph.D-ECE-272) for one year.

The agenda of the 32nd SENATE of NIT Hamirpur held through email circulation on dated 08th July 2020 was circulated amongst members with the request to submit suggestions/comments, if any by 14/07/2020 via return mail.

The Comments received after circulation of Agenda were incorporated in the minutes of 32nd SENATE. The Institute can implement such decision of the Senate, accordingly.

Jyoti Bhola
Secretary, Senate 9/8/20

Approved
[Signature]
Chairman, Senate
