



NO DUES PROFORMA cum APPLICATION FOR REFUND OF CAUTION MONEY
(FOR UG/PG/Ph.D. STUDENTS)(TICK APPROPRIATE)

1.	Department Name			
2.	(i) Roll No.		(ii) Registration Number	
3.	Name of Student (in English)			
4.	विद्यार्थी का नाम (हिंदी में - यह आवश्यक है क्योंकि डिग्री पर हिंदी में यही नाम लिखा जायेगा)			
5.	Address for Correspondence			
6.	(i) Mobile Number		(ii) Email id	
7.	(i) Bank Account Number		(ii) IFSC Code	
8.	Do you want to donate caution money to the Institute (Kindly specify the choice as Yes/ No)		(Yes/No)	Signature of Student with Date
9.	No Dues Certificate			
	Sr. No.	Section/Hostel	Signature with Stamp	
	(i)	Library Section		
			(Assistant Librarian)	
	(ii)	Hostel Concerned		
			(Warden)	
	(iii)	Student Welfare Section		
			(Assistant Registrar - SA&S)	

The duly filled in application form complete in all respects should be submitted by the student to the HOD concerned.

Submitted to:

HOD, Department of

It is to certify that the above student has nothing due at the Department level and the duly filled in No Dues proforma cum application for refund of caution money is:

Forwarded (in original) to:

D.R.(Academics) for Academic purposes; and

Copy forwarded to:

A.R.(Accounts & Finance) for refund of caution money.

Seal & Signature of HOD
Date: