



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर
हमीरपुर (हि.प्र.) – 177 005 (भारत)
NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR
HAMIRPUR (H.P.) - 177 005 (INDIA)
(An Institute of National Importance under Ministry of HRD)

Annexure: MPP-04
Clause-11.2

Medical Leave Application Form

To
Head of the Department/Centre

Sir,

Kindly allow me to avail Medical Leave from..... to..... for.....days
as I was ill and was advised rest by the Medical officer. The necessary medical certificate from Institute
Health Centre/Medical Officer of the Government hospital/ recognized hospital (Address Details
.....) is attached herewith for your reference please.

Yours Sincerely

(Signature)
Name:
Registration Number:
Date:

For Official use

Recommended by Supervisor

Approved by: Chairperson, DMPC

Minutes of the DMPC must be attached and to be recorded in Departmental Master Student File