APPLICATION FOR REFUND OF ACADEMIC FEE / SEAT WITHDRAWAL (NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR, HIMACHAL PRADESH)

To

The Dean (Academic),
National Institute of Technology,
NIT Hamirpur {HP}

Subject: Surrender of Seat/Cancellation of candidature and refund of fee.

Respected Sir/Madam,

I, Mr./Ms. _____ S/D/o Shri _____ have willingly surrendered my admitted seat in the _____ (B.Tech / M.Tech / M.Sc / MBA) programme under the Department of _____due to got admission in another institute / Personal reason].

I, Mr./Ms. _____ S/D/o Shri _____ have willingly cancelled my admitted seat in the _____ (B.Tech / M.Tech / M.Sc / MBA) programme under the Department of _____due to Got admission in another institute / Personal reason].

I request you to kindly refund the eligible amount as per the Institute's fee refund policy into my bank account. The required details are provided below:

1. Student Details (छात्र का विवरण):

Field	Details to be Filled by Candidate
Student Name (छात्र का नाम)	
JEE / CCMT/CCMN / GATE /SELF-SPONSORED	
Institute Roll No. (यदि मिला हो)	
Category (OP / EWS / OBC / SC / ST / PwD)	
Mobile Number	
Email ID	
Date of submission of withdrawal of admission	

2. Fee Payment Details (जमा की गई फीस का विवरण):

Transaction ID / Reference No.	Date of Payment	Amount Paid (रु)

3. Bank Account Details for Refund (पैसा वापस पाने के लिए बैंक खाता):

Attribute	Bank Account Details
Account Holder Name (खाताधारक का नाम)	
Bank Account Number (खाता संख्या)	
Bank Name & Branch (बैंक और शाखा का नाम)	

IFSC Code (आईएफएससी कोड)	
PAN Card Number (पैन नंबर - यदि आवश्यक हो)	

Declaration: I hereby undertake that I am fully conversant with the fee refund rules of the Institute. The details filled above are correct, and the Institute shall not be responsible for any error in the bank details.

Date: _____
Place: _____

(Signature of the Student/ Signature of the Parent/Guardian)

(Please attach the relevant supporting documents as proof of fee payment and/or cancellation of candidature, as applicable)