राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर
हमीरपुर (हि.प्र.)-177005
NATIONAL INSTITUTE OF TECHNOLOGY
HAMIRPUR (H.P.)-177005
[An Institute of National Importance under Ministry of Education (शिक्षा मंत्रालय)]
OFFICE OF THE REGISTRAR

NOTIFICATION

In supersession of Notification No. NIT/HMR/Admn./F-16/Vol-38/2024/5343-75 dated 10/06/2024, a **RTI Cell** of the following members is hereby reconstituted for the timely follow up & disposal of the various RTI matters as per RTI Act-2005: -

1	Registrar	Chairperson
2	First Appellate Authority (FAA)	Member
3	Transparency Officer	Member
4	Central Public Information Officer (CPIO)	Member
5	Nodal Officer (Legal Cell)	Member
6	Assistant Public Information Officer (APIO)	Member Convener

Following are the duties and the responsibilities of the RTI Cell:

i) Proactive disclosures under Section-4
ii) Systemic changes that can be introduced to reduce the number of queries on a particular area/process.
iii) Formulation of FAQs on information that can be accessed by Information Seeker.
iv) Maintaining lists of CPIOs, FAAs and link officers.
v) Annual Report of the CIC.
vi) Preparation of periodic monitoring reports regarding disposal of RTI requests/Appeals and compliance of CIC instructions

This issues with the prior approval of Competent Authority.

07/5/2026
REGISTRAR

No. NIT/HMR/Admn./F-16/Vol-40/Loose/2026/ 3704-25 Dated: 07/05/2026

Copy to:-

1. निदेशक को सूचनार्थ।
2. सभी डीन/विभागाध्यक्ष/मुख्य वार्डन (छात्रावास)/टी.पी.ओ./ अधिशाषी अभियंता/संपदा अधिकारी/चिकित्सा अधिकारी/ पुस्तकालय प्रभारी/संकाय प्रभारी (क्रय एवं भंडार) / सी पी आई ओ को सूचनार्थ।
3. सम्बंधित संकाय सदस्य/ प्राधिकारी।
4. संकाय प्रभारी (सी.सी.) को सूचना एवं आवश्यक कार्यवाही हेतु।
5. उप-कुलसचिव (ऍफ़ एंड ऐ)
6. समस्त ब्रांच अधिकारी।
7. निजी फाइल।