



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर

हमीरपुर (हि.प्र.) - 177 005 (भारत)

[भारत सरकार शिक्षा मंत्रालय के तहत एक राष्ट्रीय महत्व का संस्थान]

NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR

HAMIRPUR (H.P.) - 177 005 (INDIA)

[An Institute of National Importance under Ministry of Education (Shiksha Mantralaya)]

ESTATE OFFICE

No; NIT/HMR/EO/Shops/2025/179-84

Dated: - 13/06/2025.

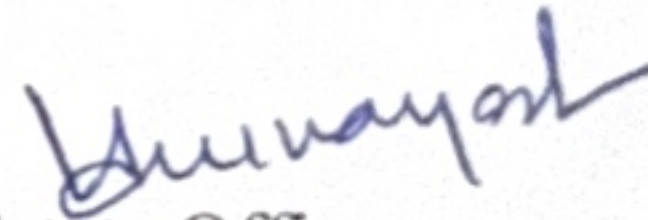
To

The Faculty Incharge (Purchase),
NIT Hamirpur (HP)

Subject: - Notice Inviting Applications for allotment of Shops.

Enclosed please find herewith the "Notice Inviting Applications for allotment of Shops" duly approved by the Competent Authority for publication in local newspaper i.e. Divya Himachal (Hindi), Punjab Kesari (Hindi) and Hindustan Times Himachal Edition (Hindi) at the minimum rates at your end.

DA: - As Above


Estate Officer,
NIT Hamirpur (HP)

Copy to.

1. Director for kind information please.
2. Registrar for kind information please.
3. Faculty Incharge (CC), NIT Hamirpur with the request to display the Notice Inviting Applications for allotment of Shops and other relevant documents on the Institute Website for wide publication and information of all concerns.
4. Deputy Registrar (Finance and Accounts), NIT Hamirpur (HP)
5. Assistant Registrar (Audit), NIT Hamirpur (HP).


Estate Officer,
NIT Hamirpur (HP)



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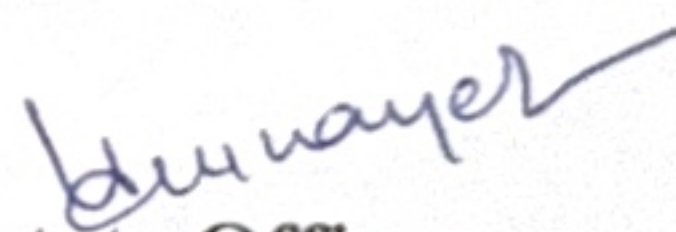
[An Institute of National Importance under Ministry of Education (Shiksha Mantralaya)]

ESTATE OFFICE

NOTICE FOR ALLOTMENT OF SHOPS/CANTEEN/BOOTHES

Sealed Applications with bidding Shop No inscribed on the envelop are hereby invited by the undersigned on behalf of the Director, NIT Hamirpur for the allotment of Shops-20 Nos. ,Canteen-2 Nos., Booths-4 Nos. in NIT Campus, Hamirpur (HP) from the eligible Vendors/Firms with sound financial background, so as to reach in this office **on or before 7th July 2025 . upto 4.00 PM and tenders shall be opened on 8th July 2025.. at 11.00 AM.**

For other details & forms etc. Please visit Institute Website www.nith.ac.in.


Estate Officer
NIT Hamirpur (HP)

Tender Notice

NOTICE INVITING TENDER FOR ALLOTMENT OF SHOPS/CANTEEN/BOOTH

Sealed tenders with bidding Shop No inscribed on the envelope addressed to Estate Officer on behalf of Director, NIT, Hamirpur from the reputed firms for leasing out various Shops/Canteen/Booth in the Institute on prescribed tender document. The tenders will be received in the office of Dean (Planning & Development) upto 7th July 2025 4.00 PM and shall be opened on 8th July 2025 at 11.00 am in the conference Room next to Director Office Administrative Block. The tender document can be downloaded from the Institute website www.nith.ac.in.

The downloaded tender document fully filled up must accompany

- (i) **Tender Fee: Rs 1000 in the form of Demand Draft non-refundable**
- (ii) **Earnest Money Deposit (EMD) refundable in favour of Director, NIT, Hamirpur, failing which, it will be summarily rejected straightforward.**

In case any firm is bidding for more than one shop/ Canteen/Booth, the firms will have to apply separately for each shop/ Canteen/Booths along with the demand draft.

List of Shops with plinth area and Reserved License Fee of Shops:

Sr. No.	Shop Number	Description & Location of Shop	Plinth Area of Shops in sq m	Reserved License fee of Shops Rs / per month
1	Shop No.-1	Fruit, Vegetable & Fresh Juice (Near Gate No.1)	19.89	5300/-
2	Shop No.-2	Departmental Store (Near Gate No.1)	19.89	5300/-
3	Shop No.-3	Departmental Store (Near Gate No.1)	16.03	4300/-
4	Shop No.-4	Beverage, Bakery, Sweets, Snacks, & Ice-Cream Parlor (Near Gate No.1)	19.89	5300/-
5	Shop No.-5	Parlour For Ladies D/Residence	31.89	7100/-
6	Shop No.-6	Departmental Store (Near SBI)	9.47	2100/-
7	Shop No.-7	Books, Stationary, Printing & Electronic Items (Near SBI)	27.5	5600/-
8	Shop No.-8	Books, Stationary, Printing & Electronic Items (Near SBI)	13.12	2700/-
9	Shop No.-9	Hairdresser (Near SBI)	18.04	3700/-
10	Shop No.-10	Laundry Shop (Near SBI)	39.73	8000/-
11	Shop No.-11	Laundry Shop (Himadri Boys Hostel)	24.81	7100/-
12	Shop No.-12	Books, Stationary, Printing & Electronic Items (Near Gate No-2)	21.68	6600/-
13	Shop No.-13	Departmental Store (Near Gate No.2)	22.11	6800/-
14	Shop No.-14	Departmental Store	34.90	10600/-

		(Near Gate No.2)		
15	Shop No.-15	Hairdresser (Near Gate No-2)	22.11	6800/-
16	Shop No.-16	Fruit, Vegetable & Fresh Juice (Near Gate No-2)	21.68	6600/-
17	Shop No.-17	Departmental Store Student Activity Centre	29.06	9200/-
18	Shop No.-18	Fresh Juice and Beverage Student Activity Centre	32.55	10300/-
19	Shop No.-19	Hairdresser Student Activity Centre	32.55	10300/-
20	Shop No.-20	Beverage, Bakery, Sweets, Snacks & Ice-Cream Parlor 1 st floor Near SBI ATM-2	119.11	24000/-
21	Canteen No.1 * Reserved for Cooperative Society	Student, Faculty & Staff Canteen Ground Floor Near SBI ATM-2	119.11	23900/-
22	Canteen No.2	Student, Faculty & Staff Canteen Near Gate No.02 Upper Floor of Shopping Complex	167.86	51000/-

* For Canteen No 1 only Registered Cooperative Societies shall be eligible to participate in bidding process. The Cooperative societies with minimum 5 years registration period and experience in providing services of Food and Beverage shall only be eligible.

Booths including seating area of land

Sr. No.	Booth No.	Description & Location of Booths	Area Allotted	Reserved License fee of Shops Rs / per month
1.	Booth No.01	Beverage and Snacks Booth Tri junction Near Health Centre	121.45	Rs.4300/-
2.	Booth No.02	Beverage and Snacks Booth Infront of Admn. Block	114.07	Rs.4100/-
3.	Booth No.03	Beverage and Snacks Booth Near Library Building	117.67	Rs.4200/-
4.	Booth No.04	Beverage and Snacks Booth Near Dhauladhar Boys Hostel	89.30	Rs.3200/-

Note: -

- Criteria for allotment of shops Shop/Canteen/Booth: The highest bid price above reserved license fee shall be eligible for the allotment of the Shop/Canteen/Booth.
- The allottee shall pay the rent as highest bid price + GST (18%).
- Security amount shall be six times of Highest bid price +GST (18%) to be deposited in the form of FDR within 15 days from the date of agreement.
- EMD to be deposited as per following table for respective shops/canteen/Booths.

Sr. No.	Shop/Canteen/Booth	EMD Amount
1.	Shop No.- 1 to 19, Booth No - 1 to 4	10,000/-
7.	Shop No - 20, Canteen No.1, Canteen No. 2	25000/-

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- The EMD of unsuccessful Bidder shall be returned after 3 months from the date of allotment of shop/booth/canteen.
- The EMD of successful Bidder shall be returned after 6 months from the date of allotment of shop/booth/canteen.

TERMS AND CONDITIONS

1. The period of the License granted for a shop shall be of 3 years and extendable up to 01 year depending upon the satisfactory performance of the Licensees.
2. All applications for a license shall be accompanied by a security amount (Refundable) in the shape of FDR (valid for 3 years) drawn in favour of Registrar, NIT Hamirpur (HP) of the shops/canteen/booths as mentioned above which will be refunded after clearance of all payable dues and handing over the shops/canteen/booth in good condition. Incase the period of license is extended accordingly the FDR validity should be increased.
3. Payment of license fee: The Licensee shall deposit the license fee by 10th of every month positively and submit the hard copy of receipt to the Estate Office failing which late fine @ Rs. 100/- per day will be charged till the deposit of hardcopy receipt of the rent for the month. In the event of the default on the part of the Licensee in making payment on or before the dates as mentioned above the Institute shall have the right to cancel the license aforesaid forthwith and the licensee shall not be allowed to carry on his business and the licensee shall have no claim or right to claim for any compensation or damage from the Institute.
4. The license fee shall be enhanced @ 7% after every year from the date of agreement, subject to satisfactory performance. The License fee as mentioned above plus GST as per Govt. notification amended from time to time will be charged per month, if given an extension.
5. The licensee shall get the electrical connection at his/her own name and the electricity charges will be paid by him/her.
6. The minimum commercial water usage and sewerage charges shall be paid by the licensee to NIT Hamirpur as per following.

Sr. No.	Shop No. / Booth / Canteen	Water Charges
1.	Shop No - 5, 9,15, 19	500/-
2.	Shop No - 4, 18, Booth 1,2,3,4	1,000/-
3.	Shop No - 10, 11, Canteen No.1, Canteen No. 2	5000/-

The commercial water charges shall be levied incase additional water connection is required in any other shop

7. The Commercial waste management charges shall be paid by the licensee to NIT Hamirpur as per the charges levied by Municipal Corporation Hamirpur.
8. The licensee shall be responsible for maintaining all reasonable standards of cleanliness and hygiene in the shop & the surrounding areas and disposal of garbage. Violation of any terms and conditions or agreement in case any shop be allotted being allotted will lead to warning at first instance and subsequent the second time default will lead to a penalty of Rs. 5000/-. Further, a default may lead to cancellation of shop.
9. The Licensee shall install and maintain a functional Closed-Circuit Television (CCTV) surveillance system within the licensed shop premises at their own cost. The CCTV system shall be capable of recording (video and audio) and storing footage continuously for a

Signature

minimum period of fifteen (15) days. Non-compliance with this clause shall be considered a breach of agreement and may attract appropriate action, including penalties or cancellation of allotment.

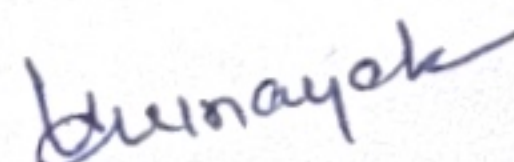
10. The firm/agency convicted or debarred for misconduct by the NIT Authority will not be entertained.
11. The licensee will give an undertaking to the Institute to the effect that he/she, himself/herself, shall run the Shop and shall not sublet to some other person, failing which the allotment shall be liable for cancellation and the decision of the License Committee shall be final.
12. Licensee shall not be allowed to sell /keep expiry products. In the event of any complaint received from the students, official/officers of NITH or otherwise regarding the quality of the goods sold by the Licensee, the Licensee shall be entirely responsible for the same.
13. As per the direction of Hon'ble Supreme Court of India, no children below the age of 14 (fourteen) years should be employed by the Licensee.
14. In the event of any complaint received regarding the quality or rate of the goods sold by the Licensee, the Licensee shall be issued an Advisory note or Warning and a fine may be imposed depending upon the seriousness of the issue/complaint.
15. The Licensee shall observe minimum operating time as (8 Hours) eight hours per day and closing time of shops shall be 9.00 PM daily or as decided by the competent authority from time to time.
16. The Licensee will have to provide a cashless payment facility at the shop in compliance to the directions of the MHRD.
17. The licensee shall provide the electronic bill of the items.
18. The price list of non-packed item should be displayed in size (5 ft x 3 ft) in front of the shop premises as applicable.
19. The public premises (Eviction of unauthorized occupants) Act, 1971 will be applicable to all allotment of shops.
20. The licensee should equip the shop to run the business to the satisfaction of the Institute authority and display the articles in a presentable manner.
21. The shop is solely meant for use by the staff, residents, students, visitors, and workers in the Institute. All the licensee and its staff shall invariably carry their ID cards, should be produced to the security personnel and Institute authorities, whenever asked for.
22. The shop premises allotted shall be utilized for running the specified business/trade only and shall not be used for any other purpose/business without the written consent of the Institute. The license granted shall not be sub-licensed either fully or in part to any third parties.
23. Use of plastic bags inside the NIT-H campus is banned. Woven Cloths carry bags can be provided as an alternative.
24. The shop will be on a non-exclusive basis and more than one shop of the same kind can be opened by Competent Authority in the same premises or in other premises of the Institute initially or subsequently. The licensee shall not be entitled to raise any objection or claim for any deduction in license period, license fee and security deposit in case some other shop is constructed in the Institute campus or in case there comes in existence any authorized shop.
25. That the Institute campus is to be treated as intoxicating free and as such selling of tobacco alcohol etc. products in the campus will not be allowed. If anyone found guilty, the license shall be cancelled.
26. It shall be obligatory on the part of the licensee to prepare/serve hot and cold beverages and food of good quality.

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27. In case NIT Hamirpur/ Licensee wishes to cancel or revoke this agreement before the expiry of the term, one month notice in advance shall have to be served upon in advance by either of the party. In case of any dispute, the redressal of the complaint shall apply.
28. The Institute reserves the right to accept or reject any application without assigning any reason.
29. (a) The shop shall not be allotted to a person:
- (i) Who has been convicted by a court of law
 - (ii) Who has already a shop in his name or his family member's name, allotted in the institute
 - (iii) Who has been blacklisted by the institute against whom any action was taken or is pending in the institute?
 - (iv) Who is a student or an employee of the Institute
 - (v) Who is an undercharged insolvent
 - (vi) Who may jeopardize any interest of the institute
- (b) Only one shop will be allotted to a person/or his/her family member, even if the bidder is successful in bidding multiple shops.
- (c) In case of tie in bidding, the License Committee shall follow the following criteria in finalizing the successful bidder.
- (i) The bidders who are in tie shall submit fresh bid within 7 days.
 - (ii) If still undecided, the license committee shall decide on the collective wisdom the successful bidder.
- (d) If the successful bidder fails to occupy the allotted shop within stipulated period, his/her security amount shall be forfeited without any notice.
30. The licensee will have to get himself/herself registered under the Food Safety and standard Act, 2006 from the department of Health & Family welfare Hamirpur (HP).
31. The allottee of shop/canteen/ booths will construct their own infrastructures at the specified locations.
32. Arbitration clause: - As far possible, dispute shall be settled mutually. In the event of any unsettled disputes or difference relating to the interpretation and any other disputes arising after the issue of LOI/Allotment Order and during the execution of the shop, it has to be referred to the Estate Office in written documents. If the dispute is not resolved within 30 days, then the dispute has to be raised to Dean (P&D) in writing. Even then, if it is not resolved within 15 days by Dean (P&D) then it may be addressed it to Director in writing. If the dispute is not resolved by Director within 30 days of their arising then it shall be referred to a sole arbitrator to be appointed either by both the parties or by the Court. The governing law in this regard will be the arbitration and Conciliation Act, 1996 of India. The venue of the Arbitration will be NIT Hamirpur. Further, disputes if any, that may arise at any point of time, shall be subject to Hamirpur (HP) Courts jurisdiction only.
33. The items shall be sold as per the following:
- a. The MRP items shall not be sold at a price more than MRP.
 - b. The non MRP items shall be sold at the rates designated by the institute as applicable (Canteen Item, grocery item) inclusive of all taxes.
 - c. The services shall be provided at the rates designated by the institute as applicable. (Laundry, Barber shop etc.) inclusive of all taxes
 - d. The vegetable shall be sold at the rate designated daily by MC Hamirpur.
 - e. The rate fixed by NIT Hamirpur inclusive of all taxes can be revised after submission of proper justification by the Licensee.

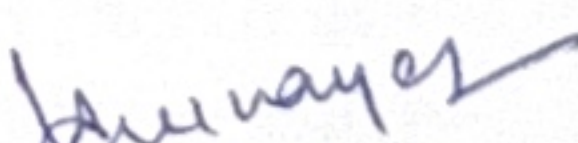


34. The Licensee shall not put up branding of any company in any form.
35. Applicants for allotment of shops should have valid GST Number. GST Registration Certificate shall be produced by each bidder while submitting the tender documents.
36. That the licensee or his employee(s) shall deal courteously with the customers and shall not indulge in any such act which shall spoil the peaceful atmosphere in the Institute campus.
37. It will be the sole responsibility of the Licensee to abide by the provisions of the following acts as to the workers engaged by him for the performance of this contract.
- Minimum Wages Act 1948.
 - Employee Provident Fund Act 1952
 - Employee State Insurance Act 1948
 - Contract Labour (Abolition & Regulation) Act 1970.
 - Industrial Employment (standing orders) Act and rules 1946.
 - Prohibition of Child Labour Act 1986.
 - Payment of Bonus Act and Rules 1965.
 - Workmen compensation Act 1923.
38. A police verification report in respect of all the personnel of Licensee from the respective residential police station should be submitted and also list of employees with biodata of each employee posted to the shop along with photo and thumb impression should be handed over to the estate office, NIT Hamirpur. Any changes should be informed immediately.
39. The shop shall be mandatory run by the owner with his/her assistant.
40. The Contractor/Licensee shall have to enter into an agreement with Chairman License Committee, NIT Hamirpur (HP) before starting licensed business within 10 days of Allotment order.


Estate Officer
NIT Hamirpur

Note:

The application Form-A along with terms and conditions can be download from the Institute website www.nith.ac.in. The tender/bid should be kept in sealed envelope superscripted as tender application for (**Name of Shop number**) applied for and application fee at the rate of **Rs. 1000/-** (Rupees One thousand only) in the shape of Bank Draft in favour of Registrar, NIT Hamirpur should be kept in separate envelope superscripted as fee. **The bids will be opened on 8th July 2025 at 11.00 AM in the Conference Hall Next to Director office Administration.** In the interest of the tenderers, it is advised to be present at the time of opening of tenders. The incomplete tenders and tenders received after the due date will not be considered. The institute reserves the right to accept or reject the applications without assigning any reason.


Estate Officer
NIT Hamirpur (HP)

SPECIAL TERMS AND CONDITIONS

Shop No. 01 & 16 (Fruit, Vegetable & Fresh Juice)

- 1) The licensee shall keep all the items related to Fruits, Vegetable & Fresh Juice.
- 2) The vegetables and fruits shall be sold at the rate designated daily by MC Hamirpur (HP).
- 3) The Fresh Fruit Juice shall be sold as per the prescribed rate as applicable.
- 4) The licensee is required to provide shelves and racks for items for sale at his/her own cost.

Shop No. 18 (Fruit Juice and Beverage)

- 1) The licensee shall keep all the items related to Fruits & Fresh Juice.
- 2) The fruits shall be sold at the rate designated daily by MC Hamirpur (HP).
- 3) The Fresh Fruit Juice shall be sold as per the prescribed rate as applicable.
- 4) The licensee is required to provide shelves and racks for items for sale at his/her own cost.

SHOP NO. 2, 3, 6, 13, 14, & 17 Departmental store

- 1) The licensee shall keep all the items related to the Departmental Store.
- 2) The vendor is required to provide fixtures and equipment like display shelves and racks, refrigerated display cases for perishable items at his/her own cost.
- 3) The food & beverages shall be stored and served under hygienic conditions. The Vendor shall ensure that fresh item be served. The Vendor should not keep any items for sale which has already surpassed the date of expiry.
- 4) All packed items should be marked with its rate and expiry date.
- 5) Quality of items provided will be inspected/ checked from time to time and if found unsatisfactory the contract may be cancelled at any time by the Institute without furnishing any notice. The Institute reserves the right to impose a fine/ penalty, as decided by the institute.
- 6) The garbage should be disposed of regularly at locations directed by the Vendor at its own cost as per the institute's norms.
- 7) The Vendor will ensure a high standard of cleanliness, hygiene and sanitation in the premises at its own cost. The Vendor will make the arrangements for keeping all eatables in a covered showcase, free from flies, insects and rodents.
- 8) The Vendor will sell the packed items on MRP as per discount given in the rate list.
- 9) No non-recyclable plastic or plastic container are allowed to be used in the campus failing which penalty will be imposed for each event as decided by the institute.

Shop No. 07, 08 & 12 (Book Stationary/ Photostat/ Lamination/ Electronic item)

1. The vendor shall keep all the items related to Books and stationery.
2. The Vendor is required to provide all the stationary items and photocopying services as per the general requirement of the students/faculty and staff members.
3. The Vendor is required to provide color and black & white photocopying (A3, A4 size), spiral/comb binding and lamination services as and when required by the students/ faculty/ staff/ institute/ institute's guests.
4. Vendor is required to install good quality / heavy duty Digital Photocopier/ Printer of reputed brands with minimum speed of 35 copies per minute, to meet day-to-day requirement of photocopying. Quality of printing and photocopy and non-disruption of services has to be ensured and maintained by the Vendor/Service Provider and will be responsible for arranging all equipment, periodic service and maintenance of

Lawyer

- photocopying/printing machine to ensure high standard.
5. The vendor will be responsible for arranging all relevant supplies including paper, stapler pins, toner and all consumables necessary to run the Photocopier Machine and Printer/ equipment without any hindrance and shall provide adequate competent full-time staff for onsite running and managing the facility.
 6. In case of Institute Order, security of all documents will be protected and under no circumstances, papers given for photocopy or copies thereof shall be taken out of the premises or given to person not authorized by NIT Hamirpur.
 7. The Vendor shall keep and sell only branded stationery items. If later it is found that substandard items are being sold, the contract shall be cancelled.
 8. The charges for photocopy, printing, spiral binding, lamination, etc. shall be sold as per the approved rate by the competent authority and should not be sold above standard market price by the Vendor. The price list should be displayed in the shop. If required there is a provision of periodical review of rates of photocopy, printing, lamination, spiral binding etc. with mutual consent of both the parties.
 9. The vendor is required to provide photocopying services, black and white copies standard and high-quality paper options, color copies high-resolution color printing for documents, flyers, and posters, photo studio services, passport and id photos quick and accurate photo services for official documents. portrait photography professional portraits for students and staff. lamination services, document lamination protection for important documents, certificates, large format lamination posters, charts, and other large documents, additional services, binding services spiral, comb, and thermal binding for reports, thesis, and projects, scanning services high-resolution scanning for documents and photos, printing custom id cards for events and organizations.

SHOP NO. 05, 09, 15 & 19 (HAIRDRESSER)

1. The service provider shall provide all the services related to hairdressing.
2. All standard services provided in barber shops like hair cutting, hair styling, trimming, shaving, massage, Hair Coloring, facial treatments, beauty services, Regular and Formal Styling etc. should be made available in the shop for customers.
3. The service charges must be as per the rate list given by the NIT Hamirpur administration before implementation. The vendor shall prominently display the rates of services at the shop appropriately.
4. Standard companies/ Reputed branded products only will be used in the shop which have no adverse effect/ reaction on the skin.
5. The service provider must comply with the Sanitation and hazardous chemicals compliance.
6. Shaving blades used for one customer should be discarded in an appropriate method and new blades should be used for each customer.
7. Old/ stale/ expired items should not be kept in the shop.
8. Care should be taken to avoid injury to customers via sharp objects/ blade/ trimmer during hair cutting etc. Disinfectants like Dettol/ Savlon etc. and first aid measures should be available immediately in the salon.
9. To avoid contamination, tools & equipment should always be sanitized and disinfected between each use. Before disinfecting tools, they should be sanitized with hot soapy water regularly. Every tool and equipment should be cleaned and disinfected. The shop should

be sanitized periodically.

10. The staff of the shop must wear disposable gloves, aprons, closed-toed shoes and PPE, (if required) as per requirement. They must dispose of gloves and get their aprons sterilized after each customer. The Vendor/Service Provider should only use clean, disinfected, and properly stored tools and implements on customers.
11. The service provider should submit all necessary copies of the cosmetology certificate of its staff/employee and other certificates, if any issued to them.

Shop No. 10 & 11 (Laundry-cum-Dry Cleaner Shop)

1. The service provider shall provide all the services related to Laundry
2. The service provider is required to provide washing, ironing & drycleaning services to the students, faculty/staff (including family members), residents, Guests, and visitors of NIT Hamirpur.
3. The service charges must be as per the rate list given by the NIT Hamirpur administration before implementation. The vendor shall prominently display the rates of services at the shop appropriately.
4. The Service Provider shall use high quality washing detergents, reagent, disinfectants, softener, whitening agents for maintaining softness and durability of clothes being washed/dry cleaned. The Vendor/Service Provider shall use only mid scent for the clothes/ fabrics.

Shop No. 4 & 20, Booth 1 to 4 (Beverage, Bakery, Sweets, Snacks, Ice-Cream Parlor)

1. The vendor shall keep all the items related to Beverage, Bakery, Sweet & Snacks, Ice cream.
2. The food and beverages shall be prepared, stored and served under hygienic conditions. The vendor/service provider shall ensure that only fresh food is served, and the stale food should not be recycled. Stale food should be removed from the shop as soon as possible.
3. The vendor/service provider shall use all fresh and standard/ good quality raw material, eatables, veg food items, oils, etc. necessary for making of eatable items.
4. All bakery and confectionery items should be marked with its rate and expiry date.
5. Quality of food/ services provided will be inspected/ checked from time to time and if found unsatisfactory the contract may be cancelled at any time by the Institute. The Institute reserves the right to impose a fine/ penalty, as decided by the institute.
6. The garbage should be disposed of regularly at directed locations without fail by the Vendor/Service Provider at its own cost as per the institute's norms.
7. The Vendor/Service Provider will ensure a high standard of cleanliness, hygiene and sanitation in the canteen premises at its own cost. The Vendor/Service Provider will make the arrangements for keeping all eatables in a covered showcase, free from flies, insects and rodents.
8. The Vendor/Service Provider will be required to display the approved rate list of all the food articles, soft drinks, tea, coffee, juice, bakery items etc. sold in the shop, prominently including taxes. Any increase or overcharging if found to be true, shall make the Vendor/Service Provider liable to pay fine as decided by the institute or termination of contract or both.
9. The Vendor/Service Provider will sell the packed items on a rate list.
10. No non-recyclable plastic or plastic container are allowed to be used in the campus failing which penalty will be imposed for each event as decided by the institute.

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11. The shop will have to install a water purifier for drinking purpose. The shop/booth will have to provide free filtered water to the students/faculty/staff for drinking purposes

Canteen No. 01 and 02

1. The food and beverages shall be cooked / prepared, stored and served under hygienic conditions. The Vendor/Service Provider shall ensure that only fresh food is served, and the stale food should not be recycled. Stale food shall be removed from the premises as soon as possible.
2. The vendor/service provider shall use all fresh and of standard/ good quality raw material, eatables, veg food items, oils, etc. necessary to make eatable items.
3. All packed items should be marked with its rate and expiry date.
4. Quality of food/ services provided will be inspected/ checked from time to time and if found unsatisfactory the contract may be cancelled at any time by the Institute. The Institute reserves the right to impose a fine/ penalty, as decided by the institute.
5. The garbage should be disposed of regularly at directed locations by the Vendor/Service Provider at its own cost as per the institute's norms.
6. The Vendor/Service Provider will ensure a high standard of cleanliness, hygiene and sanitation in the canteen premises at its own cost. The Vendor/Service Provider will make the arrangements for keeping all eatables in a covered showcase, free from flies, insects and rodents.
7. The food should be neither too spicy nor oily. The food preparation shall be wholesome and shall generally cater to the taste of the students/ employees of the institute.
8. The vendor/service Provider will be required to display the approved rate list of all the food articles, soft drinks, tea, coffee, juice, items etc. sold in the canteen, prominently including taxes. Any increase or overcharging if found to be true, shall make the vendor/service provider liable to pay fine as decided by the institute or termination of contract or both.
9. The vendor/service provider will sell the packed items on a rate list. The cooked items should be sold at a rate given by the institute.
10. No non-recyclable plastic or plastic containers are allowed to use in campus, failing which penalty will be imposed for each event as decided by the institute.
11. The shop will have to install a water purifier for drinking purpose. The canteen will have to provide free filtered water to the students/faculty/staff for drinking purposes.

Amrayer



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर

हमीरपुर (हि.प्र.) – 177 005 (भारत)

[भारत सरकार शिक्षा मंत्रालय के तहत एक राष्ट्रीय महत्व का संस्थान]

NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR

HAMIRPUR (H.P.) - 177 005 (INDIA)

[An Institute of National Importance under Ministry of Education (Shiksha Mantralaya)]

{OFFICE OF ESTATE HOUSES & SHOPS}

FORM-A

To

The Estate Officer,
NIT Hamirpur (HP).

Sir,

Latest
Photograph
of the
applicant self
attested

I/We hereby apply for the grant of License for being appointed as a shop holder in NIT Campus, Hamirpur. Requisite particulars are given hereunder: -

1. Full Name of the applicant : _____
(Block Letter)
2. Father/Husband's Name : _____
(Block Letter)
3. Date of Birth : _____
4. Domicile : _____
5. Complete Permanent address : _____
of the applicant in Block Letter
(With Contact No.)
E-Mail:- : _____
4. Correspondence address : _____
(Block Letter)
5. Name of the firm : _____
6. Name of the shop & Number : _____
Applied for

7. Nature of present business of the Firm/Applicant:

8. Whether the applicant or the firm or any of its partners are running any licensed business in the essential commodities in NIT, Hamirpur, if so, give the complete name and address of the shop along with commodities being dealt therein:

9. Whether the applicant or the firm or any of its partners have ever been convicted of any offence under the Essential Commodities Act 1955, if so, give full details:

10. Whether the applicant or the firm has ever been declared as insolvent by any competent court or as defaulter by any bank and whether he is financially capable of running the business for which he applied for without the aid and assistance of any third party. Brief description of liabilities and assets including Bank/Accounts/Deposits etc. be mentioned

11. Detail of past experience in the similar business _____

(i) I, the aforesaid applicant does hereby declare that I have applied for a License in my individual capacity or am authorized representative of the firm.

(ii) I hereby further declare that the particulars against item No. 1 to 11 above are true to the best of my knowledge and belief and nothing has been concealed therein and that in the event of misstatement of facts proved subsequently, I undertake to abide by the orders/directions passed by the competent authority under the order aforesaid.

(iii) I hereby undertake not to deal in tobacco and tobacco products and no other intoxicants in the premises of the shop applied for.

Date

Place.....

Signature of the applicant
(With Contact No.)

(On the letter head of the Firm)

MANDATE FORM FOR BANKING DETAILS

Name of the Firm:

Registered /Postal Address:

1.	Permanent Account Number (PAN) No.	
2.	GST No. of the Firm	
3.	Aadhar Number	
4.	Bank Details.	
	a. Bank Name	
	b. Bank Address	
	c. Account No.	
	d. Type of Account (Current/Saving)	
	e. RTGS/NEFT Code	

Date:

Name of Authorized Signatory

Place:

Stamp & Signature

Shop No. 01 & 16 (Fruit, Vegetable & Fresh Juice)

Sr. No.	Name of Articles	Quantity	Net Rates (in Rs) Non Packed
1	Nimbu Paani	200 ml	20
2	Sugarcane Juice		30
3	Mosambi Juice		50
4	Orange Juice		50
5	Carrot Juice		50
6	Banana Milk Shake		50
7	Mango Milk Shake		50
8	Licthi Juice		50
9	Papaya Shake		60
10	Ananas Juice		60
11	Mix Juice		70
12	Pomegranate		70
13	Fruit Chat	Per plate	50

Any other relevant items as applicable can be sold by Licensee

SHOP NO. 2, 3, 6, 13, 14 & 17 (DEPARTMENTAL STORE)

1. Items of daily requirement

Amayal

Shop No. 04, 20 & Booth. 01, 02, 03, 04 (Beverage, Bakery, Sweets, Snacks, Ice-Cream Parlor)

Sr. No.	Name of Articles (Non Pkd) / Pkd as per MRP Cannot charge mre than	Quantity	Item Rate
1	Milk Tea / Hot Lemon Tea	90 ml	10
2	Green / Herbs /Masala Tea		15
3	Milk / Ice Tea / Coffee / Chocolate Milk		20
4	Hot Soup / Flavoured Milk / Sweet Lassi / Salty Lassi (Non Pkt)	150 ml	20
5	Banana Milkshake / Vanilla Milkshake / Mango Milkshake	200 ml	50
6	Alloo Patties / Veg. Kathi Roll / Paneer Patties / Egg Roll	Each	20/40/40/50
7	Sandwich / Maggi /Momos / Rolls	Per plate	50
8	Any eatable packed item with print rate		MRP

Any other relevant items as applicable can be sold by Licensee

Shop No. 05 (Ladies Parlour)

1.	Threading	60
2.	Hair Cutting	100

Any relevant service as applicable can be provided by Licensee

Shop No. 07 ,08 & 12 (Book Stationary/ Photostat/ Lamination/ Electronic item)

Sr. No.	Name of Articles of Shops	Quantity	Net Rates in Rs / Minimum Discount
1	Scanning A4/A3	each	0.5/1.0
2	Photostat / Printout Single side B/W 75 GSM A4/A3	each	1.00/1.50
3	Photostat / Printout Both side B/W A4/A3	each	1.50/2.50
4	A4 size Color printout	each	2.00
5	Printout B/W A4 85 GSM Bond Paper	each	2.50
6	Spiral binding (up to 100 pages) Transparent cover with Tape Binding	each	15.00
7	Lamination A4	each	10.00
8	Passport size Photograph	16 copies	50.00

Any other relevant items as applicable can be sold by Licensee

SHOP NO. 09, 15 & 19 (HAIRDRESSER FOR BOYS)

Sr. No.	Name of Articles	Net Rates
1.	Simple Shave	30
2.	Hair Cutting	60
FOR LADIES		
3.	Threading	60
4.	Hair Cutting	100

Any relevant service as applicable can be provided by Licensee

Shop No. 10 & 11 (Laundry Shop)

Sr. No.	Name of Articles of Shops	Quantity	Laundry + Iron	Iron
1	Shocks		6	-
2	Shorts / Vest	each	8	4
3	Pant / Shirt / T-shirt Pyajama / Skirt / Stoking / Stal / Scarf	each	10	5
4	Jeans	each	12	6
5	Kurta / Towel / Blouse / Top / Ladies Pajama/ Plajjo	each	14	7
6	Sweater	each	15	10
7	Quilt Cover - single / Double, Heavy Curtain	each	20 / 25,	10 / 15, 15
8	Jacket / Curtain	each	25	10
9	Bed sheet single/ Double	each	15/25	10/15
10	Blanket single / Double	each	100/400	
Dry Cleaning with Hydrocarbon				
1	Duptta	each	100	-
2	Pant / Shirt / Choli	each	150	-
3	Sweater / Shawl	each	200	-
4	Coat/ Blazer / Jacket / Ladies Suit / Gown / Sari / Fancy	each	350	-
5	Over coat	each	400	-
6	Lengha	each	450	-

Any relevant service as applicable can be provided by Licensee

Amayer

Shop No. 18 (Fruit Juice & Beverage)

Sr. No.	Name of Articles	Quantity	Rates (in Rs)
1	Nimbu Paani	200 ml	20
2	Sugarcane Juice, Carrot Juice		30
3	Mosambi Juice		50
4	Orange / litchi Juice		50
5	Banana Milk Shake		50
6	Mango Milk Shake		50
7	Papaya Shake/Milk Shake		50
8	Ananas Juice/		60
9	Mix Juice/Chocolate Shake/Strawberry shake/Oreo Shake/Vanilla shake/		70
10	Pomegranate		70
11	Milk shake		50
12	Fruit Chat/Ice Cream	Per plate	50

Any relevant items as applicable can be provided by Licensee

Canteen No. 01 & 02

Sr. No.	Name of Articles	Quantity	Item Rate Non Packed Item
1	Samosa	75 gm	10/15/15
2	Milk Tea / Hot Lemon Tea	90 ml	10
3	Green Tea		15
4	Milk		20
5	Hot Soup /	150 ml	30
6	Banana Milkshake / Vanilla Milkshake / Mango Milkshake	200 ml	50
7	Alloo Patties	Each	20
8	Sandwich / Maggi /Momos / Rolls	Per plate	50
9	Alloo Parantha / Mix Parantha	each	30
10	Thali (Chapati + rice + Dal + seasonal vegetable + salad)	Per plate	70

Any relevant items as applicable can be provided by Licensee

Amayal