

COMPUTER CENTRE
NATIONAL INSTITUTE OF TECHNOLOGY, HAMIRPUR

UNDERTAKING FOR AVAILING ICT SERVICES, FACILITIES AND RESOURCES

This undertaking shall be submitted by the concerned student(s), duly endorsed by the **Faculty In-charge (FI) / Faculty Coordinator / concerned faculty member**, before availing any ICT service, facility, equipment, computing resource, network resource, software, or other resource/facility provided or administered by the Computer Centre, NIT Hamirpur.

1. Details of Students / Team:

S.N.	Name of the Students	Branch / Department	Roll Number	Phone No. / Email
1				
2				
3				
4				
5				

2. Details of Service / Resource Required:

Purpose (Academic / Research / Institutional Requirement)	
Service / Resource / Facility Required	
ICT Service / Resource / Facility Required	
Date(s) for which the Service / Resource is Required	
Time Period for which the Service / Resource is Required	From _____ To _____
Venue / Laboratory / Location, if Applicable	
Any Other Relevant Details / Special Requirements	

3. Undertaking by the Student (s):

We hereby undertake that the ICT service, resource, facility, equipment, software, network, computing resource, or any other facility provided by the Computer Centre shall be used only for the approved academic/institutional purpose specified above and strictly in accordance with the rules, regulations, policies, security requirements and instructions of the Institute and the Computer Centre.

We further undertake that:

1. We shall use the allotted/provided ICT resources responsibly and only for the purpose for which they have been authorized.
2. We shall not misuse, damage, tamper with, alter, disable, interfere with, copy, transfer, or otherwise attempt to modify or disrupt any computer system, network, server, software, application, data, account, equipment or other ICT resource without proper authorization.
3. We shall not attempt to obtain or facilitate unauthorized access to any computer system, network, account, application, data or other ICT resource.
4. We shall not use the provided facility/resource for any unlawful, malicious, fraudulent, abusive, disruptive or unauthorized activity, or for any activity that may adversely affect the availability, integrity, confidentiality or security of Institute resources.
5. We shall keep all usernames, passwords, authentication credentials, access tokens and other confidential information provided to us strictly confidential and shall not share them with any other person.
6. We shall not install, download, upload, execute or use any unauthorized software, script, application, device or other resource that may compromise or adversely affect the security, performance or operation of the Institute's ICT infrastructure.
7. We shall maintain the confidentiality and security of any data or information accessed, processed, stored or handled through the facility/resource and shall not disclose, copy, distribute or transfer such information without authorization.

8. We shall immediately report to the Computer Centre any loss, damage, security incident, unauthorized access, suspected compromise, misuse or other unusual activity noticed by us in connection with the provided facility/resource.
9. We shall comply with all applicable instructions issued by the Computer Centre from time to time regarding the use, access, security and operation of ICT resources.
10. We understand that the Computer Centre may restrict, suspend or withdraw access to any ICT service/resource in case of misuse, security concerns, violation of applicable rules, or any other unauthorized activity.

We acknowledge that any violation of the above undertaking may result in withdrawal of the facility / resource and may attract appropriate administrative and/or disciplinary action against the concerned student(s) in accordance with the applicable rules and regulations of NIT Hamirpur.

Where any loss or damage to Institute resources is attributable to the willful or negligent act of the concerned student(s), the Institute may take appropriate action for recovery of the cost of such loss or damage, as per applicable rules.

4. Certification or Verification by the Concerned Faculty Incharge (FI) or HoD:

I certify that the above-mentioned student(s) are associated with the stated **academic / research / institutional requirement** and that the requested Computer Centre service/resource is required for the purpose and period specified above.

I undertake to:

- ensure that the requested facility / resource is used for the approved academic / institutional purpose;
- advise the concerned student(s) to comply with the applicable rules, regulations, security requirements and instructions of NIT Hamirpur and the Computer Centre;
- ensure, to the extent applicable, proper supervision and responsible use of the facility/resource by the concerned student(s); and
- promptly inform the Computer Centre in case of any misuse, damage, unauthorized activity, security incident or change in the approved requirement.

I understand that the Computer Centre may review, modify, restrict or withdraw the facility/resource if the approved purpose or applicable conditions are not complied with.

5. Signatures / Authorization:

Concerned Students / Representatives: Name: _____ Roll No.: _____ Signature: _____ Date: _____	Concerned Faculty In-charge (FI): Name & Designation: _____ Department: _____ Signature: _____ Date: _____ Official Contact / Mobile No.: _____
Approval of the Faculty Incharge (Computer Centre): Approved / Not Approved / Approved with Conditions: Remarks / Conditions, if any: Signature of FI (CC) with Date	

Note:

1. Submission of this undertaking does not, by itself, constitute a guarantee or entitlement to the requested ICT service/ resource / facility.
2. Provision of the requested service or resource shall be subject to availability of resources, technical feasibility, approval / authorization, security considerations, and the applicable rules of the Institute and the Computer Centre.
3. The Computer Centre reserves the right to modify, restrict, suspend or withdraw access to any ICT service / resource, wherever necessary, in the interest of network security, system availability, operational requirements or compliance with Institute rules.
4. The Computer Centre may maintain records of such requests and undertakings for administrative, operational, security and audit purposes.