



# राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर

हमीरपुर (हि.प्र.) - 177 005 (भारत)

[ भारत सरकार शिक्षा मंत्रालय के तहत एक राष्ट्रीय महत्व का संस्थान ]

**NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR**

**HAMIRPUR (H.P.) - 177 005 (INDIA)**

[An Institute of National Importance under Ministry of Education (Shiksha Mantralaya)]

No.NITH/Admn-517/2025/ **5181-83**

Dated: **07/08/25**

## NOTICE

**Subject: Invitation of applications for appointment under the Compassionate category - reg.**

1. The NIT, Hamirpur invites applications for filling up of following Group 'C' posts (Level-3&4) under the provisions of the relevant RRs of NITs-2019 against the direct recruitment quota under the Scheme for Compassionate Appointment from the eligible **dependent family member of a regular employee of this Institute, who died while in service or were retired on medical grounds under relevant rules on the subject before attaining the age of 55 years (57 years for Group 'D' Employees):-**

Sr. No	Name of Post	Vacancy
1	Junior Assistant (Level-3/Pay Band 5200-20200/GP 2000)	01
2	Technician (Level-3/Pay Band 5200-20200/GP 2000)	01
3	Stenographer (Level-4/Pay Band 5200-20200/GP2400)	01

The applicants who have applied earlier to seek appointment under compassionate grounds and others who have not applied earlier and intend to seek appointment against available post(s) on Compassionate grounds have to resubmit/submit their application in the prescribed format as enclosed at **Annexure-A** along with requisite documents. However, in cases where the family did not seek appointment for any dependent immediately after the death of the Government servant for the reasons that the children of the deceased employee were minor, or for any other valid reasons, this should be considered only if the death of the Government servant is while in service or upon retirement based on medical grounds after conversion from REC Hamirpur into NIT Hamirpur i.e. 26/06/2002. Any relaxation beyond this period mayn't be considered.

2. The Minimum Educational Qualifications and upper age limit are as prescribed in the Recruitment Rules - 2019 for Non -Teaching posts in NITs issued by Ministry of Education in its O.M. dated 04.04.2019. The upper age limits could however be relaxed wherever found necessary as per the discretion of the competent authority. All other conditions governing compassionate appointment like number of vacancies, eligibility criteria, belated requests, widow appointed on compassionate grounds getting remarried, etc. shall be in accordance with instructions on compassionate appointment issued by the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training)/ Ministry of Education from time to time.

3. Candidates desirous to apply for the above recruitment process may send application in the prescribed proforma (attached with this notification) along with all required self-attested documents addressed to **“The Registrar, NIT Hamirpur (HP)-177005”** by Hand / Speed Post / Registered Post. The duly filled in application in all respects is required to be sent well in advance, avoiding postal delays so as to reach the undersigned as per the timeline mentioned below:

Sl. No.	Activities	Schedule
1.	Date of publication of detailed notification for compassionate appointment on institute website	18/08/2025
2.	Last date of submission of hardcopy of the application form	17/10/2025

4. **Checklist of documents to be invariably attached to the Proforma**

- i. Filled up proforma regarding employment on a compassionate basis.
  - ii. Affidavit duly filled in and signed by Magistrate / Notary Public (format enclosed)
  - iii. Undertaking regarding Marital Status (format enclosed)
  - iv. Duly filled in and signed Consent letter from other dependents (format enclosed)
  - v. Proof regarding applicant relationship with the deceased / retired on medical grounds employee duly attested.
  - vi. Self-attested copy of Death certificate of the deceased employee of the Institute.
  - vii. Self-attested copies of FIR in the case of missing employee and final report duly attested.
  - viii. Self-attested copy of Educational Qualification Certificates
  - ix. Self-attested copy of Date of Birth Certificate of the applicant.
  - x. Self-attested copy of PAN and Aadhar Cards of all the dependents of the deceased employee.
  - xi. Self-attested copy of Caste certificate (SC/ST/OBC/EWS/PwD), if any, of the applicant .
  - xii. Self-attested copy of bank statement of all the dependents of the deceased employee, for last financial year, from **April 1, 2024, till March 31, 2025.**
  - xiii. Self-attested copies of proof of assets left by the deceased employee, as per Section III, IV & V of Part-A of Application format enclosed as Appendix-A
  - xiv. Three recent photographs of the applicant duly attested.
  - xv. Any other document relevant to the appointment to prove the facts mentioned in the proforma.
5. It may be noted that any concealment/suppression of facts or submission of incorrect/misleading information, at any stage will entail cancellation of application. No correspondence will be entertained from the candidates or others on behalf of him/her regarding postal delays, conduct, and the result of test/interview and reasons for not being called for test/interview, etc. Canvassing in any form or bringing other influence shall make the candidature liable for rejection. The application format may be downloaded from the Institute website.



6. Please note that your application will be verified for fulfilment of eligibility conditions and processed in accordance with DoPT O.M. No. 1404/02/2012-Estt. (D) dated 16<sup>th</sup> January 2013 and clarifications/modifications to it from time to time. The application will be assessed on the enclosed **100-point scale containing different parameters** for comparative merit of the applicants for compassionate appointment.

*Note: Dependent Family Member means spouse, wholly dependent son (including adopted son) / wholly dependent daughter (including adopted daughter) / wholly dependent brother or sister in the case of an unmarried employee. The object of making an appointment on compassionate grounds to a dependent family member of an employee dying in harness during service or who is retired on medical grounds, thereby leaving his family in penury and without any means of livelihood, to relieve the family of the employee concerned from financial destitution and to help it get over the emergency.*

  
**REGISTRAR**  
**NIT HAMIRPUR**

**Copy to:**

- 1) Director NIT Hamirpur for kind information.
- 2) Faculty In charge (Computer Centre), with a request to upload the above Notice on Institute Website under Recruitment column.
- 3) Concerned Family of the deceased employee of Institute (as per list).

**APPLICATION FORMAT FOR APPOINTMENT ON COMPASSIONATE  
GROUNDS**

From:

.....  
.....  
.....  
.....

To

Registrar,  
The National Institute of Technology Hamirpur  
Hamirpur, Himachal Pradesh - 177005

Passport size  
attested photo  
should be pasted.

Respected Sir,

My husband/wife, late Shri/Smt..... has expired/ has retired voluntarily after having been declared totally incapacitated/medically de-categorized on or has been missing since ..... I, therefore, request your good self to consider my candidature (mention name) for appointment on compassionate grounds. Application in prescribed format attached herewith.

OR

My father/mother, late Shri/Smt..... has expired/ has retired voluntarily after having been declared totally incapacitated/medically de-categorized on or has been missing since ..... I, therefore, request your good self to consider my candidature for appointment on compassionate grounds. Application in prescribed format attached herewith.

I further state that I belong to SC /ST /OBC category. I am also submitting caste certificate bearing no. .... dated ..... issued by .....

The required information is submitted in the prescribed proforma. I have also attached all the necessary documents to be invariably attached to the proforma.

Thanking you,

Yours sincerely,

Date: \_\_\_\_\_

(Signature of the applicant)

Name:.....

Spouse/Son/Daughter of late

Shri/Smt.....

Ex (designation & Department NITH)

Employee No. \_\_\_\_\_



**PROFORMA REGARDING EMPLOYMENT OF DEPENDENTS OF EMPLOYEE OF NITH DYING  
WHILE IN SERVICE / RETIRED ON INVALID PENSION**

**PART- A**

<b>I(a)</b>	Name of the Employee of NITH (deceased/retired on medical grounds).	
<b>(b)</b>	Designation of the Employee.	
<b>(c)</b>	Whether it is MTS (erstwhile Group 'D') or not?	
<b>(d)</b>	Date of birth of the Employee.	
<b>(e)</b>	Date of death/retirement on medical grounds.	
<b>(f)</b>	Total length of Service rendered.	
<b>(g)</b>	Whether permanent or temporary.	
<b>(h)</b>	Whether belonging to SC/ST/OBC	
<b>II (a)</b>	Name of the candidate for appointment	
<b>(b)</b>	His/her relationship with the Employee.	
<b>(c)</b>	Date of birth	
<b>(d)</b>	Educational Qualifications	
<b>(e)</b>	Whether the widow/widower of the deceased employee is re-married.	
<b>(f)</b>	Whether the wife/husband of the deceased / retired employee is in employment, if so details.	
<b>(g)</b>	Whether any other dependent family member has been appointed on compassionate grounds.	
<b>III</b>	Particulars of total assets left including amount of	
<b>(a)</b>	Family Pension + Pension (if any, on his/her erstwhile service) per month	
<b>(b)</b>	DCRG amount received	
<b>(c)</b>	GPF Balance received, if any.	
<b>(d)</b>	Details of Life Insurance Policies- LIC, PLI, Private Insurance Co's etc. and total amount received	
<b>(e)</b>	Details of Moveable and Immovable properties and annual income earned therefrom by the family.	

(f)	C.G.E. Insurance (GIS) amount received				
(g)	Encashment of leave- amount received				
(h)	Any other assets and monthly income thereof.				
	TOTAL				
IV	Brief particular of liabilities if any.				
V	I am enclosing herewith attested copies of following certificates as proof of my educational/technical qualification and date of birth: -				
Sl. No	Qualification	Board/University	Session	Roll No.	Sl. No of certificate enclosed
(1)	(2)	(3)	(4)	(5)	(6)
VI	Particulars of all dependant family Members of the Employee (if some are employed, their income and whether they are living together Or separately):-				



Sl. No.	Name(s)	Relationship with the deceased employee	Age	Address	Employed or not, if employed particulars of employment and emoluments
(1)	(2)	(3)	(4)	(5)	(6)

Signature of the candidate with date

#### DECLARATION/UNDERTAKING

1. I hereby declare that I have attached all correct and relevant certificates/documents in proof of all the facts given in above application. I hereby declare that the facts given by me above are, to the best of my knowledge, correct. If any of the facts herein mentioned are found to be incorrect or false at a future date, my services may be terminated.
2. I hereby also declare that I shall maintain properly the other family members who were dependent on the employee mentioned against 1 (a) of Part-A of this form and in case it is proved at any time that the said family members are being neglected or not being properly maintained by me, my appointment may be terminated.

Date:

Signature of the candidate

Name:.....

Address:.....

.....

.....

#### CERTIFICATE

Shri/Smt/Kum ..... is known to me and the facts mentioned by him/her are correct. I have arrived at the decision after personally verifying the facts mentioned above by the candidate.

Date:

Signature of any Gazetted Officer, Pradhan  
Gram Panchayat/Municipal Committee/  
Corporation

**(FOR OFFICE USE ONLY)**

I have personally verified the facts mentioned above by the candidate Shri/Smt/Kum.....  
..... and found correct.

Date:

Signature of an Officer deputed by NIT  
Hamirpur

Name.....  
(Office Seal)

**PART-B**  
**(TO BE FILLED IN BY OFFICE IN WHICH EMPLOYMENT IS PROPOSED)**

<b>(I) (a)</b>	Name of the candidate for Appointment.	
<b>(b)</b>	His/her relationship with the Employee.	
<b>(c)</b>	Age (date of birth), educational qualifications and experience, if any.	
<b>(d)</b>	Post (Group C) for which employment is proposed	
<b>(e)</b>	Whether there is vacancy in that post within the ceiling of 5% prescribed under the scheme of compassionate appointment.	
<b>(f)</b>	Whether the post to be filled is included in the Ministerial Cadre or Technical Cadre Service as per RRs for Non -Teaching posts in the NITs.	
<b>(g)</b>	Whether the relevant Recruitment Rules provide for direct recruitment.	
<b>(h)</b>	Whether the candidate fulfils the requirements of the Recruitment Rules for the post.	



(i)	Apart from waiver of Employment Exchange / Staff Selection Commission procedure what other relaxation are to be given.	
(II)	Whether the facts mentioned in Part-A have been verified by the office and if so, indicate the records.	
(III)	If the employee died / retired on medical grounds more than 5 years back, why the case was not sponsored earlier.	
(IV)	<p>Personal recommendation of the Head of the Department / Section.</p> <p>(With his signature and office Stamp/seal)</p>	

**PART – C**

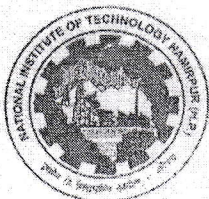
**(RELATIVE MERIT POINTS ASSESSMENT ON A 100 POINT SCALE FOR COMPASSIONATE APPOINTMENT)**

<b>Sr. No.</b>	<b>Parameter</b>	<b>Points allotted to parameter</b>	<b>Points scored by the candidate</b>
1	Basic family pension/pension/monthly amount received under	20	
2	Lump sum amount received by the family on death/retirement on medical grounds of the Government servant (DCRG, CGEGIS, GPF/Lump sum amount received under NPS & Leave Encashment)	10	
3	Monthly income of earning member(s) of family and income from property	05	
4	Immovable/Movable Property including fixed deposit/bank deposits/investments etc. but excluding the Lump sum amount as mentioned in Sr No. 2 above	05	
5	No. of dependents	06	
6	No. of Unmarried Daughters	08	
7	No. of Minor Children	08	
8	Points for Liabilities Institutional loans or loans from reputed banks of the deceased as on date of death/retirement on medical grounds of the government employee	05	
9	Leftover Service	14	
10	Points for immediate relief	15	
11	Person with disabilities and chronic disease cases	04	
	<b>TOTAL</b>	<b>100</b>	

**Note:**

**Bonus Points to Widow/Wife:** In addition to the points allotted under RMP, 15 Bonus Points will be allotted to applicant if the applicant happens to be widow of the deceased employee/wife of an employee who has retired on medical grounds.



Annexure I

**राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर**  
 हमीरपुर (हि.प्र.) - 177 005 (भारत)  
 [ भारत सरकार शिक्षा मंत्रालय के तहत एक राष्ट्रीय महत्व का संस्थान ]  
**NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR**  
 HAMIRPUR (H.P.) - 177 005 (INDIA)  
 [An Institute of National Importance under Ministry of Education (Shiksha Mantralaya)]

### Scheme for Appointments on Compassionate Basis — Point Based Merit System and procedure for selection

1. The Department of Personnel & Training under the Ministry of Personnel, Public Grievances and Pensions is the nodal department for Government of India's Scheme for Compassionate Appointments. Accordingly, the DoPT has issued consolidated instructions on compassionate appointment under the Central Government vide O.M. No. 14014/2012-Estt.(D) dated 16.04.2013 for dealing with the requests/applications seeking appointment on compassionate grounds and disposal of such requests/applications thereof.
2. The instructions referred in the aforesaid O.M. of the DoPT have been adopted for implementation at NIT Hamirpur by the Board of Governors vide item No. BoG/46/2021-10/13 in its 46<sup>th</sup> meeting as per directions received from MHRD vide Letter No. F.18-7/2017-TS.III dated 07.07.2017, as per decision of the Board of Governors communicated vide Notification No. NIT/HMR/Admn/BoG-46/202/12029-31 dated 08.12.2021.
3. Subsequently, the DoPT substituted the procedure are provided at Para 13 of the O.M. dated 16.1.2013 with revised procedure provided in Appendix of O.M. No. F.No. 43019/9/2019-Estt(D) dated 23.08.2021 and also deleted the provision of getting the declaration/undertaking furnished by the applicant countersigned by two permanent government employees vide O.M. No. F.No. 14014/02/2012-Estt.(D) dated 07.10.2014. Later, the DoPT has again issued a Master Circular on Scheme of Compassionate Appointment vide O.M. No. 14014/0212022-Estt.(D), dated 02.08.2022 consolidating all instructions issued till then for ready reference.
4. The object of the Compassionate Appointment Scheme is to grant appointment on compassionate grounds to a dependent family member of a Government servant dying in harness or who is retired on medical grounds, thereby leaving his/her family in penury and



without any means of livelihood and to relieve the family of the Government servant concerned from financial destitution and to help it get over the emergency.

5. The efficacy of the scheme is based on its transparency. It is this aspect, which is foremost and hence while considering a request for appointment on compassionate ground, a balanced and objective assessment of the financial condition of the family has to be made taking into consideration its assets & liabilities and all other relevant factors such as the earning capability of the family, size of family, age of children and the essential needs of the family etc. Therefore, in order to bring in more objectivity and transparency as well as streamline the process in dealing with requests/applications seeking compassionate appointment, it is imperative to adopt a Relative Merit Point system assigning maximum 100 points based on various parameters/attributes denoting the indigent condition of the family.

6. Accordingly, after deliberations upon various attributes/parameters of the applicants for compassionate appointment, a Relative Merit Point system assigning maximum 100 points based on various parameters/attributes for assigning weightage has been devised as appended at **Annexure-I**, which should be followed for ascertaining relative ranking of the applicants.

7. The applicants considered for compassionate appointment would be appointed within the prescribed ceiling of 5% of the direct recruitment vacancies of Group C posts.

8. The offer for compassionate appointment shall be made to the highest score earner.

9. While applying 100 points scale parameters, as mentioned in Annexure-I, if situation arises that some candidates secure equal marks in merit and Competent Authority is unable to decide the merit of such candidates, then the following tie breaking factors would be considered in the following order, to take up the final decision:

i. **Per dependent available income**, that is, total of first three financial parameters prescribed in Annexure -I, (Annualized Monthly Family Pension, Total Terminal Benefits and annual income of earning members and income from property) divided by total number of dependents. The lesser, the per dependent available income, the higher the rank amongst the applicants whose scores had a tie.



ii. **Left-over service of Government servant.** Applicants related to Government servant with higher left-over service would be considered over the one with lesser left-over service. It is believed that the longer the left-over service of the deceased, the more is the impact on the family.

iii. **No. of physically/mentally challenged dependents & unmarried daughter(s).** The applicant having more number of such dependants would be given preference over the applicant having lesser number of dependents comparatively.

iv. **Age of the applicant.** Elder applicant would be given preference over the younger one relatively.

10. The tie breaking factor(s) in the order indicated above would be used only to decide relative merit of the applicants scoring same points on 100-point scale and only if the applicants scoring same points cannot be accommodated against available vacancies. Also, the order of the above factors would be strictly followed, in case of tie arising after applying the preceding factor.

11. The system of weightage not only awards objectivity to the entire method but also ensures complete transparency and uniformity in the selection process. Henceforth, weightage points system along with the instructions issued by the DoPT would be strictly followed for assessing comparative merit of the applicants for compassionate appointment.

12. The relevant documents in support of the relative merit point system as per the **Annexure- I** shall be submitted by the eligible candidates who claim to apply for compassionate appointment.

13. The applicant shall also submit an Undertaking stating that he/she will maintain properly the other family members who were dependent on the Government servant in question and in case it is proved subsequently (at any time) that the family members are being neglected or are not being maintained properly by him/her, his/her appointment may be terminated forthwith.

14. All the information/documents submitted by the applicants shall be subject to verification from the appropriate authorities. And, if the information/documents submitted by any applicant are found to be false/incorrect/forged, the application of the candidate would be



summarily rejected without any intimation. Further, even after the issue of offer of appointment and consequent upon joining the duty, if any false/incorrect information is found to be submitted, it may lead to cancellation of the offer of appointment and / or termination of the services forthwith. Such cases shall not be considered for appointment on compassionate basis in future cycles.



200

**Relative Merit Point System (RMPS) for consideration of cases for Compassionate appointments**

**(A) 100 Point Criterion with 11 variables**

**(i) Basic family pension/pension/monthly amount received under NPS (Max 20 Points)**

SN	Slabs (In Rs.)	Points
1	Upto 12500/-	20
2.	12501/- to 15500/-	18
3.	15501/- to 18500/-	16
4.	18501/- to 21500/-	14
5.	21501/- to 24500	12
6.	24501/- to 27500/-	10
7.	27501/- to 30500/-	08
8.	30501/- to 33500/-	06
9.	33501/- to 36500/-	04
10.	36501/- to 39500/-	02
11.	Above 39500/-	00

Note: To be verified from service records by the Administration Branch.

**(ii) Lump sum amount received by the family on death/ retirement on medical grounds of the Government servant (DCRG, CGEGIS, GPF/Lump sum amount received under NPS & Leave Encashment) — (Max 10 Points)**

SN	Slabs (In Rs.)	Points
1.	Upto 500000/-	10
2.	500001/- to 650000/-	09
3.	650001/- to 800000/-	08
4.	800001/- to 950000/-	07
5.	950001/- to 1100000/-	06
6.	1100001/- to 1250000/-	05
7.	1250001/- to 1400000/-	04
8.	1400001/- to 1550000/-	03
9.	1550001 to 1700000/-	02
10.	1700001/- to 1850000/-	01
11.	Above 1850000/-	00

Note: To be verified from service records by the Administration Branch.



(iii) **Monthly income of earning member(s) of family and income from property (Max 05 Points)**

SN	Slabs (In Rs.)	Points
1.	No income	05
2.	7500/- or less	04
3.	7501/- to 10500/-	03
4.	10501/- to 13500/-	02
5.	13501/- to 16500/-	01
6.	16501/- and above	00

Note: To be verified from the documents (like bank statement, ITR, certificate from Revenue Authorities, statement of employer etc.,) and affidavit produced by the applicant.

(iv) **Immovable/Movable Property including fixed deposit/bank deposits/investments etc., but excluding the Lump sum amount as mentioned in (ii) above - (Max 05 Points)**

SN	Slabs (In Rs.)	Points
1.	Nil/-	05
2.	Upto 500000/-	04
3.	500001/- to 1000000/-	03
4.	1000001/- to 2000000/-	02
5.	2000001/- to 3000000/-	01
6.	Above 3000000/-	00

Note: To be verified from the service records, documents/affidavit/certificate from Revenue/Municipal Authorities/concerned departments etc., produced by the applicant and verified by the Competent Authorities. Also a declaration regarding the Movable and or Immovable property shall be obtained from the applicants, which shall be subject to verification.

(v) **No. of dependents (Max 06 Points)**

SN	No. of Dependents	Points
1.	3 and above	06
2.	02	04
3.	01	02
4.	00	00

Note: To be verified from service records and certified by the Administration Branch.

(vi) **No. of Unmarried Daughters (Max 08 Points)**

Sr. No	No. of unmarried daughters	Points
1.	2 and above	08
2.	01	04
3.	00	00



Note: To be verified from the service records. Unmarried status certificate/affidavit notarized by the District Magistrate or Sub-Divisional Magistrate to be produced by the applicant.

**(vii) No. of Minor Children (Max 08 Points)**

Sr. No	No. of minor children	Points
1.	02 and above	08
2.	01	04
3.	00	00

Note: To be verified from service records and certified by the Competent Authorities.

**(viii) Points for Liabilities Institutional loans or loans from reputed banks) of the deceased as on date of death/retirement on medical grounds of the government employee: (Max 05 Points)**

Sr. No	Liabilities	Points
1.	Rupees 15,00,000/- and above	05
2.	Rupees 9,00,001/- to 12,00,000/-	04
3.	Rupees 6,00,001/- to 9,00,000/-	03
4.	Rupees 3,00,001/- to 6,00,000/-	02
5.	Upto 3,00,000 Rupees	01

Note: Supporting documents are to be submitted by the Applicant from the concerned Authorities.

**(ix) Left over Service (Max 14 Points)**

Sr. No	Left over service	Points
1.	Over 25 Years	14
2.	Over 20 years & upto 25 Years	12
3.	Over 15 years & upto 20 years	10
4.	Over 10 years & upto 15 years	08
5.	Over 05 years & upto 10 years	06
6.	Over 02 years & upto 05 years	04
7.	Less than 02 years	02

Note: To be verified from service records and certified by the Administration Branch.

**(x) Points for immediate relief (Max 15 Points)**

Sr. No	Age of cases	Points
1.	Upto 1 Year	15
2.	Over 1 year & up to 2 Years	12
3.	Over 2 years & up to 3 Years	09
4.	Over 3 years & up to 4 Years	06
5.	Over 4 years & up to 5 Years	03
6.	More than 5 ears	00



Note: To be verified from service records and certified by the Administration Branch.

(xi) **Person with disabilities and chronic disease cases (Max 04 Points)**

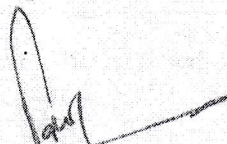
Sr. No	Description	Points
1.	If the applicant is a Person with Disability	04
2.	If the dependent family member (other than the applicant) is Person With Disability	03
3.	If the dependent family member is suffering from AIDS, Cancer, Kidney failure, heart attack, liver cirrhosis, Organ transplantation of liver/heart/kidney, Alzheimer.	02

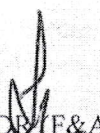
Note: The disability as defined by DoP&T for reservation for persons with Disabilities from time to time for appointment in Central Government will be ensured. Related certificates are to be provided by the Applicant from Competent Authorities.

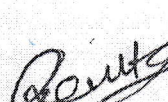
**(B) Bonus Points**

**Bonus Points to Widow/Wife:** In addition to the points allotted under RMP, 15 Bonus points will be allotted to applicant if she is the widow of the deceased employee/ wife of an employee who has retired on medical grounds.

XXXXXXXXXX

  
AR (Audit)  
(Member)

  
DB (F&A)  
(Member)

  
Prof. R. K. Dutta  
(Member)

  
Registrar  
(Member)

  
Chairman (ACoNFAR) 11/12/24  
**CHAIRMAN**



## UNDERTAKING

I, Shri/Smt .....  
son/daughter/wife/husband of Late Shri/Smt ..... ,  
resident of

.....  
.....  
.....

(full address) hereby undertake that:

i) I am married since (Date of marriage.....), and the names of my spouse and children are as follows. a)

b)

c)

ii) I am unmarried.

\*\*Please strike off either (i) or (ii), whichever is not applicable.

Place .....

Date .....

Signature

(Name in Block letters)

**Consent letter from the other dependent family members of**

**Late Shri/Smt.....**

**(Designation) .....**

Subject: Application for appointment under the Compassionate category. Reference:

Application dated..... from Shri/Ms. ....

Shri/Smt....., Son/Daughter/Wife/husband of Late Shri/Smt ..... (deceased Govt. servant) has applied for grant of appointment on compassionate grounds to the dependent family members of the Government servant dying in harness.

2. We, the following other dependent family members of the deceased Government servant Shri/Smt....., have no objection if the said and appointment is given to the applicant Shri/Smt.

...and hereby give our consent for the same,

**Name, address and dated signatures of all the adult dependent family members of the deceased Govt. servant (other than the applicant)**

(1)

(2)

(3)

(4)



**Affidavit to be produced by the Applicant on stamp paper**

I, ....., son/ daughter/widow/widower of Shri/Smt. .... (deceased Govt. servant), Resident of ..... have submitted an application for grant of appointment on compassionate grounds to a dependent family member of Govt. servant (dying in harness) or who retired on medical grounds, vide my application dated .....

I hereby solemnly affirm and declare as follows:

1. That, I am one of the dependent family members of the deceased Govt. servant Shri/Smt. .... and other adult dependent family members, whose details are given below have given consent that I may be considered for grant of appointment under compassionate category.

2. That, the details of all the dependent family members of the deceased Govt. servant Shri Smt..... are as follows **(including the applicant)**:

(Note: In case a married dependent daughter is such applicant, details of marital family i.e. husband/children along with present address/occupation should also be provided).

S. No	Name& address of the dependent family member	Relation-ship with deceased	Sex	Date of birth/ age	Marital Status	Whether employed, if yes, details, whether in Govt./ Semi Govt./ Pvt./ Regular/ Temporary/ Daily Wages	Monthly income/earning from all sources Including employment, business, rental income, Income from property etc.
1							
2							
3							
4							
5							
6							



7							
8							
9							
		<b>Total monthly income of the family (including applicant)</b>					

3. I also hereby declare that out of the dependent family members stated in para 2 above, following are the unmarried daughters of the deceased Govt. servant Shri/Smt.....:

Sl.No.	Name	Date of birth/age	Educational Qualification	Occupation
1				
2				
3				
4				
5				

4. That, the details of movable/ immovable property, either in the name of deceased Govt. servant Shri/Smt..... or myself or any other dependent family member of the deceased are as follows:

- i. No. of 2-wheeler vehicles (Scooter/ Motorcycle etc.):
- ii. No. of 4-wheeler vehicles (car/ jeep etc.)
- iii. Details of the residential property:



Location& details	Plot area (in sq.ft)	Built up area (in sq.ft.)	Whether used for self occupation or rented out	If rented out, the monthly rental income

iv. Agricultural Land:

Location& details	Areas (in Acres)	Monthly Income if any, from Agricultural Land

v. Commercial Property:

Location& details	Areas (in Sq. Ft.)	Monthly Income if any, from Commercial Property

Total Monthly income from immovable property: Rs. (Total of residential, agricultural & commercial)

5. That, the following are the details of liabilities in the name of deceased Govt. servant Shri/ Smt ..... (bank loans/Govt. loan/ loans from other reputed lending agencies to be given, but excluding private/ family loans which are non- verifiable, as on the date of death of Govt. servant/retirement of Govt Servant on medical grounds):

S.No.	Nature of loan	Amount (as on date of death of deceased)	Copies of documents enclosed in support of claim
(i)	Bank loans payable		
(ii)	Govt. loans payable		
(iii)	Loans from other lending agencies payable		



(iv)	Other tangible liabilities verifiable as per documents/ specify)		
	<b>Total</b>		
Please enclose relevant document/certificates from the banks/ lending institutions.)			

6. I hereby also declare and undertake that on getting appointment under the compassionate category, I will support & maintain the other dependents/ family members of the deceased Shri/ Smt. ...., including minor children and unmarried daughters.

7. It is understood to me that in case it is proved subsequently (at any time) that the other dependents/family members are being neglected or are not being maintained properly by me, my appointment can be terminated forthwith.

**Deponent**

**(Applicant)**

**Verification:** Verified at.....(place), on ..... day that the contents of the Affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

**Deponent**

**(Applicant)**