



# राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर

हमीरपुर (हि.प्र.) – 177 005 (भारत)

(एक राष्ट्रीय महत्व का संस्थान शिक्षा मंत्रालय के तहत)

**NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR**

**HAMIRPUR (H.P.) - 177 005 (INDIA)**

(An Institute of National Importance under Ministry of Education)

**{OFFICE OF REGISTRAR}**

## MINUTES FOR FORTY SECOND (42<sup>nd</sup>) MEETING OF FINANCE COMMITTEE, NIT HAMIRPUR HELD ON 17/11/2023 (03:30 PM ONWARDS) VIA ONLINE MODE

The following members of Finance Committee attended/joined through Google Meet:

1	<b>Prof. H.M Suryawanshi</b> Director-cum-Chairman National Institute of Technology Hamirpur (HP) – 177 005	<b>Chairperson</b>
2	<b>Ms. Saumya Gupta</b> Joint Secretary to the Govt. of India Department of Higher Education (NITs) MoE, Ministry of Education, Govt. of India, New Delhi	<b>Member</b>
3	<b>Sh. Anil Kumar</b> <b>Director (Finance)</b> Nominee of Joint Secretary & Financial Advisor (IFD), Ministry of Education, Govt. of India, New Delhi.	<b>Member</b>
4	<b>Prof. Anoop Kumar</b> Professor, Department of Mechanical Engineering National Institute of Technology Hamirpur (HP) – 177 005	<b>Member</b>
5	<b>Dr. Archana Santosh Nanoty</b> Registrar, National Institute of Technology Hamirpur (HP) – 177 005	<b>Member Secretary</b>

- ❖ At the very outset, Member Secretary, FC welcomed the Chairperson (BOG), NIT Hamirpur [HP] and all the Hon'ble members.
- ❖ The Director-cum- Chairperson, **Prof. H.M Suryawanshi** greeted all the members present and expressed his deep gratitude for sparing their time for attending the 42<sup>nd</sup> Finance Committee Meeting.
- ❖ Furthermore, Member Secretary (FC) requested the Chairperson, Board of Governors to preside over today's meeting of the Finance Committee. Following the Chairperson's permission, the Finance Committee discussed the following agenda items and decisions taken are as under:

**PART – I COMMENTS, CONFIRMATION AND ATR ITEMS**

<b>FC/42/2023-11/01:</b>	Comments received after circulation on minutes of the last meeting [41 <sup>st</sup> FC]
<b>Decision</b>	<b>No comments were received on the last meeting of 41<sup>st</sup> FC, which is taken on record.</b>
<b>FC/42/2023-11/02:</b>	Confirmation of minutes of last meeting of FC
<b>Decision:</b>	<b>The Finance Committee confirmed the minutes of the 41<sup>st</sup> meeting of FC held on 20/03/2023.</b>

<b>FC/42/2023-11/03 : Action Taken Report (ATR) on the minutes of last meetings</b>					
S.N.	Item No.	Agenda	Decision of 41 <sup>st</sup> FC held on 20/03/2023	Action Taken Report	Decision of 42 <sup>nd</sup> FC held on 17/11/2023
1.	FC/37/2021-06/07	Adoption of Ministry of Finance Office Memorandum dated 17/05/2021 regarding NPS Rules to the Central Government Employees Published in Gazette Notification No.227 (E) dated 30/03/2021 of Department of Pension & Pensioners Welfare (DoP&PW).	The FC noted the action taken.	Decision has been communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/ 413-15 dated 05/01/2023. The further action in the matter shall be taken after the issue of notification by the Ministry as per letter No.F.No.19-1/2017-IFD dated 23/03/2022.	The FC noted the action taken.
2.	FC/38/2021-12/20	Implementation and support of Enterprise Resource Planning {ERP} System NIT Hamirpur new SMILE- regarding	The FC noted the action taken and recommended to BoG for approval of implementation of SAMARTH-ERP at NIT Hamirpur.	Decision of FC has been notified vide notification No. NIT/HMR/41 <sup>st</sup> FC MIN/ 2023/3488-90 dated 28/03/2023.	The FC noted the action taken.
3.	FC/40/2022-12/08	Approval for replacement of old institute buses with new one	The FC noted the action taken.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/ 2023/433-36 dated 05/01/2023. Further, the process of scrapping the old buses has been initiated by publishing the expression of interest in News Paper.	The FC noted the action taken.
4.	FC/40/2022-12/13	To consider and approve the proposal for setting up inclusive Technology Business Incubator (I-Tbi) at National Institute of Technology Hamirpur.	The FC noted the action taken and allowed the expenditure to the tune of Rs.70.9 Lakh as mentioned in the Agenda item of 40 <sup>th</sup> FC.	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/ 2023/ 3491-94 dated 28/03/2023 for implementation. <b>The item needs no further action.</b>	The FC noted the action taken.
5.	FC/40/2022-12/17	Revised approval-cum-financial sanction of the FC and BoG with regard to overall cost escalation	The FC noted the action taken and recommended to BoG for approval of	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/ 2023/ 3495-96 dated	The FC noted the action taken.

		of +18.75% observed against the estimated value of the project - "Procurement, execution deployment of wireless network in all the Hostels of NIT Hamirpur."	<b>re-tendering after making necessary modifications in requirement/ specifications.</b>	28/03/2023 for implementation.  Further, a fresh tender has already been floated on GeM. 2 <sup>nd</sup> pre-bid meeting was held on 18/09/2023 and based on the 2 <sup>nd</sup> pre-bid meeting, the document with revised specification has been uploaded on GeM. The bids received against the floated tender are under Technical Evaluation.  <b>The item needs no further action.</b>	
6.	FC/40/2022-12/18	Regarding promotion to the post of Senior Medical Officer raised by Dr. Mani Verma, Medical Officer.	<b>The FC noted the action taken and recommended to place the recommendations of DPC in next meeting.</b>	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/2023/ 3497-98 dated 28/03/2023 for implementation and the promotion case of Dr. Mani Verma to the post of Senior Medical Officer (SMO) was placed before the Selection Committee constituted as per clause 23(5)(d) of NITs Statutes on 19/06/2023. The recommendations of the Selection Committee were opened and approved by the Board in its 7 <sup>th</sup> Special Meeting held on 26/06/2023. Further, Dr. Mani Verma has been granted promotion vide office order No.NIT/HMR/DPC-259/Vol-IV/ 2023/6962-99 dated 12/07/2023.  <b>The item needs no further action.</b>	<b>The FC noted the action taken.</b>
7.	FC/41/2023-03/05	Approval regarding payment of special allowance @ 10% to the outsourced staff as per Gazette notification No. 1285 (E) dated 20/05/2009.	<b>The FC recommended following with respect to the agenda item: "FC approved the special allowance @10% to the outsourced staff only for those categories as mentioned in</b>	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/ 2023/3501-02 dated 28/03/2023.	<b>The FC noted the action taken.</b>

			<i>clause No.2 of Gazette Notification S.O.No. 1285(E) of Ministry of Labour &amp; Employment published in Gazette of India dated 20/05/2009. The names/types of such outsourced staff has to be worked out at Institute level after going through the detail of work performed by such staff."</i>		
8.	FC/41/2023-03/06	To allow fellowship to the Ph.D Research Scholars who had applied under category FT01 (with Fellowship) but were admitted under FT02 Category (Without Fellowship) in September, 2020.	<i>FC did not recommend the agenda item for approval of BoG.</i>	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/ 2023/3503-04 dated 28/03/2023 for implementation and circulated/ implemented vide letter No. NIT/HMR/Acad-128 (Vol-II)/Fin/BoG/2023/2812-30 dated 10/04/2023.  The item needs no further action.	The FC noted the action taken.
9.	FC/41/2023-03/07	Approval for grant of Incentive for acquiring Higher qualification (Ph.D.) in favour of Dr. Ashok Kumar, Technical Assistant.	<i>The FC recommended the incentive for acquiring higher qualification (Ph.D.), if no fee rebate has been granted by the Institute at time of admission.</i>	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/2023/3505-06 dated 28/03/2023 for implementation.  Further, Dr. Ashok Kumar, Technical Assistant has been intimated accordingly vide letter No.NIT/HMR/ Admn/FC-BoG/371/ 2023/ 6115-16 dated 15/06/2023.  The item needs no further action.	The FC noted the action taken.
10.	FC/41/2023-03/08	Approval for grant of Incentive for acquiring Higher qualification (Ph.D.) in favour of Dr. Amarjit Singh, Technical Assistant (SG-I).	<i>The FC recommended the incentive for acquiring higher qualification (Ph.D.), if no fee rebate has been granted by the Institute at time of admission.</i>	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/2023/3507-08 dated 28/03/2023 for implementation.  Further, Dr. Amarjit Singh, Technical Assistant SG-I has been intimated	The FC noted the action taken.

				<p>accordingly vide letter No.NIT/HMR/ Admn/FC-BoG/371/ 2023/6113-14 dated 15/06/2023.</p> <p><b>The item needs no further action.</b></p>	
11.	FC/41/2023-03/09	Approval for Subscription/ Renewal of e-Journals/e-Databases for the Year 2023	<i>The FC recommended the agenda item to BoG for its approval.</i>	<p>Decision of FC has been notified vide notification No. NIT/HMR/41<sup>st</sup> FC MIN/ 2023/3509-10 dated 28/03/2023 for implementation.</p> <p><b>The item needs no further action.</b></p>	<b>The FC noted the action taken.</b>
12.	FC/41/2023-03/10	Entitlement of Electricity/Water Charges fee for Institute Director	<i>FC recommended the following with regard to the agenda item: "Electricity and water charges of residence for Director have to be borne by the Director as these are the usage charges which are not included in free of license fee accommodation provided to the Director."</i>	<p>Decision of FC has been notified vide notification No. NIT/HMR/41<sup>st</sup> FC MIN/ 2023/3511-12 dated 28/03/2023 for implementation.</p> <p><b>The item needs no further action.</b></p>	<b>The FC noted the action taken.</b>
13.	FC/41/2023-03/11	Approval for seeking financial sanction for procurement of (14+1) seater Electric Bus for use by the students in the Campus at an estimated cost of 10 lacs + GST Extra + Transportation charges with +-10% variation.	<i>After detailed deliberation and keeping in view the strength of students, FC recommended and accorded its consent for procurement of 02 Nos. of (14+1) seater Electric Bus within the estimated cost of Rs.15 lacs (inclusive of all charges) for each bus.</i>	<p>Decision of FC has been notified vide notification No. NIT/ HMR/41<sup>st</sup> FC MIN/ 2023/3513-15 dated 28/03/2023 for implementation.</p> <p>Further, order has already been placed on GeM vide contract No.GEMC-511687732259519 dated 25/08/2023 amounting to Rs.18,76,980/-.</p> <p><b>The item needs no further action.</b></p>	<b>The FC noted the action taken.</b>
14.	FC/41/2023-03/12	Approval for change of type of Houses and its corresponding entitlement in view of MOUD Rules-2017	<i>FC recommended the agenda item for its approval by Board of Governors.</i>	<p>Decision of FC has been notified vide notification No. NIT/ HMR/41<sup>st</sup> FC MIN/ 2023/3516-17 dated 28/03/2023 for</p>	<b>The FC noted the action taken.</b>

				implementation and further notified vide notification No.NIT/HMR/EOM-1/Vol-28/2023/20-47 dated 11/04/2023.  <b>The item needs no further action.</b>	
15.	FC/41/2023-03/13	Placement of New Works principally approved by the Building Works Committee (BWC) in its 34 <sup>th</sup> Meeting held on 29 <sup>th</sup> September, 2022 for approval	<i>Keeping in view of the urgency of the works, FC recommended the agenda item for approval of Board of Governors.</i>	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/ 2023/3518-20 dated 28/03/2023 for implementation.  <b>The item needs no further action.</b>	<b>The FC noted the action taken.</b>
16.	FC/41/2023-03/14	Adoption of scrapping policy for condemned vehicle of Ministries/ Departments of Govt. of India	<i>FC recommended the scrapping policy as laid down in MoF letter dated 09/12/2022 for adoption and advised the Institute to follow the subsequent guidelines issued by the concerned Ministry for scrapping and auctioning procedure.</i>	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/ 2023/3521-22 dated 28/03/2023 for implementation.  <b>The item needs no further action.</b>	<b>The FC noted the action taken.</b>
17.	FC/41/2023-03/15	Approval of the policy for the utilization of the Alumni Fund collected from the students @ Rs.500/- per semester.	<i>FC recommended the agenda item for its approval by the Board of Governors.</i>	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/ 2023/3523-25 dated 28/03/2023 for implementation.  <b>The item needs no further action.</b>	<b>The FC noted the action taken.</b>
18.	FC/41/2023-03/16	To Approve the payment of fees to the Sole Arbitrator appointed	<i>FC recommended the agenda item for its approval by the Board of Governors.</i>	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/2023/3526-29 dated 28/03/2023. The recommendations of FC & decision of the Board was implemented vide Notification No. NIT/ HMR/ EE/Arbitration Case File/2023/141-144 dated 11/04/2023 and further intimated vide UO No.HMR/CC/CB/ Arbitration	<b>The FC noted the action taken.</b>

				Cases/BoG/2023/2429 dated 29/09/2023.  <b>The item needs no further action.</b>	
19.	FC/41/2023-03/T-1	Subscription/Renewal of e-Journals/e-Databases for the year 2023.	<b>FC recommended the agenda item for its approval by the Board of Governors.</b>	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/ 2023/3530-32 dated 28/03/2023 for implementation.  <b>The item needs no further action.</b>	<b>The FC noted the action taken.</b>
20.	FC/41/2023-03/T-2	Approval of rates for Testing/ Consultancy Services in Chemical Engineering.	<b>FC recommended the agenda item for its approval by the Board of Governors.</b>	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/ 2023/3533-35 dated 28/03/2023 for implementation.  <b>The item needs no further action.</b>	<b>The FC noted the action taken.</b>
21.	FC/41/2023-03/T-3	To approve the proposal for appointment of Part-time Sports Coaches & Trainers (purely on Hourly/Temporary basis).	<b>FC recommended the agenda item for its approval by the Board of Governors.</b>	Decision of FC has been notified vide notification No. NIT/ HMR/41 <sup>st</sup> FC MIN/2023/3536-38 dated 28/03/2023 for implementation.  The Institute has floated the advt. No.Admn-37/2023 dated 09/11/2023 for engagement of Part-time Sports Coaches & Trainers (purely on Hourly/Temporary basis). The Walk-in-Interview has been scheduled to be held on 24/11/2023.	<b>The FC noted the action taken.</b>

## PART – II RATIFICATION & REPORTING ITEMS

FC/42/2023-11/04(A)	<b>Placing of Items for ratification by the Board which has been principally approved by the Hon'ble Chairman (BoG)</b>
1	To ratify the approval accorded by the Hon'ble Chairman (BoG) for submitting the Annual Accounts for the Financial Year 2022-2023 to the Ministry of Education, Gol, New Delhi
<b>Decision</b>	<b>The Board ratified the approval accorded by the Hon'ble Chairman, BoG.</b>

### PART – III NEW ITEMS

FC/42/2023-11/05	Approval to adopt MoE Guidelines regarding Applicability of Payment of Gratuity Act 1972 to Educational Institutions.
Decision	<b><i>FC recommended the agenda item to Board for approval of BoG.</i></b>
FC/42/2023-11/06	Agenda to approve the recommendations of the Departmental Promotion Committee (DPC) for financial up-gradation under MACP in favour of Non-teaching Staff.
Decision	<b><i>FC allowed to open two sealed envelopes containing the recommendations of Departmental Promotion Committee (DPC) for financial up-gradation under MACP and recommended to grant the MACP w.e.f. the date of eligibility for MACP.</i></b>
FC/42/2023-11/07	Approval of Library Expenditure for the Financial Year 2023-2024.
Decision	<b><i>The FC recommended the agenda item for approval of BoG.</i></b>
FC/42/2023-11/08	Approval for condemnation/Scrapping & Replacement of Mahindra Pick-up No.HP67-1127.
Decision	<b><i>The FC recommended the agenda item for approval of BoG.</i></b>
FC/42/2023-11/09	To consider and approve the proposal of engagement of Psychologist (Part Time on Hourly Basis) at NIT Health Centre.
Decision	<b><i>The FC deliberated the matter in light with the student strength and recommendations of Institute Health Care Committee. After detailed discussion, it was recommended that three Psychologists/Counsellors purely on contract basis for full time may be engaged keeping any three sanctioned posts in abeyance.</i></b>
FC/42/2023-11/10	Proposal for Subscription of YourDost online platform for welfare of students NIT Hamirpur.
Decision	<b><i>The matter was discussed in light of annual expenditure to be incurred for subscription, availability of such services in market and need of the Institute. After detailed deliberation, the FC recommended the YourDost or any other such type online platform may be subscribed on trial basis for one year after examining the reasonability of price &amp; other codal formalities.</i></b>
FC/42/2023-11/11	To consider and approve the proposal for increase in number of visits of MD (Medicine) [from 03 visits per week to 06 visits per week] and Dentist (BDS) [from 03 visits per week to 04 visits per week].
Decision	<b><i>FC recommended the proposal for increase in number of visits of MD (Medicine) [from 03 visits per week to 06 visits per week] and Dentist (BDS) [from 03 visits per week to 04 visits per week] for approval of BoG.</i></b>
FC/42/2023-11/12	Approval for writing off various Lab Equipments of Department of Mechanical Engineering of NIT Hamirpur valuing Rs.43,76,454/-.
Decision	<b><i>The FC directed the Institute to follow the proper procedure to write off the lab equipments and place the matter in next FC meeting after adhering the laid procedure of write off of equipment.</i></b>



FC/42/2023-11/13	Approval for adoption and implementation of Revised flat rate of Licence Fee notified by MoH&UD, GoI vide OM No.18011/2/2015-Pol.III dated 29/06/2020.
Decision	<b><i>The FC recommended to adopt the revised flat rate of Licence Fee notified by MoH&amp;UD dated 29/06/2020 w.e.f. the date of its notification. Further, the FC directed the institute to make the recovery from the employees, if any, reckoning after implementation of revised flat rate.</i></b>
FC/42/2023-11/14	Reimbursement of TA claim bill along with expenditure of transportation of personnel effects from Ankleshwar, Gujrat to NIT Hamirpur in respect of Registrar appointed for Short Term Contract.
Decision	<b><i>The Finance Committee directed the Institute to send the all the details of the case along with annexures to MoE.</i></b>
FC/42/2023-11/15	Revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Department/ Agencies vide Ministry of Education letter F.No.33-2/2023-TS.III-Part(1) dated 13 <sup>th</sup> September, 2023.
Decision	<b><i>The FC recommended the agenda item for approval of BoG.</i></b>
FC/42/2023-11/16	To withdraw the guidelines for incurring expenditure of funds collected as Alumni fee from students as approved vide FC item No.FC/41/2023-03/15 dated 28/03/2023.
Decision	<b><i>The FC recommended the agenda item for approval of BoG.</i></b>

Meeting ended with vote of thanks to the Chair.

  
 {Dr. Archana Santosh Nanoty}  
 Member Secretary (FC)

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