



# राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर

हमीरपुर (हि.प्र.) – 177 005 (भारत)

(एक राष्ट्रीय महत्व का संस्थान शिक्षा मंत्रालय के तहत)

**NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR**

**HAMIRPUR (H.P.) - 177 005 (INDIA)**

(An Institute of National Importance under Ministry of Education)

**{OFFICE OF REGISTRAR}**

## MINUTES FOR FORTY (41<sup>st</sup>) MEETING OF FINANCE COMMITTEE HELD ON 20/03/2023 (11:00 AM ONWARDS) AT NIT HAMIRPUR VIA ONLINE MODE [THROUGH GOOGLE MEET]

The following members of Finance Committee attended/joined through Google Meet:

1	<b>Prof. H.M Suryawanshi</b> Director-cum-Chairman National Institute of Technology Hamirpur (HP) – 177 005	<b>Chairperson</b>
2	<b>Ms. Saumya Gupta</b> Joint Secretary to the Govt. of India Department of Higher Education (NITs) MoE, Ministry of Education, Govt. of India, New Delhi	<b>Member</b>
3	<b>Sh. Anil Kumar</b> <b>Director (Finance)</b> Nominee of Joint Secretary & Financial Advisor (IFD), Ministry of Education, Govt. of India, New Delhi.	<b>Member</b>
4	<b>Prof. Anoop Kumar</b> Professor, Department of Mechanical Engineering National Institute of Technology Hamirpur (HP) – 177 005	<b>Member</b>
5	<b>Dr. R. S. Banshtu</b> Registrar, National Institute of Technology Hamirpur (HP) – 177 005	<b>Member Secretary</b>

- ❖ At the very outset, Member Secretary, FC welcomed the Chairperson (BOG), NIT Hamirpur [HP] and all the Hon'ble members.
- ❖ The Director-cum- Chairperson, **Prof. H.M Suryawanshi** greeted all the members present and expressed his deep gratitude for sparing their time for attending the 41<sup>st</sup> Finance Committee Meeting.
- ❖ Furthermore, Member Secretary (FC) requested the Chairperson, Board of Governors to preside over today's meeting of the Finance Committee. Following the Chairperson's permission, the Finance Committee discussed the following agenda items and decisions taken are as under:

**PART – I COMMENTS, CONFIRMATION AND ATR ITEMS**

<b>FC/41/2023-03/01:</b>	Comments received after circulation on minutes of the last meeting [40 <sup>th</sup> FC]
<b>Decision</b>	<b>No comments were received on the last meeting of 40<sup>th</sup> FC, which is taken on record.</b>
<b>FC/41/2023-03/02:</b>	Confirmation of minutes of last meeting of FC
<b>Decision:</b>	<b>The Finance Committee already approved the minutes of the 40<sup>th</sup> meeting of FC held on 15/12/2022</b>

<b>FC/41/2023-03/03</b>			<b>Action Taken Report (ATR) on the minutes of last meetings</b>		
<b>S.N.</b>	<b>Item No.</b>	<b>Agenda</b>	<b>Decision of 40<sup>th</sup> FC held on 15/12/2022</b>	<b>Action Taken Report</b>	<b>Decision of 41<sup>st</sup> FC held on 20/03/2023</b>
1.	FC/37/2021-06/07	Adoption of Ministry of Finance Office Memorandum dated 17/05/2021 regarding NPS Rules to the Central Government Employees Published in Gazette Notification No.227 (E) dated 30/03/2021 of Department of Pension & Pensioners Welfare (DOP&PW).	<b>The FC noted the action taken.</b>	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/413-15 dated 05/01/2023. The further action in the matter shall be taken after the issue of notification by the Ministry as per letter No.F.No.19-1/2017-IFD dated 23/03/2022.	<b>The FC noted the action taken.</b>
2.	FC/38/2021-12/20	Implementation and support of Enterprise Resource Planning {ERP} System NIT Hamirpur new SMILE-regarding	<b>The FC noted the action taken.</b>	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/416-18 dated 05/01/2023 and a committee constituted at Institute level to assess the viability/usability of SAMARTH-ERP as per the requirement of the Institute. The Committee has already visited NIT Kurukshetra for the purpose and the report of committee is placed before the Board for implementation of SAMARTH-ERP system at NIT Hamirpur.	<b>The FC noted the action taken and recommended to BoG for approval of implementation of SAMARTH-ERP at NIT Hamirpur.</b>
3.	FC/41/2023-12/05	To place the Annual Report and SAR of NIT Hamirpur for the year 2021-22	FC accepted the Annual Report and SAR of NIT Hamirpur for the year 2021-22 and recommended to BOG for its approval.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/424-26 dated 05/01/2023.  <b>Item needs no further action.</b>	<b>The FC noted the action taken.</b>
4.	FC/40/2022-12/06	Placement of Minutes of the 32 <sup>nd</sup> and 33 <sup>rd</sup> Meeting of Building & Works Committee.	FC recommended Minutes of the 32 <sup>nd</sup> and 33 <sup>rd</sup> Meeting of Building & Works Committee to BOG for their approval and to book the expenditure on Annual Surfacing of Road through IRG.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/427-30 dated 05/01/2023.  <b>Item needs no further action.</b>	<b>The FC noted the action taken.</b>
5.	FC/40/2022-12/07	To consider and approve the enhancement of consolidated salary for appointment of Temporary Faculty.	FC recommended the Agenda Item to BOG for its approval.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/431-32 dated 05/01/2023.  <b>Item needs no further action.</b>	<b>The FC noted the action taken.</b>

6.	FC/40/2022-12/08	Approval for replacement of old institute buses with new one	FC in principal recommended the Agenda item to BOG for its approval.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/433-36 dated 05/01/2023.  However, as per Ministry of Finance, Department of Expenditure E-II(A) Branch North Block, New Delhi letter No.01(18)/2022-E-II(A) dated 09/12/2022 regarding scrapping policy for vehicles declared as condemned or reached 15 years of age, whichever is earlier will not be auctioned. All the vehicles shall only be scrapped at Registered Vehicle Scrapping Facilities (RVSF).  <b>Therefore, agenda for adoption of ibid letter of MoF is being placed as new item.</b>	The FC noted the action taken.
7.	FC/40/2022-12/09	Approval for adoption of Internal Audit Manual of National Institute of Technology Hamirpur (HP).	FC recommended the Agenda Item to BOG for its approval.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/437-39 dated 05/01/2023.  <b>Item needs no further action.</b>	The FC noted the action taken.
8.	FC/40/2022-12/10	Revision of honorarium per sitting to be paid to the Members of various Statutory/Selection/Expert Committees.	FC recommended the honorarium of Rs 9000/- per day to the external Members of Selection Committee only for its approval to BOG.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/440-43 dated 05/01/2023.  <b>Item needs no further action.</b>	The FC noted the action taken.
9.	FC/40/2022-12/11	Approval regarding payment of special allowance @ 10% to the outsourced staff as per Gazette notification No. 1285 (E) dated 20/05/2009.	FC deferred the agenda item to next meeting.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/444-45 dated 05/01/2023.  <b>Item is being placed as new item FC/41/2023-03/05, hence may be dropped from here.</b>	The FC noted the action taken.
10.	FC/40/2022-12/12	Regarding revision of ICCR Fee.	FC recommended the Agenda Item to BOG for its approval.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/446-47 dated 05/01/2023. and further notified vide notification No. NIT/HMR/Acad/Fin./BoG-128/2023/471-73 dated 16/01/2023.	The FC noted the action taken.
11.	FC/40/2022-12/13	To consider and approve the proposal for setting up inclusive Technology Business Incubator (I-Tbi) at National Institute of Technology Hamirpur.	FC recommended the agenda item to BOG for its approval along with suggestions that contract staff shall be employed with no future liability for employment on the Institute and the expenditure of Rs 70.09 lakh (to be made by Institute) as mentioned in the item shall be booked through OH-31 failing which IRG.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/448-51 dated 05/01/2023. However, the amount Rs.70.09 lakh as mentioned in the minutes of 40 <sup>th</sup> FC may be read as Rs.70.9 lakh.  <b>Annexure-3(11)</b>	The FC noted the action taken and allowed the expenditure to the tune of Rs.70.9 Lakh as mentioned in the Agenda item of 40 <sup>th</sup> FC.

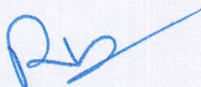
12.	FC/40/2022-12/14	To allow fellowship to the Ph.D Research Scholars who had applied under category FT01 (with Fellowship) but were admitted under FT02 Category (Without Fellowship) in September, 2020.	FC deferred the agenda item to next meeting with direction to revise the proposal.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/452-53 dated 05/01/2023.  <b>Item is being placed as new item FC/41/2023-03/06, hence may be dropped from here.</b>	The FC noted the action taken.
13.	FC/40/2022-12/15	Action Taken report of Item No. BOG/46/2021-12/31 alongwith amendments for re-consideration and approval in respect of recovery of TA/DA claims of faculty members for undertaking official tour through private Airlines or Tickets booked through unauthorized agencies. Action Taken report of Item No. BOG/46/2021-12/31 alongwith amendments for re-consideration and approval in respect of recovery of TA/DA claims of faculty members for undertaking official tour through private Airlines or Tickets booked through unauthorized agencies.	FC dropped the Agenda Item with direction to recover the amount as pointed out by the CAG.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/454-56 dated 05/01/2023.  <b>Item needs no further action.</b>	The FC noted the action taken.
14.	FC/40/2022-12/16	Regarding enhancement of own Car/Taxi Rates thereof	FC recommended the Agenda Item with Taxi/own car rates as Rs. 19/Km (for non-tribal areas) and Rs 22/Km (for tribal areas) or as per actual whichever is less, in line with rates of state of Himachal Pradesh, to BOG for its approval.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/457-60 dated 05/01/2023.  <b>Item needs no further action.</b>	The FC noted the action taken.
15.	FC/40/2022-12/17	Revised approval-cum-financial sanction of the FC and BoG with regard to overall cost escalation of +18.75% observed against the estimated value of the project - "Procurement, execution deployment of wireless network in all the Hostels of NIT Hamirpur."	FC deferred the Agenda item with direction that Purchase Committee shall recommend the case with justification for escalation after including the experts as done while initiating the proposal for the procurement.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/461-62 dated 05/01/2023 and as per the report of Institute Purchase Committee, an approval may be granted for retendering of the procurement after making slight modifications in requirement/specifications.	The FC noted the action taken and recommended to BoG for approval of re-tendering after making necessary modifications in requirement/specifications.
16.	FC/40/2022-12/18	Regarding promotion to the post of Senior Medical Officer raised by Dr. Mani Verma, Medical Officer.	FC recommended following with regard to the Agenda Item to BOG for its approval.  "The post for which Dr. Mani Verma, Medical Officer has requested for consideration falls	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/463-65 dated 05/01/2023 and under active process.	The FC noted the action taken and recommended to place the recommendations of DPC in next meeting.

			under promotion category as per RRs, therefore DPC may be conducted and its recommendations be put up before FC and BOG for approval".		
17.	FC/40/2022-12/19	Regarding promotion to the post of Senior Scientific Officer on account of revision of grade pay and on acquiring the requisite eligibility & residency w.e.f 25/11/2019.	FC deferred the agenda item as posts under promotion category are not available as of now according to RRs.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/466-68 dated 05/01/2023.  <b>Item needs no further action.</b>	<b>The FC noted the action taken.</b>
18.	FC/40/2022-12/20	To consider and approve the engagement of Doctors [Specialist] on contractual and on hourly basis.	FC recommended following with regard to the Agenda Item to BOG for its approval. "01 post of Doctor (on contractual basis) may be filled but by keeping one regular post of Medical Officer in abeyance. However, Doctors on hourly basis in the category of Dentist, Medicine and Eye Specialist may be filled with upper cap of Annual expenditure on same to be Rs.15 Lakh."	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/469-72 dated 05/01/2023.  Further, it is apprise to the Board that the Institute has appointed the Doctors viz., General Physician (on contract) -01 No., MD Medicine (on hourly basis) – 01 No., Eye Specialist (on hourly basis – 01 Nos. & Dentist (on hourly basis – 01 No. against the advertisement No.32/2023 dated 23/02/2023.  <b>Item needs no further action.</b>	<b>The FC noted the action taken.</b>
19.	FC/40/2022-12/21	Approval for grant of Incentive for acquiring higher qualification (Ph.D.) in favour of Dr. Ashok Kumar, Technical Assistant.	FC deferred the Agenda item for next meeting.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/473-74 dated 05/01/2023.  <b>Item is being placed as new item FC/41/2023-03/07, hence may be dropped from here.</b>	<b>The FC noted the action taken.</b>
20.	FC/40/2022-12/22	Approval for grant of Incentive for acquiring Higher qualification (Ph.D.) in favour of Dr. Amarjit Singh, Technical Assistant (SG-I).	FC deferred the Agenda item for next meeting.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/475-76 dated 05/01/2023.  <b>Item is being placed as new item FC/41/2023-03/08, hence may be dropped from here.</b>	<b>The FC noted the action taken.</b>
21.	FC/40/2022-12/23	To consider and approve the recommendations of Training & Placement Cell regarding hiring of an official exclusively for Institute Training & Placement Cell from outside on contract basis.	FC recommended the Agenda item to BOG for its approval with remarks that 01 regular post shall be kept in abeyance while filling up such post.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/477-79 dated 05/01/2023.  <b>Item needs no further action.</b>	<b>The FC noted the action taken.</b>
22.	FC/40/2022-12/24	To consider and approve the recommendations of Training & Placement Cell regarding operation of existing TPO account.	FC recommended the Agenda Item to BOG for its approval.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/480-82 dated 05/01/2023.  <b>Item needs no further action.</b>	<b>The FC noted the action taken.</b>

23.	FC/40/2022-12/25	Approval for protection of Last Pay of Dr. Parkash Choudhary, Assistant Professor (On Contract).	FC dropped the agenda item.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/483-84 dated 05/01/2023.  <b>Item needs no further action.</b>	The FC noted the action taken.
24.	FC/40/2022-12/26	Approval to revise/review the Institution charges of the semester fee component in order to augment the IRG.	FC recommended the Agenda Item to BOG for its approval.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/485-86 dated 05/01/2023.  However, with the due approval of the Hon'ble Chairman (BoG) on the recommendations of the committee constituted vide office order No.NIT/HMR/Acad-07/Fee/2023/685 dated 24/01/2023, the revised fee structure for the augmentation of IRG has been made applicable to the students to be admitted in the Academic Year 2023-24 instead of 2022-23. The same has also been placed under Sr.No.6 of Ratification Items of BoG.  <b>Item needs no further action.</b>	The FC noted the action taken and recommended to implement the revised fee structure to the students to be admitted in the AY 2023-24 onwards.
25.	FC/40/2022-12/27	Regarding Engagement of Graduate in Engineering/ General Stream such as BA,B.SC and B.Com & Diploma holders in Engineering/Technology as an Apprentice under the Apprentices Act, 1961 (Act) and the apprenticeship Rules, 1992 (Rule) (as amended till date).	FC recommended the Agenda Item to BOG for its approval.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/487-89 dated 05/01/2023.  <b>Item needs no further action.</b>	The FC noted the action taken.
26.	FC/40/2022-12/28	Approval of modified revised Rules and Rates for Testing/Consultancy Services in the Civil Engineering.	FC recommended the Agenda Item to BOG for its approval.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/490-92 dated 05/01/2023.  <b>Item needs no further action.</b>	The FC noted the action taken.
27.	FC/40/2022-12/29	Information regarding exhausting of ceiling limit of 4 crores.	FC recommended the Agenda Item to BOG for its approval and further recommended the revision of ceiling limit of expenditure in equipment & furniture (under OH-35 head) by Director from Rs 4 crore to Rs 8 crore in a financial year.	Decision communicated vide No. NIT/HMR/40 <sup>th</sup> FC MIN/2023/493-96 dated 05/01/2023.  <b>Item needs no further action.</b>	The FC noted the action taken.

## PART – II RATIFICATION & REPORTING ITEMS

FC/41/2023-03/04	RATIFICATION ITEMS - NIL
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## PART – III NEW ITEMS

FC/41/2023-03/05	Approval regarding payment of special allowance @ 10% to the outsourced staff as per Gazette notification No. 1285 (E) dated 20/05/2009.
Decision	<b>The FC recommended following with respect to the agenda item:</b> <b>“FC approved the special allowance @10% to the outsourced staff only for those categories as mentioned in clause No.2 of Gazette Notification S.O.No.1285(E) of Ministry of Labour &amp; Employment published in Gazette of India dated 20/05/2009. The names/types of such outsourced staff has to be worked out at Institute level after going through the detail of work performed by such staff.”</b>
FC/41/2023-03/06	To allow fellowship to the Ph.D Research Scholars who had applied under category FT01 (with Fellowship) but were admitted under FT02 Category (Without Fellowship) in September, 2020.
Decision	<b>FC did not recommended the agenda item for approval of BoG.</b>
FC/41/2023-03/07	Approval for grant of Incentive for acquiring Higher qualification (Ph.D.) in favour of Dr. Ashok Kumar, Technical Assistant.
Decision	<b>The FC recommended the incentive for acquiring higher qualification (Ph.D.), if no fee rebate has been granted by the Institute at time of admission.</b>
FC/41/2023-03/08	Approval for grant of Incentive for acquiring Higher qualification (Ph.D.) in favour of Dr. Amarjit Singh, Technical Assistant (SG-I).
Decision	<b>The FC recommended the incentive for acquiring higher qualification (Ph.D.), if no fee rebate has been granted by the Institute at time of admission.</b>
FC/41/2023-03/09	Approval for Subscription/Renewal of e-Journals/e-Databases for the Year 2023
Decision	<b>The FC recommended the agenda item to BoG for its approval.</b>
FC/41/2023-03/10	Entitlement of Electricity/ Water Charges fee for Institute Director
Decision	<b>FC recommended the following with regard to the agenda item:</b> <b>“Electricity and water charges of residence for Director have to be borne by the Director as these are the usage charges which are not included in free of license fee accommodation provided to the Director.”</b>
FC/41/2023-03/11	Approval for seeking financial sanction for procurement of (14+1) seater Electric Bus for use by the students in the Campus at an estimated cost of 10 lacs + GST Extra + Transportation charges with) +-10%) variation.
Decision	<b>After detailed deliberation and keeping in view the strength of students, FC recommended and accorded its consent for procurement of 02 Nos. of (14+1) seater Electric Bus within the estimated cost of Rs.15 lacs (inclusive of all charges) for each bus.</b>
FC/41/2023-03/12	Approval for change of type of Houses and its corresponding entitlement in view of MOUD Rules-2017
Decision	<b>FC recommended the agenda item for its approval by Board of Governors.</b>
FC/41/2023-03/13:	Placement of New Works principally approved by the Building Works Committee (BWC) in its 34 <sup>th</sup> Meeting held on 29 <sup>th</sup> September, 2022 for approval
Decision	<b>Keeping in view of the urgency of the works, FC recommended the agenda item for approval of Board of Governors.</b>
FC/41/2023-03/14:	Adoption of scrapping policy for condemned vehicle of Ministries/Departments of Govt. of India



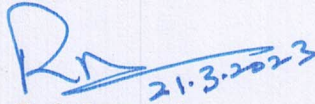
Decision	<i>FC recommended the scrapping policy as laid down in MoF letter dated 09/12/2022 for adoption and advised the Institute to follow the subsequent guidelines issued by the concerned Ministry for scrapping and auctioning procedure.</i>
FC/41/2023-03/15	Approval of the policy for the utilization of the Alumni Fund collected from the students @ Rs.500/- per semester.
Decision	<i>FC recommended the agenda item for its approval by the Board of Governors.</i>
FC/41/2023-03/16	To Approve the payment of fees to the Sole Arbitrator appointed
Decision	<i>FC recommended the agenda item for its approval by the Board of Governors.</i>

**PART – IV**

**TABLE AGENDA ITEMS**

FC/41/2023-03/T-1	Subscription/Renewal of e-Journals/e-Databases for the year 2023.
Decision	<i>FC recommended the agenda item for its approval by the Board of Governors.</i>
FC/41/2023-03/T-2	Approval of rates for Testing/Consultancy Services in Chemical Engineering.
Decision	<i>FC recommended the agenda item for its approval by the Board of Governors.</i>
FC/41/2023-03/T-3	To approve the proposal for appointment of Part-time Sports Coaches & Trainers (purely on Hourly/Temporary basis).
Decision	<i>FC recommended the agenda item for its approval by the Board of Governors.</i>

Meeting ended with vote of thanks to the Chair.

  
 {Dr. R. S. Banshtu}  
 Member Secretary (FC)

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