



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर

हमीरपुर (हि.प्र.) – 177 005 (भारत)

(एक राष्ट्रीय महत्व का संस्थान शिक्षा मंत्रालय के तहत)

NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR

HAMIRPUR (H.P.) - 177 005 (INDIA)

(An Institute of National Importance under Ministry of Education)

{OFFICE OF REGISTRAR}

MINUTES FOR FORTIETH (40th) MEETING OF FINANCE COMMITTEE HELD ON 15/12/2022(02:00 PM ONWARDS) AT NIT HAMIRPUR VIA ONLINE MODE [THROUGH GOOGLE MEET]

The following members of Finance Committee attended/joined through Google Meet:

1	Prof. H.M Suryawanshi Director-cum-Chairman National Institute of Technology Hamirpur (HP) – 177 005	Chairperson
2	Ms. Saumya Gupta Joint Secretary to the Govt. of India Department of Higher Education (NITs)MoE, Ministry of Education, Govt. of India, New Delhi	Member
3	Prof. Anoop Kumar Professor, Department of Mechanical Engineering National Institute of Technology Hamirpur (HP) – 177 005	Member
4	Prof. Vinod Kumar Registrar, National Institute of Technology Hamirpur (HP) – 177 005	Member-Secretary

- ❖ At the very outset, Member Secretary, FC welcomed the Chairperson (BOG), NIT Hamirpur [HP] and all the Hon'ble members.
- ❖ The Director-cum- Chairperson, **Prof. H.M Suryawanshi** greeted all the members present and expressed his deep gratitude for sparing their valuable time for attending the 40th Finance Committee Meeting.
- ❖ Furthermore, Member Secretary (FC) requested the Chairperson, Board of Governors to preside over today's meeting of the Finance Committee. Following the Chairperson's permission, the Finance Committee discussed the following agenda items and decisions taken are as under:

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PART – I COMMENTS, CONFIRMATION AND ATR ITEMS

FC/40/2022-12/01:	Comments received after circulation of minutes of the last meeting [39 th FC]
Decision	No comments were received on the last meeting of 39th FC, which is taken on record.
FC/40/2022-12/02:	Confirmation of minutes of last meeting of FC
Decision:	The Finance Committee already approved the minutes of the 39th meeting of FC held on 12/04/2022
FC/40/2022-12/03:	Action Taken Report (ATR) on the minutes of last meetings

S.N.	Item No.	Agenda	Decision of 39 th FC held on 12-04-2022	Action Taken Report	Decision of 40 th FC
1.	FC/37/2021-06/07	Adoption of Ministry of Finance Office Memorandum dated 17/05/2021 regarding NPS Rules to the Central Government Employees Published in Gazette Notification No.227 (E) dated 30/03/2021 of Department of Pension & Pensioners Welfare (DOP&PW).	The FC noted the action taken.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3821-23 dated 27/04/2022. The further action in the matter shall be taken after the issue of notification by the Ministry as per letter No.F.No.19-1/2017-IFD dated 23/03/2022.	The FC noted the action taken.
2.	FC/38/2021-12/09	Settlement of Old Outstanding Audit Para (s) raised by CAG towards undertaking official journey by private Airlines by the Faculty Members and Invited Experts- regarding.	The FC noted the action taken.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3824-25 dated 27/04/2022 Item is being placed as new item FC/40/2022-12/15, hence may be dropped from here.	The FC noted the action taken.
3.	FC/38/2021-12/20	Implementation and support of Enterprise Resource Planning (ERP) System NIT Hamirpur new SMILE- regarding	The FC noted the action taken and matter will be placed in the next meeting of FC.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3839-31 dated 27/04/2022 for further action to Faculty Incharge (Purchase) and AR (Accounts & Finance).	The FC noted the action taken.
4.	FC/39/2022-04/05	Adoption of procedure adopted at SPA Vijayawada (An Institute of National Importance) for the Release of Staff-Cost to BReUCom Research Project members, funded by European Union's Erasmus Mundus+ Program.	The Finance Committee recommended the proposal for the release of Staff Cost under BReUCom Research Project in line with procedure adopted at SPA Vijayawada and recommended by Research Core Committee i.e (30% of the staff cost claimed by the faculty Members may be remitted to Institute Corpus and 70% of	Decision communicated vide No.NIT/HMR/39 th FC MIN/2022/3852-54 dated 27/04/2022 for further action to Dean (R&C). Item needs no further action.	The FC noted the action taken.

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			the Staff Cost be released to the faculty associated with project}.		
5.	FC/39/2022-04/06	Approval for replacement of old Institute Buses with new one	The Finance Committee agreed in principle to the proposal and further directed, the Institute to constitute a Committee to give recommendation on the matter considering the scraping value and to place the matter in next meeting.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3855-57 dated 27/04/2022 for further action to Faculty Incharge (IVS). Item is being placed as new item FC/40/2022-12/08, hence may be dropped from here.	The FC noted the action taken.
6.	FC/39/2022-04/07	Adoption of SBI e-Pay Payment Gateway Module.	The Finance Committee recommended adoption of SBI e-Pay Payment Gateway Module.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3858-60 dated 27/04/2022 and further notified vide Notification No. NIT/ HMR/AB/ Digital payments/ 468-93 dated 20/06/2022 Item needs no further action.	The FC noted the action taken.
7.	FC/39/2022-04/08	Approval for protection of last pay of Dr. Parkash Choudhary, Assistant Professor (On Contract).	The Finance Committee deferred the item till next meeting.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3861-62 dated 27/04/2022 for further action to AR (Admn) for further action. Item is being placed as new item FC/40/2022-12/25, hence may be dropped from here.	The FC noted the action taken.
8.	FC/39/2022-04/09	Permission for grant of CPDA to the faculty members of NIT Hamirpur for the block year April, 2021 to March, 2024.	After detailed deliberation, the Finance Committee recommended the proposal as this is already a part of the benefit granted to the faculty members and need not to bring this type of item in FC/BOG in future.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3863-65 dated 27/04/2022 for further action to Dean (Faculty Welfare) for further action. Item needs no further action.	The FC noted the action taken.
9.	FC/39/2022-04/10	Renewal of TURNITIN and URKUND/OURIGINAL Softwares.	The Finance Committee recommended the proposal for the renewal of the TURNITIN Software.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3866-70 dated 27/04/2022 and further notified by DR (Academic) vide No. NIT/HMR/FC/BOG/(Academic)/2022/666-80 dated 04/05/2022 Item needs no further action.	The FC noted the action taken.
10.	FC/39/2022-04/11	Revision of rates for payment of Honorarium /	The Finance Committee agreed	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/	The FC noted the action taken.

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		Remuneration to experts invited for delivering invited / expert lecture from Rs. 3000/- to Rs. 5000/- (Two hours duration)/day.	that the Honorarium/ Remuneration rates for experts invited to offer invited/expert lectures be increased from Rs. 3000/- to Rs. 5000/- (two hours duration)/day.	3811-15 dated 27/04/2022 Item needs no further action.	
11.	FC/39/2022-04/12	Mercy appeal regarding grant of notional benefits from the date of joining as per the report/recommendations given by the high level committee consisting of former and existing Registrar's of NIT System and to review the earlier decision.	After detailed deliberation on the mercy appeal of Sh. Raman Kumar and going through the report of the Committee constituted on the issue as well as the earlier decision(s) of Finance Committee & affidavit submitted by the concerned and also keeping in view the merit of the case. The Finance Committee recommended for granting notional benefits & MACP to Sh. Raman Kumar in line with affidavit submitted by him in this regard.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3871-72 dated 27/04/2022 Item needs no further action.	The FC noted the action taken.
12.	FC/39/2022-04/13	Enhancement in the Financial Powers of Director NIT Hamirpur.	After detail deliberation, the Finance Committee considered the proposal for enhancing financial powers of Director of NIT Hamirpur from fifty lakh to one crore on each occasion with a ceiling of four crores. However, any proposal exceeding the ceiling limit must be brought to FC for approval.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3873-76 dated 27/04/2022 and further notified vide No. NIT/HMR/Admn./BOG-388/2022/4881-4905 dated 19/05/2022 Item needs no further action.	The FC noted the action taken.
13.	FC/39/2022-04/14	To consider and approve the appointment of Dentist on Part-Time basis.	The Finance Committee did not consider the proposal. However, Institute may empanel the Hospitals/Clinics for a specific purpose.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3877-80 dated 27/04/2022 and further notified vide No. NIT/HMR/Admn./BOG-388/2022/4881-4905 dated 19/05/2022 Item needs no further action.	The FC noted the action taken.

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14.	FC/39/2022-04/15	Approval to increase the remuneration of Doctors appointed on Part-Time basis from Rs. 500 per hour to Rs. 1000 per hour.	The Finance Committee did not consider the proposal.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3881-84 dated 27/04/2022 further notified vide letter No. NIT/HMR/Admn/Apptt./56 /V-VI/ 2022/5252-57 dated 31/05/2022 Item needs no further action.	The FC noted the action taken.
15.	FC/39/2022-04/16	Administrative approval - cum- Financial Sanction for the procurement, execution and deployment of wireless network in all the Hostels of NIT Hamirpur at an estimated cost of Rs. 5.65 crore along with approx. + / - 10 % of variation, if any.	The Finance Committee recommended the proposal for approval-cum-financial sanction for the procurement, execution and deployment of wireless network in all the Hostels of NIT Hamirpur at an estimated cost of Rs. 5.65 crore along with approx. + / - 10 % of variation, if any.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3885-88 dated 27/04/2022 for further action to Faculty Incharge-Purchase. Item needs no further action.	The FC noted the action taken.
16.	FC/39/2022-04/17	Replacement of Old X-Ray Diffraction Machine with Upgraded X-Ray Diffractometer at an estimated cost of Rs. 95 Lacs with + (-) 10% variation.	The Finance Committee recommended the case for replacement of Old X-Ray Diffraction Machine with Upgraded X-Ray Diffractometer under Buy Back Scheme after adhering all the provision contained in GFR-2017.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3889-92 dated 27/04/2022 for further action to Faculty Incharge-Purchase. Item needs no further action.	The FC noted the action taken.
17.	FC/39/2022-04/18	To place the Minutes of the 31 st Meeting of Building & Works Committee held on 21 st December, 2021 and Minutes of the 32 nd Meeting of Building & Works Committee held on 8 th March, 2022.	The Finance Committee advised the institute to place the BWC minutes in the BOG in accordance with the statutes. Any item with a monetary value can be routed through FC.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3893-96 dated 27/04/2022 Item needs no further action.	The FC noted the action taken.
18.	FC/39/2022-04/19	Subscription of ACM Digital Library for the year 2022.	The Finance Committee proposed that the ACM Digital Library be subscribed to for the year 2022 on ESS Rates.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3897-3900 dated 27/04/2022 for further action to Incharge Central-Library and AR (A/F) for further action. Item needs no further action.	The FC noted the action taken.
19.	FC/39/2022-04/20	MoU in between NIT and CPWD authorities to execute the under mentioned works.	The Finance Committee noted the	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/3901-05 dated 27/04/2022	The FC noted the action taken.

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			action taken	Item needs no further action.	
20.	FC/39/2022-04/21	To consider and approve the recommendations of Licences Committee regarding increase in rent charged from SBI from Rs. 1210/-month to Rs. 23140/- + GST per month in view of repeated observations of CAG Para.	The Finance Committee deferred the item. However, the FC desired that the complete case may be examined and presented in the next FC with full justification.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/ 3906-08 dated 27/04/2022 for further action to Estate Officer and as per information by the Estate Officer vide letter No. NIT/HMR/EO/M-1/2022-23/ 160 dated 23/06/2022 that the case is under process and will be reported in the next meeting of FC. Item needs no further action.	FC recommended the justification submitted by Estate Officer for approval of BOG.
21.	FC/39/2022-04/22	To consider and approve the recommendations of Licences Committee regarding increase in rent charged from Post Office from Rs. 101/- per year to Rs. 400/- per month in view of repeated observations of CAG Para	The Finance Committee deferred the item. However, the FC desired that the complete case may be examined and presented in the next FC with full justification.	Decision communicated vide No. NIT/HMR/39 th FCMIN/2022/ 3909-11 dated 27/04/2022 for further action to Estate Officer and as per information by the Estate Officer vide letter No. NIT/HMR/EO/M-1/202223/161 dated 23/06/2022 that the case is under process and will be presented in the next meeting of BOG. Item needs no further action.	FC recommended the justification submitted by Estate Officer for approval of BOG.

PART – II RATIFICATION & REPORTING ITEMS

FC/40/2022-12/04 (A)	Placing of Items for ratification by the Finance Committee which has been principally approved by the Hon'ble Chairman (BoG)
1.	To ratify the approval accorded by Chairman (BOG) for the submission of Annual Accounts for the accounting year 2021-2022 vide letter No. NIT/HMR/Admn./Annual report/2021-22/7199 dated 27/07/2022
Decision:	The FC ratified the approval accorded by the Hon'ble Chairman, BOG on the items 1
(B)	REPORTING ITEMS:
(I) Director's Report:	The Director greeted the members and presented the Director's Report along with a report on the Institute's current activities.
Decision:	The FC agreed the same.

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PART – III NEW ITEMS

FC/40/2022-12/05:	To place the Annual Report and SAR of NIT Hamirpur for the year 2021-22
Decision	FC accepted the Annual Report and SAR of NIT Hamirpur for the year 2021-22 and recommended to BOG for its approval.
FC/40/2022-12/06:	Placement of Minutes of the 32 nd and 33 rd Meeting of Building & Works Committee.
Decision	FC recommended Minutes of the 32 nd and 33 rd Meeting of Building & Works Committee to BOG for their approval and to book the expenditure on Annual Surfacing of Road through IRG.
FC/40/2022-12/07:	To consider and approve the enhancement of consolidated salary for appointment of Temporary Faculty.
Decision	FC recommended the Agenda Item to BOG for its approval.
FC/40/2022-12/08:	Approval for replacement of old institute buses with new one
Decision	FC in principal recommended the Agenda item to BOG for its approval.
FC/40/2022-12/09:	Approval for adoption of Internal Audit Manual of National Institute of Technology Hamirpur (HP).
Decision	FC recommended the Agenda Item to BOG for its approval.
FC/40/2022-12/10:	Revision of honorarium per sitting to be paid to the Members of various Statutory/Selection/Expert Committees.
Decision	FC recommended the honorarium of Rs 9000/- per day to the external Members of Selection Committee only for its approval to BOG.
FC/40/2022-12/11:	Approval regarding payment of special allowance @ 10% to the outsourced staff as per Gazette notification No. 1285 (E) dated 20/05/2009.
Decision	FC deferred the agenda item to next meeting.
FC/40/2022-12/12:	Regarding revision of ICCR Fee.
Decision	FC recommended the Agenda Item to BOG for its approval.
FC/40/2022-12/13:	To consider and approve the proposal for setting up inclusive Technology Business Incubator (I-Tbi) at National Institute of Technology Hamirpur.
Decision	

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	FC recommended the agenda item to BOG for its approval along with suggestions that contract staff shall be employed with no future liability for employment on the Institute and the expenditure of Rs 70.09 lakh (to be made by Institute) as mentioned in the item shall be booked through OH-31 failing which IRG.
FC/40/2022-12/14:	To allow fellowship to the Ph.D Research Scholars who had applied under category FT01 (with Fellowship) but were admitted under FT02 Category (Without Fellowship) in September, 2020.
Decision	FC deferred the agenda item to next meeting with direction to revise the proposal.
FC/40/2022-12/15:	Action Taken report of Item No. BOG/46/2021-12/31 alongwith amendments for re-consideration and approval in respect of recovery of TA/DA claims of faculty members for undertaking official tour through private Airlines or Tickets booked through unauthorized agencies.
Decision	FC dropped the Agenda Item with direction to recover the amount as pointed out by the CAG.
FC/40/2022-12/16:	Regarding enhancement of own Car/Taxi Rates thereof:
Decision	FC recommended the Agenda Item with Taxi/own car rates as Rs. 19/Km (for non-tribal areas) and Rs 22/Km (for tribal areas) or as per actual whichever is less, in line with rates of state of Himachal Pradesh, to BOG for its approval.
FC/40/2022-12/17:	Revised approval-cum- financial sanction of the FC and BoG with regard to overall cost escalation of +18.75% observed against the estimated value of the project - "Procurement, execution deployment of wireless network in all the Hostels of NIT Hamirpur."
Decision	FC deferred the Agenda item with direction that Purchase Committee shall recommend the case with justification for escalation after including the experts as done while initiating the proposal for the procurement.
FC/40/2022-12/18:	Regarding promotion to the post of Senior Medical Officer raised by Dr. Mani Verma, Medical Officer.
Decision	FC recommended following with regard to the Agenda Item to BOG for its approval. "The post for which Dr Mani Verma, Medical Officer has requested for consideration falls under promotion category as per RRs, therefore DPC may be conducted and its recommendations be put up before FC and BOG for approval".
FC/40/2022-12/19:	Regarding promotion to the post of Senior Scientific Officer on account of revision

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	of grade pay and on acquiring the requisite eligibility & residency w.e.f 25/11/2019.
Decision	FC deferred the agenda item as posts under promotion category are not available as of now according to RRs.
FC/40/2022-12/20:	To consider and approve the engagement of Doctors [Specialist] on contractual and on hourly basis.
Decision	FC recommended following with regard to the Agenda Item to BOG for its approval. "01 post of Doctor (on contractual basis) may be filled but by keeping one regular post of Medical Officer in abeyance. However, Doctors on hourly basis in the category of Dentist, Medicine and Eye Specialist may be filled with upper cap of Annual expenditure on same to be Rs.15 Lakh."
FC/40/2022-12/21:	Approval for grant of Incentive for acquiring higher qualification (Ph.D.) in favour of Dr. Ashok Kumar, Technical Assistant.
Decision	FC deferred the Agenda item for next meeting.
FC/40/2022-12/22:	Approval for grant of Incentive for acquiring Higher qualification (Ph.D.) in favour of Dr. Amarjit Singh, Technical Assistant (SG-I).
Decision	FC deferred the Agenda item for next meeting.
FC/40/2022-12/23:	To consider and approve the recommendations of Training & Placement Cell regarding hiring of an official exclusively for Institute Training & Placement Cell from outside on contract basis.
Decision	FC recommended the Agenda item to BOG for its approval with remarks that 01 regular post shall be kept in abeyance while filling up such post.
FC/40/2022-12/24:	To consider and approve the recommendations of Training & Placement Cell regarding operation of existing TPO account.
Decision	FC recommended the Agenda Item to BOG for its approval.
FC/40/2022-12/25:	Approval for protection of Last Pay of Dr. Parkash Choudhary, Assistant Professor (On Contract).
Decision	FC dropped the agenda item.
FC/40/2022-12/26:	Approval to revise/review the Institution charges of the semester fee component in order to augment the IRG.
Decision	FC recommended the Agenda Item to BOG for its approval.

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FC/40/2022-12/27:	Regarding Engagement of Graduate in Engineering/ General Stream such as BA,B.SC and B.Com & Diploma holders in Engineering/Technology as an Apprentice under the Apprentices Act, 1961 (Act) and the apprenticeship Rules, 1992 (Rule) (as amended till date).
Decision	FC recommended the Agenda Item to BOG for its approval.
FC/40/2022-12/28:	Approval of modified revised Rules and Rates for Testing/Consultancy Services in the Civil Engineering.
Decision	FC recommended the Agenda Item to BOG for its approval.
FC/40/2022-12/29:	Information regarding exhausting of ceiling limit of 4 crores.
Decision	FC recommended the Agenda Item to BOG for its approval and further recommended the revision of ceiling limit of expenditure in equipment & furniture (under OH-35 head) by Director from Rs 4 crore to Rs 8 crore in a financial year.

Meeting ended with vote of thanks to the Chair.

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23.12.22
{Prof. Vinod Kumar}
Member Secretary (FC)
