



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर [हि. प्र.]
National Institute of Technology Hamirpur [H.P.]

[Under Govt. of India, Ministry of HRD, New Delhi]

No.NIT/HMR/SPC/Computer -DSC 1287-1309

Dated: 10.01.2017

To

M/s. _____

Subject: Enquiry for supply of Class 2 DSC for 2 years validity.

You are requested to quote your rates for the supply of items mentioned below. The quotation should be sent to the undersigned in a separate sealed envelope and subscribed as quotation with reference to above enquiry number and date. Your quotation should reach to the undersigned on or before 30.01.2017 upto 3.00 PM on the enclosed terms and conditions.

The quotations will be opened on the same day i.e. 30.01.2017 at 3.30 PM in the presence of the representative of the quoter, who so ever wish to be present.

Item No.	Description of Articles, Specifications or other particulars	Quantity
1.	Class 2 DSC for 2 years validity	215 Nos.

Note:- Filled prescribed forms shall be provided within 15 days for its completion to the lowest quoter firm.

TERMS & CONDITIONS:

1. Postal Instruction: Tender/Quotations addressed to the undersigned may be sent on Letter Head Pad of the firm as per schedule notified in tender/quotations in sealed envelopes superscribing the items of the offer and the date of opening. Offers/quotations received through electronic mail or fax will not be considered.

2. Validity: Minimum validity of the quotation must be 03 months from the date of opening of the quotation/tenders.

3. EMD: EMD in the form of DD/FDR/Banker Cheque/Bank Guarantee @ 2% of the quoted value must be attached with all offers exceeding Rs. 1.00 Lac in favour of Registrar, NIT, Hamirpur (H.P) -177 005. The EMD should remain valid for a period of 45 days beyond the final bid validity period. EMD of unsuccessful bidders shall be returned after the expiry of the final bid validity or before the 30th day of the award of contract. The EMD of the successful bidder may be released after receipt of material. The above condition is applicable to all & no

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relaxation will be given. However, for purchase of equipments/items on proprietary basis, EMD may not be submitted.

4. **Destination:** As the firm is required to give the successful demonstration of equipment at NIT Hamirpur (HP) with minimum one year guarantee/ warranty, so the rates must be quoted as F.O.R. destination i.e. NIT, Hamirpur (HP) and the rates must include the charges for Packing, Forwarding, Insurance, Freight, Commissioning, Demonstration etc., if any.

5. **Price/Rate:** The price of equipment/items may be quoted in Indian Rupees.

6. **CST/ST/GST/LST/PAN Nos. etc.** All the firms may invariably mention their CST/ST/LST/PAN numbers on quotation/tender failing which quotations may not be considered valid. Further, this Institution does not issue any C/D Concessional form, so the CST/ST/VAT applicable as per actual rates must be mentioned in the offer. In case CST/ST/VAT is not mentioned, the rates shall be treated as inclusive of all taxes.

9. **NIT/NIQ Opening:** Representative of the firm may be present at the time of opening of the Quotations, if it wishes.

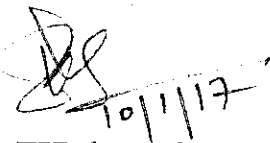
10. **Payment:** 100% payment shall be made after receipt of material in good condition and successful commissioning/installation. The process for release of payment will be initiated only after the receipt of a certificate/report about successful demonstration/installation from the department concerned.

11. **Liquidated charges @ 2%** of quoted price for a delay in supply by 2 weeks and 5% of the quoted price for subsequent weeks will be charged for delay, if any, in execution of the contract. Maximum delay with the liquidated charges of one month only will be considered and thereafter the supply order will be treated as cancelled. The Institute reserves the right to ask for performance guarantee @ 2% of total value of tender from the successful bidder with whom the supply order is placed.

12. **Right of Acceptance/Rejection:** Right of acceptance and rejection of any tender/quotation in part or full without assigning any reason are reserved with the institution authorities. The number of items to be purchased could be increased or decreased depending on the requirement of end user.

13. In case of any dispute the jurisdiction of Hamirpur Courts shall apply.

NOTE: The quotations/tenders not complying with any of the above said minimum requirements /terms conditions will be considered as rejected.


**FIP (Purchase),
NIT, Hamirpur**

Copy for information to:-

1. Head, Computer Centre, NIT, Hamirpur-177005 for displaying the NIQ on Institute Website immediately for wide publicity please.
2. D.R.Account(s)/ Sr. Supdt. Audit.